

JAN ARBUCKLE – Grass Valley City Council
ANDREW BURTON – Member-At-Large, Chair
ANN GUERRA – Member-At-Large, Vice Chair
SUSAN HOEK – Nevada County Board of Supervisors
ED SCOFIELD – Nevada County Board of Supervisors
DUANE STRAWSER – Nevada City City Council
JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

REGULAR MEETING AGENDA

An online meeting of the Nevada County Transportation Commission (NCTC) will be held exclusively via teleconference in light of COVID-19 restrictions on public gatherings.

The public is invited to participate in the Open Session of the meeting on

Wednesday, May 19, 2021 at 8:30 a.m.

This meeting is being held via Zoom and all attendees are muted by default.

To join the Zoom meeting on your computer or mobile device:

<https://us02web.zoom.us/j/84097277959?pwd=NkVoUHAwSzF3Q2ZQREFLbGZzOWt2QT09>

Webinar ID: **840 9727 7959** Online Password: **25gw1W**

To join the Zoom meeting by phone:

+1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782.

International numbers available: <https://us02web.zoom.us/j/84097277959?pwd=NkVoUHAwSzF3Q2ZQREFLbGZzOWt2QT09>

Webinar ID: **840 9727 7959** Phone Password: **720610**

PUBLIC COMMENT:

Written Comments: You are welcome to submit written comments to the Commission via email.

Please send your comments to nctc@nccn.net by **3:00 p.m. the day before the meeting date.**

Please include the words **Public Comment** and the **meeting date and a brief title and/or agenda item number** in the subject line, and limit your word count to 400 words.

Oral Comments: Public Comment will be opened during the **Public Comment** time and for **each agenda item** in sequence. Please use the Zoom “**Raise Hand**” feature when the Chair announces the agenda item. The Chair may limit any individual to 3 minutes. Time to address the Commission will be allocated based on the number of requests received.

Phone attendees: **Press *9 to Raise Hand**

Meetings are conducted in accordance with the Ralph M. Brown Act, California Government Code Section 54950, *et seq.* and Executive Order N-29-20.

The Commission welcomes you to its meeting. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990, and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting, including auxiliary aids or services, should contact the NCTC office at (530) 265-3202 at least 72 hours in advance of the meeting.

REGULAR MEETING: 8:30 a.m.

STANDING ORDERS: Call the Meeting to Order, Pledge of Allegiance, Roll Call

PUBLIC COMMENT

CONSENT ITEMS: All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission votes on the motion to adopt, a Commissioner, a staff member, or an interested party requests that a specific item be removed.

Adopt Consent Items by roll call vote.

1. [Financial Reports:](#)

February 2021, March 2021

- Public Transportation Modernization Improvement and Service Enhancement Account (PTMISEA) Fund.
- NCTC Administration/Planning Fund.
- Regional Transportation Mitigation Fee Program Fund.
- State Transit Assistance Fund.
- Regional Surface Transportation Program Fund.

2. [NCTC Minutes:](#) March 17, 2021 Meeting

Recommendation: Approve.

3. [Federal Transit Administration Section 5311 Federal Fiscal Year 2021 Program of Projects:](#) See staff report.

Recommendation: Adopt Resolution **21-06**.

4. [Coronavirus Response and Relief Supplemental Appropriations Act of 2021 \(CRRSAA\) Federal Fiscal Year 2021 Program of Projects:](#) See staff report.

Recommendation: Adopt Resolution **21-07**.

5. [Revised Findings of Apportionment for FY 2021/22:](#) The State Department of Finance has provided an updated population estimate for Nevada County. In accordance with state statutes, staff has apportioned the estimated revenues to the entities within the jurisdiction of the Nevada County Transportation Commission.

Recommendation: Adopt Resolution **21-08**.

6. [Regional Surface Transportation Program \(RSTP\) Bid Targets for FY 2020/21](#): The attached table has been prepared by staff based on the Caltrans Office of Local Assistance estimate of RSTP funds for FY 2020/21.

Recommendation: Approve the Bid Target table as a basis for allocation from the RSTP Fund for FY 2020/21.
7. [Disposal of Surplus Equipment](#): See staff report.

Recommendation: Adopt Resolution **21-09**.
8. [Agreement with Town of Truckee for Return of State Transit Assistance Unearned Revenue](#): See staff report.

Recommendation: Authorize the Executive Director to sign the Agreement on behalf of NCTC.
9. [Approval of Low Carbon Transit Operations Program FY 2020/21 Funding Amounts](#): See staff report.

Recommendation: Approve FY 2020/21 funding amounts and authorize the Executive Director to sign letters approving the Town of Truckee's Allocation Request.

ACTION ITEMS

10. [FY 2019/20 Fiscal and Compliance Audits](#): Presentation by Robert D. Griffith, CPA from AGT. See staff report.

Recommendation: Accept the FY 2019/20 Fiscal and Compliance Audits.
11. [Professional Services Agreement with GHD Inc. to Update the Western Nevada County Regional Transportation Mitigation Fee Program in Coordination with the Updates of the Nevada County Local Traffic Mitigation Fee and Grass Valley Traffic Impact Fee Programs](#): See staff report.

Recommendation: Adopt Resolution **21-10** by roll call vote.
12. [Congestion Mitigation and Air Quality Improvement Program Adjustments](#): See staff report.

Recommendation: Adopt Resolution **21-11** by roll call vote.
13. [Final FY 2021/22 Overall Work Program](#). See staff report.

Recommendation: Adopt Resolution **21-12** by roll call vote.

INFORMATIONAL ITEMS

14. [Correspondence](#)

- A. Doug LaMalfa, Member of Congress, [Letter stating that the SR 49 Corridor Improvement Project is being submitted to the House Transportation and Infrastructure Committee](#), File 1030.2.2.1, 4/23/2021
- B. Senator Brian Dahle and Assemblywoman Megan Dahle, [Urgent Time Sensitive Request for a Caltrans Letter of Support for the State Route 49 Corridor Improvement Project – Phase 1 \(4E170\) Congressman Doug LaMalfa Member Designated Project](#), File 1200.4.0.2, 4/29/2021
- C. Brian Estes, Fire Chief, [CAL FIRE Nevada-Yuba-Placer support for SR 49 Corridor Improvement Project – Phase 1 \(STIP 4E170\)](#), File 1200.4.0.2, 4/29/2021
- D. Toks Omishakin, Director, California Department of Transportation, [Caltrans Support Letter regarding SR 49 Corridor Improvement Project Federal Funding Request](#), File 1200.4.0.2, 5/3/2021

15. [Executive Director’s Report](#)

16. [Project Status Report:](#)

- A. Caltrans Projects: Sam Vandell, Caltrans District 3 Project Manager for Nevada County.

COMMISSION ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda.

SCHEDULE FOR NEXT REGULAR MEETING: July 21, 2021, via Zoom webinar.

ADJOURNMENT OF MEETING

This meeting agenda was posted 72 hours in advance of the meeting at the Nevada County Transportation Commission office, and on the Nevada County Transportation Commission website: <http://www.nctc.ca.gov>

For further information, please contact staff at the Nevada County Transportation Commission, 101 Providence Mine Road, Suite 102, Nevada City, CA 95959; (530) 265-3202; email: nctc@nccn.net

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2021 NCTC MEETING SCHEDULE

JANUARY 19, 2021	<u>Online Webinar</u>
MARCH 17, 2021	<u>Online Webinar</u>
MAY 19, 2021	<u>Online Webinar</u>
JULY 21, 2021	<u>Online Webinar</u>
SEPTEMBER 15, 2021	<u>Online Webinar</u>
NOVEMBER 17, 2021	<u>Online Webinar</u>

COMMONLY USED ACRONYMS
NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)

ADA	Americans with Disabilities Act	NADO	National Association of Development Organizations
ADT	Average Daily Trip	NCALUC	Nevada County Airport Land Use Commission
AIA	Airport Influence Area	NCBA	Nevada County Business Association
ALUC	Airport Land Use Commission	NCCA	Nevada County Contractors' Association
ALUCP	Airport Land Use Compatibility Plan	NCTC	Nevada County Transportation Commission
ATP	Active Transportation Program	NEPA	National Environmental Policy Act
CALCOG	California Association of Councils of Governments	NSAQMD	Northern Sierra Air Quality Management District
CalSTA	California State Transportation Agency	NSSR	North State Super Region
CAR	Concept Approval Report	O & D	Origin and Destination Study
CARB	California Air Resources Board	OWP	Overall Work Program
CCAA	California Clean Air Act	PA/ED	Project Approval and Environmental Documentation
CDBG	Community Development Block Grant	PCTPA	Placer County Transportation Planning Agency
CEQA	California Environmental Quality Act	PDT	Project Development Team
CIP	Capital Improvement Program	PE	Professional Engineer
CMAQ	Congestion Mitigation and Air Quality	PID	Project Initiation Document
CNEL	Community Noise Equivalent Level	PPM	Planning, Programming, and Monitoring
CSAC	California State Association of Counties	PS&E	Plans, Specifications, and Estimates
CSMP	Corridor System Management Plan	PSR	Project Study Report
CT	Caltrans	PTMISEA	Public Transportation Modernization Improvement & Service Enhancement Acct.
CTC	California Transportation Commission	PUC	Public Utilities Code
CTP	California Transportation Plan	RCRC	Rural County Representatives of California
CTS	Community Transit Services	RCTF	Rural Counties Task Force
CTSA	Consolidated Transportation Service Agency	RFP	Request For Proposal
DBE	Disadvantaged Business Enterprise	RIP	Regional Improvement Program
DPW	Department of Public Works	RPA	Rural Planning Assistance
EIR	Environmental Impact Report	RSTP	Regional Surface Transportation Program
EIS	Environmental Impact Statement (U.S. Federal law)	RTAP	Rural Transit Assistance Program
EPA	Environmental Protection Agency	RTIP	Regional Transportation Improvement Program
ERC	Economic Resource Council	RTMF	Regional Transportation Mitigation Fee
FAA	Federal Aviation Administration	RTP	Regional Transportation Plan
FFY	Federal Fiscal Year	RTPA	Regional Transportation Planning Agency
FHWA	Federal Highway Administration	RTTPC	Resort Triangle Transportation Planning Coalition
FONSI	Finding Of No Significant Impact	R/W	Right-of-Way
FSTIP	Federal Statewide Transportation Improvement Program	SACOG	Sacramento Area Council of Governments
FTA	Federal Transit Administration	SDA	Special Development Areas
FTIP	Federal Transportation Improvement Program	SHA	State Highway Account
GIS	Geographic Information Systems	SHOPP	State Highway Operations and Protection Program
HPP	High Priority Project (Mousehole)	SSTAC	Social Services Transportation Advisory Council
HSIP	Highway Safety Improvement Program	STA	State Transit Assistance
INFRA	Infrastructure for Rebuilding America	STIP	State Transportation Improvement Program
IRRS	Interregional Road System	STP	Surface Transportation Program
IIP	Interregional Improvement Program	TAC	Technical Advisory Committee
ITE	Institute of Transportation Engineers	TART	Tahoe Area Regional Transit
ITIP	Interregional Transportation Improvement Program	TDA	Transportation Development Act
ITMS	Intermodal Transportation Management System	TDM	Transportation Demand Management
ITS	Intelligent Transportation Systems	TDP	Transit Development Plan
ITSP	Interregional Transportation Strategic Plan	TIGER	Transportation Investments Generate Economic Recovery (Funds)
JPA	Joint Powers Agreement	TIP	Transportation Improvement Program
LAFCO	Local Agency Formation Commission	TNT/TMA	Truckee-North Tahoe Transportation Management Association
LCTOP	Low Carbon Transit Operations Program (Truckee)	TRPA	Tahoe Regional Planning Agency
LOS	Level Of Service	TSC	Transit Services Commission
LTF	Local Transportation Fund	TTALUC	Truckee Tahoe Airport Land Use Commission
MAP-21	Moving Ahead for Progress in the 21 st Century	VMT	Vehicle Miles Traveled
MOU	Memorandum of Understanding		
MPO	Metropolitan Planning Organization		
MTC	Metropolitan Transportation Commission		

**Nevada County Transportation Commission
Monthly Financial Report FY 2020/21**

FEBRUARY

TOWN OF TRUCKEE (5805) LTF

16.54%

Cash Balance 02/01/21	\$848,115.66
Additions	\$60,327.03
Deductions	<u>\$0.00</u>
Cash Balance 02/28/21	\$908,442.69
 <u>Budget and Allocations</u>	
Fund Balance 6/30/20	\$846,314.98
Revenue Revised Findings Auditor-Controller	<u>\$509,294.00</u>
AMOUNT TO BE ALLOCATED	\$1,355,608.98
 Total Amount of Approved Allocations	 <u>\$509,294.00</u>
BALANCE Available for Allocation	\$846,314.98

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-31	Transit/Paratransit Operations	\$509,294.00	\$254,647.00	\$254,647.00

Nevada County Transportation Commission
Monthly Financial Report FY 2020/21
FEBRUARY

PEDESTRIAN AND BIKE (5806) LTF
2.00%

Cash Balance 02/01/21	\$197,617.99
Additions	\$7,835.35
Deductions	<u>\$0.00</u>
Cash Balance 02/28/21	\$205,453.34

Budget and Allocations

Fund Balance 6/30/20	\$197,692.16
Revenue Revised Findings Auditor-Controller	<u>\$66,148.00</u>
AMOUNT TO BE ALLOCATED	\$263,840.16
Total Amount of Approved Allocations	<u>\$34,000.00</u>
BALANCE Available for Allocation	\$229,840.16

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-30	Nevada City Boulder Street	\$34,000.00	\$34,000.00	\$0.00

Nevada County Transportation Commission
Monthly Financial Report FY 2020/21
FEBRUARY

NEVADA COUNTY (5807) LTF
67.15%

Cash Balance 02/01/21	\$2,836,463.29
Additions	\$244,910.34
Deductions	<u>\$0.00</u>
Cash Balance 02/28/21	\$3,081,373.63
Budget and Allocations	
<u>Fund Balance 6/30/20</u>	\$2,834,099.51
Revenue Revised Findings Auditor-Controller	<u>\$2,067,586.00</u>
AMOUNT TO BE ALLOCATED	\$4,901,685.51
Total Amount of Approved Allocations	<u>\$2,067,586.00</u>
BALANCE Available for Allocation	\$2,834,099.51

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-28	Transit/Paratransit Operations	\$2,067,586.00	\$1,033,793.00	\$1,033,793.00

Nevada County Transportation Commission
Monthly Financial Report FY 2020/21
FEBRUARY

GRASS VALLEY (5808) LTF
13.11%

Cash Balance 02/01/21	\$0.00
Additions	\$47,825.19
Deductions	<u>\$47,825.19</u>
Cash Balance 02/28/21	\$0.00
<u>Budget and Allocations</u>	
Fund Balance 6/30/20	\$10,923.38
Revenue Revised Findings Auditor-Controller	<u>\$403,751.00</u>
AMOUNT TO BE ALLOCATED	\$414,674.38
Total Amount of Approved Allocations	<u>\$403,751.00</u>
BALANCE Available for Allocation	<u>\$10,923.38</u>

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-29	Transit/Paratransit Operations	\$403,751.00	\$257,010.81	\$146,740.19

Nevada County Transportation Commission
Monthly Financial Report FY 2020/21
FEBRUARY

NEVADA CITY (5809) LTF
3.20%

Cash Balance 02/01/21	\$0.00
Additions	\$11,672.84
Deductions	<u>\$11,672.84</u>
Cash Balance 02/28/21	\$0.00

Budget and Allocations

Fund Balance 6/30/20	\$2,671.23
Revenue Revised Findings Auditor-Controller	<u>\$98,545.00</u>
AMOUNT TO BE ALLOCATED	\$101,216.23
Total Amount of Approved Allocations	<u>\$98,545.00</u>
BALANCE Available for Allocation	\$2,671.23

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-30	Transit/Paratransit Operations	\$98,545.00	\$62,734.54	\$35,810.46

Nevada County Transportation Commission
Monthly Financial Report FY 2020/21
FEBRUARY

COMMUNITY TRANSIT SERVICES (5810) LTF

5.00%

Cash Balance 02/01/21	\$125,271.38
Additions	\$19,196.60
Deductions	<u>\$0.00</u>
Cash Balance 02/28/21	\$144,467.98

Budget and Allocations

Fund Balance 6/30/20	\$123,641.59
Revenue Revised Findings Auditor-Controller	<u>\$162,062.00</u>
AMOUNT TO BE ALLOCATED	\$285,703.59
Total Amount of Approved Allocations	<u>\$157,577.00</u>
BALANCE Available for Allocation	\$128,126.59

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-28	Nevada County Paratransit Operations	\$130,772.00	\$65,386.00	\$65,386.00
7/15/20 20-31	Truckee Paratransit Operations	\$26,805.00	\$13,402.50	\$13,402.50
	TOTAL	\$157,577.00	\$78,788.50	\$78,788.50

**Nevada County Transportation Commission
 Monthly Financial Report FY 2020/21
 FEBRUARY**

**PUBLIC TRANSPORTATION MODERNIZATION, IMPROVEMENT, AND
 SERVICE ENHANCEMENT PROGRAM - TRUCKEE (6318)**

Cash Balance 02/01/21	\$69,918.37
Additions	\$0.00
Deductions	<u>\$0.00</u>
Cash Balance 02/28/21	\$69,918.37
Amount Approved for Projects	\$54,981.35
Interest Accrued*	<u>\$14,937.02</u>
Total Available	\$69,918.37

DATE/RESO	PROJECT	AMOUNT AVAILABLE FOR THE PROJECT	TTD ACTIVITY Accrual	BALANCE
9/18/13 13-32	NextBus Technology	\$149,390.30	\$94,408.95	\$54,981.35

*In order for Truckee to utilize the interest earned, a project change request will have to be submitted to the state.

Nevada County Transportation Commission
Monthly Financial Report FY 2020/21

FEBRUARY

NCTC Administration & Planning (6327)

Cash Balance 02/01/21	\$154,436.50
Additions	\$50,312.99
Deductions	<u>\$150,194.42</u>
Cash Balance 02/28/21	\$54,555.07

BUDGET: Estimated Revenue & Allocations

Fund Balance 6/30/20	\$134,972.33
Estimated Revenue	<u>\$1,449,103.82</u>
AVAILABLE FOR ALLOCATION	\$1,584,076.15
Total of Approved Allocations	<u>\$1,449,103.82</u>
BALANCE AVAILABLE FOR ALLOCATION	\$134,972.33

W.E.	DESCRIPTION	Allocation	YTD Activity Accrual Basis	Balance	% Expended
1.1	<u>General Services</u>				
	NCTC Staff	\$177,543.10	\$136,532.38	\$41,010.72	76.90%
	Indirect	\$32,005.74	\$17,478.44	\$14,527.30	54.61%
	Consultant Human Resources	\$5,000.00	\$1,827.50	\$3,172.50	36.55%
1.2	<u>TDA Admin.</u>				
	NCTC Staff	\$191,339.61	\$131,909.52	\$59,430.09	68.94%
	Indirect	\$34,492.85	\$16,803.82	\$17,689.03	48.72%
	Fiscal Audit	\$44,490.00	\$30,500.00	\$13,990.00	68.55%
2.1	<u>Regional Transportation Plan</u>				
	NCTC Staff	\$103,506.80	\$70,692.99	\$32,813.81	68.30%
	Indirect	\$20,620.77	\$8,982.76	\$11,638.01	43.56%
	Traffic Engineering	\$25,000.00	\$9,325.00	\$15,675.00	37.30%
	Local Agency	\$30,000.00	\$8,384.68	\$21,615.32	27.95%
	Traffic Counts	\$10,000.00	\$1,503.15	\$8,496.85	15.03%
2.1.2	<u>RTP Implementation VMT Thresholds</u>				
	NCTC Staff	\$3,478.49	\$978.78	\$2,499.71	28.14%
	Consultant	\$15,723.33	\$13,319.97	\$2,403.36	84.71%
2.1.5	<u>Regional Traffic Model Update</u>				
	NCTC Staff	\$7,402.78	\$6,712.14	\$690.64	90.67%
	Consultant	\$8,717.52	\$8,717.52	\$0.00	100.00%
2.2	<u>Transportation Improvement Program</u>				
	NCTC Staff	\$57,406.15	\$39,510.94	\$17,895.21	68.83%
	Indirect	\$13,997.79	\$4,868.26	\$9,129.53	34.78%
2.2.1	<u>RTMF Update</u>				
	NCTC Staff	\$15,086.98	\$0.00	\$15,086.98	0.00%
	Consultant	\$80,000.00	\$0.00	\$80,000.00	0.00%
2.2.2	<u>GV SR 174-20 Intersection Analysis</u>				
	NCTC Staff	\$2,578.32	\$876.78	\$1,701.54	34.01%
	Consultant	\$8,616.87	\$8,526.00	\$90.87	98.95%
2.2.3	<u>Nevada City SR 49 Multimodal Corridor Plan</u>				
	NCTC Staff	\$2,577.48	\$785.43	\$1,792.05	30.47%
	Consultant	\$25,758.83	\$17,120.63	\$8,638.20	66.47%
2.3	<u>Transit & Paratransit Programs</u>				
	NCTC Staff	\$49,786.20	\$35,191.67	\$14,594.53	70.69%
	Indirect	\$13,393.84	\$5,501.67	\$7,892.17	41.08%
2.3.1	<u>Western Nevada County Transit Development Plan</u>				
	NCTC Staff	\$13,044.53	\$8,554.85	\$4,489.68	65.58%
	Consultant	\$57,474.26	\$31,479.24	\$25,995.02	54.77%
2.3.2	<u>NevCo Coordinated Public Transit-Human Services Plan Update</u>				
	NCTC Staff	\$11,467.95	\$4,843.10	\$6,624.85	42.23%
	Consultant	\$36,436.32	\$22,813.18	\$13,623.14	62.61%
2.4	<u>Coordination of Regional Planning</u>				
	NCTC Staff	\$58,286.77	\$45,475.14	\$12,811.63	78.02%
	Indirect	\$17,588.00	\$6,410.97	\$11,177.03	36.45%
	Rural Counties Task Force	\$2,000.00	\$2,000.00	\$0.00	100.00%
2.4.2	<u>Airport Land Use Commission Planning & Reviews</u>				
	NCTC Staff	\$9,277.84	\$4,344.30	\$4,933.54	46.82%
	ALUC Reviews	\$15,000.00	\$0.00	\$15,000.00	0.00%
2.4.3	<u>READY Nevada County</u>				
	NCTC Staff	\$30,000.00	\$7,946.09	\$22,053.91	26.49%
	Consultant	\$125,156.00	\$4,737.49	\$120,418.51	3.79%
	Contingency	\$94,848.70	\$0.00	\$94,848.70	0.00%
	TOTAL ALL WORK ELEMENTS	\$1,449,103.82	\$714,654.39	\$734,449.43	49.32%

Note: Totals may not equal addition of amounts in columns due to rounding.

**Nevada County Transportation Commission
Monthly Financial Report FY 2020/21**

FEBRUARY

REGIONAL TRANSPORTATION MITIGATION FEE FUND (6328)

Cash Balance 02/01/21	\$1,466,484.48
Additions	\$0.00
Deductions	\$0.00
Cash Balance 02/28/21	\$1,466,484.48

**RTMF REVENUES, INTEREST, AND EXPENDITURES
2000/01 - 2020/21**

JURISDICTION	COLLECTED/EXPENDED 2000/01 - 2019/20	COLLECTED/EXPENDED 2020/21	TOTAL COLLECTED/EXPENDED
Grass Valley	\$2,261,616.18	\$0.00	\$2,261,616.18
Nevada City	\$147,606.11	\$0.00	\$147,606.11
Nevada County	\$4,531,372.80	\$278,716.96	\$4,810,089.76
Total	\$6,940,595.09	\$278,716.96	\$7,219,312.05
Interest	\$196,640.32	\$10,472.08	\$207,112.40
Expenditures	\$5,959,939.98	\$0.00	\$5,959,939.98
TOTAL	\$1,177,295.44	\$289,189.04	\$1,466,484.48

RTMF ALLOCATIONS

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION AS OF 7/1/20	EXPENDED YTD Accrual Basis	BALANCE
5/15/19 Reso 19-20	NCTC RTMF Administration	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
7/19/17 Reso 17-28	Grass Valley Dorsey Drive Interchange	\$4,386,462.84	\$1,260,261.54	\$3,126,201.30	\$0.00	\$3,126,201.30
7/19/17 Reso 17-29	Grass Valley East Main Street/Bennett Street	\$1,500,000.00	\$1,026,057.28	\$473,942.72	\$0.00	\$473,942.72
TOTAL		\$5,891,462.84	\$2,286,318.82	\$3,605,144.02	\$0.00	\$3,605,144.02

Nevada County Transportation Commission
Monthly Financial Report FY 2020/21
FEBRUARY

STATE TRANSIT ASSISTANCE FUND (6357)

Cash Balance 02/01/21	\$2,627,827.67
Additions	\$155,273.00
Deductions	<u>\$0.00</u>
Cash Balance 02/28/21	\$2,783,100.67
 <u>Budget and Allocations</u>	
Fund Balance 6/30/20	\$2,418,098.97
Estimated STA Revenue	\$535,269.00
AMOUNT TO BE ALLOCATED	\$2,953,367.97
 Total Approved Allocations	 <u>\$1,453,712.00</u>
BALANCE Available for Allocation	\$1,499,655.97

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-28	Nevada County Transit/Paratransit Services	\$1,000,005.00	\$0.00	\$1,000,005.00
7/15/20 20-31	Truckee Transit/Paratransit Services	\$453,707.00	\$0.00	\$453,707.00
	TOTAL	\$1,453,712.00	\$0.00	\$1,453,712.00

**Nevada County Transportation Commission
Monthly Financial Report FY 2020/21**

FEBRUARY

REGIONAL SURFACE TRANSPORTATION PROGRAM FUND (6492)

Cash Balance 02/01/21	\$2,148,310.81
Additions	\$0.00
Deductions	\$465,852.20
Cash Balance 02/28/21	\$1,682,458.61
<u>Budget and Allocations</u>	
Fund Balance 6/30/20	\$2,214,761.30
Estimated RSTP Revenue	\$0.00
AMOUNT TO BE ALLOCATED	\$2,214,761.30
Total Amount of Approved Allocations	<u>\$1,277,675.50</u>
BALANCE Available for Allocation	\$937,085.80

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-33	GV 2019/20 Annual Street Rehab	\$240,000.00	\$0.00	\$240,000.00	\$0.00	\$240,000.00
7/15/20 20-33	GV 2020/21 Annual Street Rehab	\$150,000.00	\$0.00	\$150,000.00	\$0.00	\$150,000.00
7/15/20 20-34	Nev City Boulder Street Improvements	\$86,000.00	\$0.00	\$86,000.00	\$86,000.00	\$0.00
5/15/19 19-11	Nev Co 2019/20 Shoulder Improvements Donner Pass Road	\$160,000.00	\$3,627.50	\$156,372.50	\$36,884.50	\$119,488.00
7/15/20 20-32	Nev Co 2020/21 General Maintenance	\$645,303.00	\$0.00	\$645,303.00	\$428,964.70	\$216,338.30
	TOTAL	\$1,281,303.00	\$3,627.50	\$1,277,675.50	\$551,849.20	\$725,826.30

**Nevada County Transportation Commission
Monthly Financial Report FY 2020/21**

MARCH

TOWN OF TRUCKEE (5805) LTF

16.54%

Cash Balance 03/01/21	\$908,442.69
Additions	\$42,508.70
Deductions	<u>\$0.00</u>
Cash Balance 03/31/21	\$950,951.39
 <u>Budget and Allocations</u>	
Fund Balance 6/30/20	\$846,314.98
Revenue Revised Findings Reso 21-03 3/17/21	<u>\$576,034.00</u>
AMOUNT TO BE ALLOCATED	\$1,422,348.98
 Total Amount of Approved Allocations	 <u>\$509,294.00</u>
BALANCE Available for Allocation	\$913,054.98

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-31	Transit/Paratransit Operations	\$509,294.00	\$254,647.00	\$254,647.00

**Nevada County Transportation Commission
Monthly Financial Report FY 2020/21**

MARCH

PEDESTRIAN AND BIKE (5806) LTF

2.00%

Cash Balance 03/01/21	\$205,453.34
Additions	\$5,911.73
Deductions	<u>\$0.00</u>
Cash Balance 03/31/21	\$211,365.07

Budget and Allocations

Fund Balance 6/30/20	\$197,692.16
Revenue Revised Findings Reso 21-03 3/17/21	<u>\$74,816.00</u>
AMOUNT TO BE ALLOCATED	\$272,508.16

Total Amount of Approved Allocations	<u>\$34,000.00</u>
BALANCE Available for Allocation	\$238,508.16

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-30	Nevada City Boulder Street	\$34,000.00	\$34,000.00	\$0.00

**Nevada County Transportation Commission
Monthly Financial Report FY 2020/21**

MARCH

NEVADA COUNTY (5807) LTF

67.15%

Cash Balance 03/01/21	\$3,081,373.63
Additions	\$167,554.96
Deductions	<u>\$516,896.50</u>
Cash Balance 03/31/21	\$2,732,032.09
Budget and Allocations	
<u>Fund Balance 6/30/20</u>	\$2,834,099.51
Revenue Revised Findings Reso 21-03 3/17/21	<u>\$2,338,533.00</u>
AMOUNT TO BE ALLOCATED	\$5,172,632.51
Total Amount of Approved Allocations	<u>\$2,067,586.00</u>
BALANCE Available for Allocation	\$3,105,046.51

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-28	Transit/Paratransit Operations	\$2,067,586.00	\$1,550,689.50	\$516,896.50

**Nevada County Transportation Commission
Monthly Financial Report FY 2020/21**

MARCH

GRASS VALLEY (5808) LTF

13.11%

Cash Balance 03/01/21	\$0.00
Additions	\$30,347.33
Deductions	<u>\$30,347.33</u>
Cash Balance 03/31/21	\$0.00

Budget and Allocations

Fund Balance 6/30/20	\$10,923.38
Revenue Revised Findings Reso 21-03 3/17/21	<u>\$456,660.00</u>
AMOUNT TO BE ALLOCATED	\$467,583.38

Total Amount of Approved Allocations	<u>\$403,751.00</u>
BALANCE Available for Allocation	\$63,832.38

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-29	Transit/Paratransit Operations	\$403,751.00	\$287,358.14	\$116,392.86

**Nevada County Transportation Commission
Monthly Financial Report FY 2020/21**

MARCH

NEVADA CITY (5809) LTF

3.20%

Cash Balance 03/01/21	\$0.00
Additions	\$7,406.97
Deductions	<u>\$7,406.97</u>
Cash Balance 03/31/21	\$0.00

Budget and Allocations

Fund Balance 6/30/20	\$2,671.23
Revenue Revised Findings Reso 21-03 3/17/21	<u>\$111,458.00</u>
AMOUNT TO BE ALLOCATED	\$114,129.23

Total Amount of Approved Allocations	<u>\$98,545.00</u>
BALANCE Available for Allocation	\$15,584.23

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-30	Transit/Paratransit Operations	\$98,545.00	\$70,141.51	\$28,403.49

**Nevada County Transportation Commission
Monthly Financial Report FY 2020/21**

MARCH

COMMUNITY TRANSIT SERVICES (5810) LTF

5.00%

Cash Balance 03/01/21	\$144,467.98
Additions	\$12,880.78
Deductions	<u>\$0.00</u>
Cash Balance 03/31/21	\$157,348.76

Budget and Allocations

Fund Balance 6/30/20	\$123,641.59
Revenue Revised Findings Reso 21-03 3/17/21	<u>\$183,299.00</u>
AMOUNT TO BE ALLOCATED	\$306,940.59

Total Amount of Approved Allocations	<u>\$157,577.00</u>
BALANCE Available for Allocation	\$149,363.59

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-28	Nevada County Paratransit Operations	\$130,772.00	\$65,386.00	\$65,386.00
7/15/20 20-31	Truckee Paratransit Operations	\$26,805.00	\$13,402.50	\$13,402.50
	TOTAL	\$157,577.00	\$78,788.50	\$78,788.50

**Nevada County Transportation Commission
Monthly Financial Report FY 2020/21**

MARCH

**PUBLIC TRANSPORTATION MODERNIZATION, IMPROVEMENT, AND
SERVICE ENHANCEMENT PROGRAM - TRUCKEE (6318)**

Cash Balance 03/01/21	\$69,918.37
Additions	\$318.68
Deductions	<u>\$0.00</u>
Cash Balance 03/31/21	\$70,237.05
Amount Approved for Projects	\$54,981.35
Interest Accrued*	<u>\$15,255.70</u>
Total Available	\$70,237.05

DATE/RESO	PROJECT	AMOUNT AVAILABLE FOR THE PROJECT	TTD ACTIVITY Accrual	BALANCE
9/18/13 13-32	NextBus Technology	\$149,390.30	\$94,408.95	\$54,981.35

*In order for Truckee to utilize the interest earned, a project change request will have to be submitted to the state.

Nevada County Transportation Commission
Monthly Financial Report FY 2020/21

MARCH

NCTC Administration & Planning (6327)

Cash Balance 03/01/21	\$54,555.07
Additions	\$119,303.26
Deductions	<u>\$93,248.20</u>
Cash Balance 03/31/21	\$80,610.13

BUDGET: Estimated Revenue & Allocations

Fund Balance 6/30/20	\$134,972.33
Estimated Revenue	<u>\$1,449,103.82</u>
AVAILABLE FOR ALLOCATION	\$1,584,076.15
Total of Approved Allocations	<u>\$1,449,103.82</u>
BALANCE AVAILABLE FOR ALLOCATION	\$134,972.33

W.E.	DESCRIPTION	Allocation	YTD Activity Accrual Basis	Balance	% Expended
1.1	<u>General Services</u>				
	NCTC Staff	\$177,543.10	\$149,573.67	\$27,969.43	84.25%
	Indirect	\$32,005.74	\$18,817.71	\$13,188.03	58.79%
	Consultant Human	\$5,000.00	\$1,827.50	\$3,172.50	36.55%
1.2	<u>TDA Admin.</u>				
	NCTC Staff	\$191,339.61	\$144,690.27	\$46,649.34	75.62%
	Indirect	\$34,492.85	\$18,130.79	\$16,362.06	52.56%
	Fiscal Audit	\$44,490.00	\$40,500.00	\$3,990.00	91.03%
2.1	<u>Regional Transportation Plan</u>				
	NCTC Staff	\$103,506.80	\$76,276.40	\$27,230.40	73.69%
	Indirect	\$20,620.77	\$9,451.66	\$11,169.11	45.84%
	Traffic Engineerin	\$25,000.00	\$14,288.40	\$10,711.60	57.15%
	Local Agency	\$30,000.00	\$8,384.68	\$21,615.32	27.95%
	Traffic Counts	\$10,000.00	\$1,503.15	\$8,496.85	15.03%
2.1.2	<u>RTP Implementation VMT Thresholds</u>				
	NCTC Staff	\$3,478.49	\$978.78	\$2,499.71	28.14%
	Consultant	\$15,723.33	\$13,319.97	\$2,403.36	84.71%
2.1.5	<u>Regional Traffic Model Update</u>				
	NCTC Staff	\$7,402.78	\$6,712.14	\$690.64	90.67%
	Consultant	\$8,717.52	\$8,717.52	\$0.00	100.00%
2.2	<u>Transportation Improvement Program</u>				
	NCTC Staff	\$57,406.15	\$41,829.41	\$15,576.74	72.87%
	Indirect	\$13,997.79	\$5,119.68	\$8,878.11	36.57%
2.2.1	<u>RTMF Update</u>				
	NCTC Staff	\$15,086.98	\$273.44	\$14,813.54	1.81%
	Consultant	\$80,000.00	\$0.00	\$80,000.00	0.00%
2.2.2	<u>GV SR 174-20 Intersection Analysis</u>				
	NCTC Staff	\$2,578.32	\$876.78	\$1,701.54	34.01%
	Consultant	\$8,616.87	\$8,526.00	\$90.87	98.95%
2.2.3	<u>Nevada City SR 49 Multimodal Corridor Plan</u>				
	NCTC Staff	\$2,577.48	\$785.43	\$1,792.05	30.47%
	Consultant	\$25,758.83	\$25,549.73	\$209.10	99.19%
2.3	<u>Transit & Paratransit Programs</u>				
	NCTC Staff	\$49,786.20	\$40,493.07	\$9,293.13	81.33%
	Indirect	\$13,393.84	\$6,058.55	\$7,335.29	45.23%
2.3.1	<u>Western Nevada County Transit Development Plan</u>				
	NCTC Staff	\$13,044.53	\$9,865.43	\$3,179.10	75.63%
	Consultant	\$57,474.26	\$41,555.47	\$15,918.79	72.30%
2.3.2	<u>NevCo Coordinated Public Transit-Human Services Plan Update</u>				
	NCTC Staff	\$11,467.95	\$5,437.24	\$6,030.71	47.41%
	Consultant	\$36,436.32	\$25,995.91	\$10,440.41	71.35%
2.4	<u>Coordination of Regional Planning</u>				
	NCTC Staff	\$58,286.77	\$49,549.79	\$8,736.98	85.01%
	Indirect	\$17,588.00	\$6,804.43	\$10,783.57	38.69%
	Rural Counties Ta	\$2,000.00	\$2,000.00	\$0.00	100.00%
2.4.2	<u>Airport Land Use Commission Planning & Reviews</u>				
	NCTC Staff	\$9,277.84	\$4,531.99	\$4,745.85	48.85%
	ALUC Reviews	\$15,000.00	\$1,707.50	\$13,292.50	11.38%
2.4.3	<u>READY Nevada County</u>				
	NCTC Staff	\$30,000.00	\$8,767.90	\$21,232.10	29.23%
	Consultant	\$125,156.00	\$9,002.20	\$116,153.80	7.19%
	Contingency	\$94,848.70	\$0.00	\$94,848.70	0.00%
	TOTAL ALL W	\$1,449,103.82	\$807,902.59	\$641,201.23	55.75%

Note: Totals may not equal addition of amounts in columns due to rounding.

**Nevada County Transportation Commission
Monthly Financial Report FY 2020/21**

MARCH

REGIONAL TRANSPORTATION MITIGATION FEE FUND (6328)

Cash Balance 03/01/21	\$1,466,484.48
Additions	\$6,451.18
Deductions	\$124,000.00
Cash Balance 03/31/21	\$1,348,935.66

**RTMF REVENUES, INTEREST, AND EXPENDITURES
2000/01 - 2020/21**

JURISDICTION	COLLECTED/EXPENDED 2000/01 - 2019/20	COLLECTED/EXPENDED 2020/21	TOTAL COLLECTED/EXPENDED
Grass Valley	\$2,261,616.18	\$0.00	\$2,261,616.18
Nevada City	\$147,606.11	\$0.00	\$147,606.11
Nevada County	\$4,531,372.80	\$278,716.96	\$4,810,089.76
Total	\$6,940,595.09	\$278,716.96	\$7,219,312.05
Interest	\$196,640.32	\$16,923.26	\$213,563.58
Expenditures	\$5,959,939.98	\$124,000.00	\$6,083,939.98
TOTAL	\$1,177,295.44	\$171,640.22	\$1,348,935.66

RTMF ALLOCATIONS

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION AS OF 7/1/20	EXPENDED YTD Accrual Basis	BALANCE
5/15/19 Reso 19-20	NCTC RTMF Administration	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
7/19/17 Reso 17-28	Grass Valley Dorsey Drive Interchange	\$4,386,462.84	\$1,260,261.54	\$3,126,201.30	\$0.00	\$3,126,201.30
7/19/17 Reso 17-29	Grass Valley East Main Street/Bennett Street	\$1,500,000.00	\$1,026,057.28	\$473,942.72	\$124,000.00	\$349,942.72
TOTAL		\$5,891,462.84	\$2,286,318.82	\$3,605,144.02	\$124,000.00	\$3,481,144.02

Nevada County Transportation Commission
Monthly Financial Report FY 2020/21
MARCH

STATE TRANSIT ASSISTANCE FUND (6357)

Cash Balance 03/01/21	\$2,783,100.67
Additions	\$12,362.78
Deductions	<u>\$0.00</u>
Cash Balance 03/31/21	\$2,795,463.45
 <u>Budget and Allocations</u>	
Fund Balance 6/30/20	\$2,418,098.97
Estimated STA Revenue	\$535,269.00
AMOUNT TO BE ALLOCATED	\$2,953,367.97
 Total Approved Allocations	 <u>\$1,453,712.00</u>
BALANCE Available for Allocation	\$1,499,655.97

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-28	Nevada County Transit/Paratransit Services	\$1,000,005.00	\$0.00	\$1,000,005.00
7/15/20 20-31	Truckee Transit/Paratransit Services	\$453,707.00	\$0.00	\$453,707.00
	TOTAL	\$1,453,712.00	\$0.00	\$1,453,712.00

**Nevada County Transportation Commission
Monthly Financial Report FY 2020/21**

MARCH

REGIONAL SURFACE TRANSPORTATION PROGRAM FUND (6492)

Cash Balance 03/01/21	\$1,682,458.61
Additions	\$8,753.79
Deductions	<u>\$0.00</u>
Cash Balance 03/31/21	\$1,691,212.40
<u>Budget and Allocations</u>	
Fund Balance 6/30/20	\$2,214,761.30
Estimated RSTP Revenue	<u>\$1,116,562.00</u>
AMOUNT TO BE ALLOCATED	\$3,331,323.30
Total Amount of Approved Allocations	<u>\$1,277,675.50</u>
BALANCE Available for Allocation	\$2,053,647.80

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/15/20 20-33	GV 2019/20 Annual Street Rehab	\$240,000.00	\$0.00	\$240,000.00	\$0.00	\$240,000.00
7/15/20 20-33	GV 2020/21 Annual Street Rehab	\$150,000.00	\$0.00	\$150,000.00	\$0.00	\$150,000.00
7/15/20 20-34	Nev City Boulder Street Improvements	\$86,000.00	\$0.00	\$86,000.00	\$86,000.00	\$0.00
5/15/19 19-11	Nev Co 2019/20 Shoulder Improvements Donner Pass Road	\$160,000.00	\$3,627.50	\$156,372.50	\$36,884.50	\$119,488.00
7/15/20 20-32	Nev Co 2020/21 General Maintenance	\$645,303.00	\$0.00	\$645,303.00	\$428,964.70	\$216,338.30
	TOTAL	\$1,281,303.00	\$3,627.50	\$1,277,675.50	\$551,849.20	\$725,826.30

JAN ARBUCKLE – Grass Valley City Council
 ANDREW BURTON – Member-At-Large, Chair
 ANN GUERRA – Member-At-Large, Vice Chair
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors
 DUANE STRAWSER – Nevada City City Council
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

MINUTES OF NCTC MEETING March 17, 2021

An online meeting of the Nevada County Transportation Commission (NCTC) was held via teleconference, in light of COVID-19 restrictions on public gatherings, on Wednesday, March 17, 2021. The meeting was held via Zoom. Notice of the meeting was posted 72 hours in advance. The meeting was scheduled for 8:30 a.m.

Members Present: Jan Arbuckle
 Andy Burton
 Ann Guerra
 Susan Hoek
 Ed Scofield
 Duane Strawser
 Jan Zabriskie

Staff Present: Mike Woodman, Executive Director
 Dan Landon, Executive Advisor
 Kena Sannar, Transportation Planner
 Dale Sayles, Administrative Services Officer
 Carol Lynn, Administrative Assistant

Standing Orders: Chair Burton convened the Nevada County Transportation Commission meeting at 8:31 a.m.

Pledge of Allegiance
 Roll Call

PUBLIC COMMENT: There was no public comment.

CONSENT ITEMS

1. Financial Reports
 December 2020 and January 2021
2. NCTC Minutes
 January 19, 2021 NCTC Meeting Minutes
3. Revised Findings of Apportionment for FY 2020/21 and Preliminary Findings of Apportionment for FY 2021/22
 Resolutions 21-03 and 21-04

4. State Transit Assistance Preliminary Apportionments for FY 2021/22
Approve the apportionment table
5. Regional Transportation Mitigation Fee Inflation Adjustment
Resolution 21-05

ACTION: Approved Consent Items by roll call vote

MOTION: Scofield / SECOND: Arbuckle

AYES: Arbuckle, Burton, Guerra, Hoek, Scofield, Strawser, Zabriskie (unanimous)

NOES: None

ABSENT: None

ABSTAIN: None

ACTION ITEMS

6. Draft FY 2021/22 Overall Work Program
Provide comments

Executive Director Woodman explained that the purpose of the Draft OWP is to show how the federal planning factors are integrated into the Overall Work Program to outline continuing and new activities, and to present a summary of the expected revenues and expenditures for the fiscal year. Two key planning projects in the Fiscal Year 2021/22 Overall Work Program are the update of the Regional Transportation Mitigation Fee program and the READY Nevada County Extreme Climate Event Mobility and Adaptation Plan. NCTC staff intends to apply for transportation planning and grant funding from Caltrans to update the Eastern Nevada County Transit Development Plan in the future. Transportation stimulus funding will be coming through that will be available for the jurisdictions. The California Transportation Commission is currently devising how that funding will be distributed. If NCTC receives any additional funding, staff will amend it into the Overall Work Program when it becomes available.

The READY Nevada County project is a coordinated planning effort with all of the jurisdictions, working primarily through Nevada County Office of Emergency Services. This study is focused on identifying climate-related weaknesses of the transportation system in Nevada County, and what can be done to improve and protect our infrastructure to address vulnerabilities related to wildfire and extreme climate events. The intent of the study is to provide actionable strategies and integration into transportation planning, funding programs, and emergency response plans. It is a coordinated effort with all the jurisdictions tying into the various emergency plans and other planning efforts. The project will consider evacuation concerns, including the physical constraints of the local roadway system, to facilitate safe evacuation from local communities.

Chair Burton commented that with the work he does with Area 4 Agency on Aging, he is interested in knowing how seniors and people with disabilities can be factored into the emergency response plan transportation and operations. Commissioner Arbuckle commented that with the county's demographic being largely those over age 55, that population needs to be included in transportation planning. Mr. Woodman said Nevada County OES has measures put in place to help evacuate folks without vehicles or with disabilities, and NCTC staff will work closely with Nevada County OES, the sheriff, police, and first responders, to see if there are areas that have issues with communications or logistics, and if improvements can be made, whether a physical improvement or to notification system coordination.

Staff will also incorporate organizations like FREED and Meals on Wheels to include people who live in locations other than congregate senior or retirement facilities.

Commissioner Strawser asked if the preparation for catastrophes would be better handled if there is more public transportation versus private automobiles being used for transport. Mr. Woodman said public transportation would definitely play a role in evacuating senior housing centers and transporting disabled patrons, but each event is unique and specific and it is hard to predict where a fire, for example, may start and head, and what areas need to be evacuated next, so public transportation would probably play less of a role in moving the majority of the population.

ACTION: None – Comments only.

7. Assembly Bill 786
Take an oppose position

Executive Director Woodman commented that Assembly Bill 786 was introduced in February by Assembly member Sabrina Cervantes. Current law authorizes the California Transportation Commission (CTC) to appoint the Executive Director who serves at the pleasure of the Commission. The CTC has had this authority ever since it was established in 1978. Assembly Bill 786 proposes to amend Section 14510 of the Government Code relating to transportation, and requires the Executive Director of the CTC to be appointed by the Governor, subject to confirmation by the Senate, and subject to removal at the discretion of the Governor. The current law reflects a carefully negotiated compromise regarding the relationship between the CTC and the Administration, and the changes proposed by Assembly Bill 786 would upset the delicate balance that has been achieved and could jeopardize the independence of the CTC in allocating funding and advising and evaluating state policies. Mr. Woodman has reached out to Assemblywoman Cervantes' office about Assembly Bill 786, but they have not given justification for it.

NCTC staff's recommendation is to take an oppose position on Assembly Bill 786 and communicate that position with the author of the bill and the appropriate legislative committees. The bill just moved out of the Rules Committee to the Transportation Committee, and a hearing will be scheduled. Mr. Woodman will submit a letter of opposition to Assemblywoman Cervantes, and to the Assembly Transportation Committee for the hearing.

ACTION: Adopted an Oppose Position on Assembly Bill 786 by roll call vote
MOTION: Guerra / SECOND: Arbuckle
AYES: Arbuckle, Burton, Guerra, Hoek, Scofield, Strawser, Zabriskie (unanimous)
NOES: None
ABSENT: None
ABSTAIN: None

INFORMATIONAL ITEMS

8. Correspondence
- A. Betty T. Yee, California State Controller, FY 2021-22 State of Good Repair Program Allocation Estimate, File 370.2.1, 1/28/21.

9. Executive Director's Report

- READY Nevada County – Extreme Climate Event and Adaptation Plan
- Western Nevada County Transit Development Plan Update
- Nevada County Coordinated Public Transit – Human Services Transportation Plan Update
- California State Transportation Agency – Climate Action Plan for Transportation Infrastructure (CAPTI)

Executive Director Woodman highlighted the progress of the READY Nevada County Extreme Climate Event Mobility and Adaptation Plan. The consultant GHD is completing the review of the background, climate data, projections and identification of the potential vulnerabilities. They have begun conducting interviews with public officials, first responders and other key stakeholders, both local and from nearby regional communities, that have been impacted by recent extreme climate events, to identify vulnerabilities, lessons learned, and gather input on possible strategies to address future events. NCTC staff and GHD will be holding an online public workshop to introduce the project and scope, review the existing conditions and observations, and gather input from the stakeholders. Chair Burton requested that Connecting Point 211, FREED, Meals on Wheels, Gold Country Senior Services, and CRS Senior Services be included in the list of stakeholders that are interviewed.

The updates of the Western Nevada County Transit Development Plan and the Nevada County Coordinated Public Transit-Human Services Transportation Plan are both underway. There will be an online public workshop to review the initial study findings and draft alternatives, then the plans will be presented to the Transit Services Commission for their review and comment.

Governor Gavin Newsom issued Executive Order N-19-19, which called for actions from multiple state agencies to reduce greenhouse gas emissions and mitigate the impacts of climate change. This included a direct acknowledgement of the role the transportation sector must play in tackling climate change. In response, the California State Transportation Agency has begun development of the Climate Action Plan for Transportation Infrastructure, or CAPTI for short. NCTC staff have been following this effort and coordinating with the Rural Counties Task Force and North State Super Region who are actively engaged with CalSTA. Mr. Woodman said one of the main issues of concern is the strategy of promoting projects that do not increase vehicle miles traveled, instead considering alternative strategies for reducing congestion. Staff has been emphasizing that in some suburban and rural areas of the state, strategic capacity increasing projects are appropriate, and the need is not always driven by congestion. Many rural projects don't significantly increase Vehicle Miles of Travel, but are needed for safety, operations, connectivity, and to facilitate evacuation in high wildfire risk areas. It is critical that the planning effort acknowledges and addresses the difference between urban and rural areas of the state.

10. Project Status Report

A. Caltrans Project Report

Caltrans District 3 Project Manager Sam Vandell reviewed the Caltrans Project Report. He reported that the Highway 49 Corridor Improvement Project is going through legal review in the Headquarters division to anticipate any potential opposition or concerns. They will schedule a public meeting discussing the draft environmental document and the project. The construction is expected to begin

Summer 2026 with completion targeted for Fall 2028.

A public meeting for the Placer County Hwy 49 Safety Barrier project environmental document will be scheduled, to address any concerns the constituents may have with that project.

Slope Stabilization on Highway 80 will be completed very soon, weather permitting. It is a tough situation considering what transpired in the fire season of last year.

The CAPM & Drainage Improvements on Highway 89 is a cap and pavement rehab project, addressing drainage and putting in message boards. It is a SHOPP project. Completion is targeted for Fall 2023.

Mr. Vandell said the Fix 49 group have had concerns in the past about Highway 49, and Caltrans would like to reach out to them and keep communications open with these projects, including the Safety Barrier project in Placer County. He believes the preferred alternative on the Placer County project is the roundabouts, and there has been some opposition to roundabouts on Highway 49 and the impact to overall travel time for commuters along that route. There is some concern of high-speed approaches, with the current speed limit in that section being 65 miles an hour. He said they want to build alliances in support of the project as much as possible.

Mr. Woodman said comments were submitted by the Fix 49 group, Scott and Jolie Allen being the main folks behind that group, as well as letters from the Firewise communities, addressing the State Route 49 Safety Assessment. NCTC will coordinate with those groups and will schedule a public workshop for the Highway 49 environmental document, and will address state level planning activities, such as the update of the Interregional Transportation Strategic Plan, which is critical for State Route 49 funding, and the Climate Action Plan for Transportation Investment, recognizing the need for highway improvements for evacuation in the event of a wildfire. He said it is time to have the State Route 49 Safety Committee meet again and discuss the findings from the Highway 49 Safety Assessment and the progress of the environmental document.

Commissioner Guerra commented that on the Dorsey Drive overpass where drivers need to merge or turn onto the freeway, the stripes are completely faded, and at night, especially in the rain, drivers can't see where the lines are. Commissioner Arbuckle received information during the meeting that the city has tried to address that area, but due to the weather it is not sticking. The city placed reflectors, but the snowplows took them out during a snowstorm. The work is scheduled with their striping contractor in about a month.

Mr. Woodman commented that he has not seen white merge arrows on the Highway 49 acceleration lanes at the Wolf/Combie intersection. Mr. Vandell said he would reach out to Traffic Operations and ask them about the striping there.

Commissioner Hoek addressed the control of vegetation on the evacuation routes on Highways 20 and 49. Mr. Vandell said these very critical concerns deserve to be a higher priority considering the climate action plans being discussed. and the significance of last year's fire season and this year's drought conditions. He said funding is always going to be an issue, and getting guidelines on what needs to be done in terms of defensible space. He said he would keep following up on it.

B. The Town of Truckee’s Transit operations

Truckee Administrative Analyst II Kelly Beede reviewed the Town of Truckee Transit operations report. She reviewed the efforts made in the Transit Center Relocation Feasibility Study. They conducted nine public meetings and identified 15 potential sites, narrowing them down to three.

The first potential site is the Beacon Gas Station, just East of Downtown, at the intersection of Truckee Way and the Donner Pass Road extension. To fulfill the plan of expanding transit services in the future, they need a facility that can house eight to 10 buses at any given time, which these facilities accommodate.

The next potential site is the Railyard North Balloon Track, East of Truckee Way. As part of the Railyard Master Plan Agreement, the Town can purchase 25,000 square feet within the North Balloon Track for a dollar and an additional 25,000 square feet for fair market value. The floor plan is about 40,000 square feet in this design. It includes not only a Transit Center facility, but could possibly help house some community nonprofit organizations.

The third potential site would be modifying the existing location at the train depot, removing parking within the depot’s parking lot and on Donner Pass Road. It also provides some RV parking.

The majority vote from public meetings and the Truckee Transit Center website was to pursue the area in the Railyard North Balloon Track. They have completed the study and are now in the process of conducting an appraisal and securing funding. They plan to have transit service through the downtown area that would link people from the train station over to the new transit center.

ACTION: None – Information only.

COMMISSION ANNOUNCEMENTS: There were no commission announcements.

SCHEDULE FOR NEXT MEETING: The next regularly scheduled meeting of the NCTC will be May 19, 2021 at 8:30 a.m. via Zoom Webinar.

ADJOURNMENT OF MEETING: Chair Burton adjourned the meeting at 9:50 a.m.

Respectfully submitted by: 

Carol Lynn, Administrative Assistant

Approved on: _____

By: _____
Andrew Burton, Chair
Nevada County Transportation Commission

JAN ARBUCKLE – Grass Valley City Council
 ANDREW BURTON – Member-At-Large, Chair
 ANN GUERRA – Member-At-Large, Vice Chair
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors
 DUANE STRAWSER – Nevada City City Council
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1430.5

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Federal Transit Administration Section 5311 Grant Program Regional Balance Sheet and Federal Fiscal Year 2021 Program of Projects, Resolution 21-06

DATE: May 19, 2021

RECOMMENDATION: Adopt Resolution 21-06 approving the Federal Transit Administration (FTA) Section 5311 Grant Program Federal Fiscal Year (FFY) 2021 Program of Projects.

BACKGROUND: FTA Section 5311 is a non-urbanized area formula funding program authorized by Title 49 United States Code Section 5311. This federal grant program provides funding for public transit in non-urbanized areas. The FTA apportions funds to governors of each state annually. The California State Department of Transportation, Division of Mass Transportation, is the delegated grantee.

FTA Section 5311 provides grant funding for transit operations and capital projects and is divided between the transit operators in the region based on population. The FTA Section 5311 Regional Balances spreadsheet and the FFY 2021 Program of Projects were prepared by NCTC staff in accordance with the information received from Caltrans.

Applications for FTA Section 5311 funds will be completed by Nevada County and the Town of Truckee during the development of their Fiscal Year 2021/22 budgets. In order to facilitate timely completion and submittal of the applications, Resolution 21-06 authorizes the Executive Director to sign the Certifications and Assurances of the Regional Transportation Planning Agency on behalf of NCTC.

attachments

**RESOLUTION 21-06
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

APPROVING THE NEVADA COUNTY REGIONAL FEDERAL TRANSIT
ADMINISTRATION SECTION 5311 PROGRAM OF PROJECTS
FOR FEDERAL FISCAL YEAR 2021

WHEREAS, Nevada County Transportation Commission (NCTC) is the designated Regional Transportation Planning Agency (RTPA) for Nevada County; and

WHEREAS, this designation requires that NCTC complete a Program of Projects allocating funds for Federal Transit Administration (FTA) Section 5311 for Federal Fiscal Year (FFY) 2021; and

WHEREAS, there are no carryover funds from the apportionment for the region for FFY 2021; and

WHEREAS, the FFY 2021 estimated apportionment for the region is \$620,791; and

WHEREAS, for FFY 2021, NCTC has apportioned \$518,113 to Nevada County Transit and \$102,678 to the Town of Truckee; and

WHEREAS, the Nevada County Transit Services Division and the Town of Truckee intend to apply for funding under the FTA Section 5311 Grant Program.

NOW, THEREFORE, BE IT RESOLVED, that Nevada County Transportation Commission hereby approves the FTA Section 5311 FFY 2021 Program of Projects and the programming of FTA Section 5311 funds up to the amount of \$518,113 for Nevada County Transit and \$102,678 for the Town of Truckee from the regional apportionment balance.

BE IT FURTHER RESOLVED, that the Executive Director of the Nevada County Transportation Commission is authorized to sign the Certifications and Assurances of the Regional Transportation Planning Agency, provided that the applications and supporting documentation submitted by Nevada County Transit and the Town of Truckee provide the following information:

1. Some combination of state, local, or private funding sources have been or will be committed to provide the required local share.
2. The subrecipient has coordinated with other transportation providers and users in the region, including social service agencies capable of purchasing service.
3. The amount requested does not exceed the federal funds provided to the agency in the approved Federal Statewide Transportation Improvement Program (FSTIP).
4. The project meets all Statewide Transportation Improvement Program (STIP) requirements.

PASSED AND ADOPTED by the Nevada County Transportation Commission on May 19, 2021
by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Andrew Burton, Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer



Program of Projects (POP)

FY2021

Due: April 30, 2021 at 2pm PST

Agency Name:	
5311	CMAQ

Regional Contact Info:

Regional Contact Name:		Phone Number:	
Contact Title:		Date:	

General Information:

County or Region:		Caltrans District:	
Original Submission Date:		Revision Number:	
		Revision Submission Date:	

Section A: Available Funding

Apportionment for this Cycle (Federal Share):	
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Section B: Programming

Operating Assistance Total:	
Capital Total:	
Total Programmed (Operating + Capital):	

Flexible Funds (if applying for CMAQ, STP or Federalized STIP):

Flex Funds Total:	
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*Request for transfer will be applied for directly through the District - Local Assistance, District Engineer, and Headquarters' Division of Local Assistance. Division of Rail & Mass Transportation will receive a conformation once the transfer is completed.



Statewide Transportation Improvement Program (STIP)

All federal funds to be used for transit projects must be included in a federally approved STIP. A Transportation Planning Agency (TPA) must ensure that Section 5311 projects are included in the Department of Transportation's (Department) Statewide Transportation Federal Improvement Program (FSTIP), which is jointly approved by the Federal Highway Administration (FHWA) and FTA.

A copy of the federally approved STIP Page must be attached for all projects to be programmed through the Section 5311 program. The project description and associated dollar amounts must be consistent with the federally approved STIP information.

- **Metropolitan Planning Organizations (MPOs)** are responsible for programming projects within their jurisdiction.
- Rural Transit & Intercity Bus staff will submit **Non-MPO / Rural Transportation** organizations projects directly to the Department's Division of Financial Programming for inclusion into the FSTIP.

For further guidance see the Department's [Division of Financial Programming website](#).



PART 1: Operating Assistance - Regional Apportionment

Metropolitan Planning Organizations (MPOs) are responsible for sub-allocating projects within their jurisdiction:

Subrecipient	Project Description	Federal Share	Local Share (Excluding Toll Credit)	Toll Credit Amount (if any)	Net Project Cost	Program of Projects Document Year	Programmed Date or Amendment Number
Operating Assistance Funds Total:							



PART 2: Capital (Vehicles, Construction, Preventive Maintenance and Planning) - Regional Apportionment

Metropolitan Planning Organizations (MPOs) are responsible for sub-allocating projects within their jurisdiction:

Subrecipient	Project Description	Federal Share	Local Share (Excluding Toll Credit)	Toll Credit Amount (if any)	Net Project Cost	Program of Projects Document Year	Programmed Date or Amendment Number
Capital Assistance Funds Total:							



PART 3: FLEX FUNDS (i.e. CMAQ, STP, or Federalized STIP*) if applicable

*Federalized STIP projects must complete the CTC allocation process.

Subrecipient	Project Description	Federal Share	Local Share (Excluding Toll Credit)	Toll Credit Amount (if any)	Net Project Cost	Program of Projects Document Year	Programmed Date or Amendment Number
FLEX Funds Total:							



Instructions:

PART 1 – Operating Assistance

- Do not list previously approved projects (i.e. projects listed in a prior grant).
- Funding split: 44.67% Local Share and 55.33% Federal Share.
- Third Party Contract Requirement – all third-party contracts must contain federal clauses required under [FTA Circular 4220.1F](#) and approved by the State prior to bid release.
- Net project cost does not include ineligible cost (i.e. farebox, other revenues, etc.).

PART 2 – Capital (Vehicles, Construction, Preventive Maintenance and Planning)

- **PRE-AWARD AUTHORITY IS STRICTLY FORBIDDEN FOR ALL CAPITAL PURCHASES** Receiving an executed Standard Agreement (DOT-213A) is NOT procurement authorization.
- All vehicles procured with Section 5311 program funds must be ADA accessible regardless of service type (fixed route or demand-response service). Capital projects must contain a full description of project: A PRELIMINARY ENVIRONMENTAL SURVEY (PES) is required for Capital projects other than vehicle procurement. (i.e. facility or shelter - include specifics, planning studies, preventative maintenance). **The PES does not satisfy the requirements for environmental review and approval.** When the agency prepares the documentation for a categorical exclusion, the Environmental Justice Analysis must be included.
- Funding split: 11.47% Local Share and 88.53% Federal Share.
- Procurement Contract Requirement – all documents used for procuring capital projects must contain federal clauses required under [FTA Circular 4220.1F](#) and approved by DRMT prior to bid release.

PART 3 - FLEXIBLE FUNDS (i.e. CMAQ, STP, or Federalized STIP*) if applicable:

- Request for transfer will be applied for directly through the District - Local Assistance District Engineer, and Headquarters' Division of Local Assistance. Division of Rail & Mass Transportation (DRMT) will receive a confirmation once the transfer is completed.
- Funding split: 11.47% Local Share and 88.53% Federal Share. CMAQ may be funded up to 100% at the discretion of the Regional Planning Agency/MPO.

FTA 5311 Program Apportionments

FY 2020/21			
Jurisdiction	Est. Pop.	Pop. %	Total
Grass Valley	12,865	13.11%	
Nevada City	3,140	3.20%	
Nevada County	65,881	67.15%	
Nevada Co. Transit Services Subtotal	81,886	83.46%	\$518,113
Truckee	16,228	16.54%	\$102,678
Total	98,114	100.00%	\$620,791
Population estimates are taken from NCTC Resolution 20-21, May 15, 2020			
Amounts are taken from the FTA Section 5311 Apportionment FFY 2020-21 Allocation Division of Rail and Mass Transportation Grant Management Branch 03/22/2021.			
* The portion of funds available to Grass Valley and Nevada City are included with Nevada County funds, because Nevada County is the transit operator for the current Joint Powers Agreement.			

JAN ARBUCKLE – Grass Valley City Council
 ANDREW BURTON – Member-At-Large, Chair
 ANN GUERRA – Member-At-Large, Vice Chair
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors
 DUANE STRAWSER – Nevada City City Council
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1430.5

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Mike Woodman, Executive Director 

SUBJECT: Distribution of Funding from the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA), Resolution 21-07

DATE: May 19, 2021

RECOMMENDATION: Adopt Resolution 21-07 approving the distribution chart and Federal Fiscal Year (FFY) 2021 Program of Projects for CRRSAA funding.

BACKGROUND: The CRRSAA supports the transit industry during the COVID-19 public health emergency. This includes operating expenses to maintain transit services as well as paying for administrative leave for transit personnel due to reduced operations during an emergency.

Eligible projects include Capital projects, and Operating Assistance projects. CRRSAA operating projects are 100% reimbursable.

Caltrans provides the funding amount for each region to the RTPA. The RTPA plans and sub-allocates projects based on regional transportation needs. The RTPA prepares and submits a Program of Projects to Caltrans to facilitate submission of grant applications by the transit operators in the region.

attachments

**RESOLUTION 21-07
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

APPROVING THE NEVADA COUNTY CORONAVIRUS RESPONSE AND RELIEF
SUPPLEMENTAL APPROPRIATIONS ACT OF 2021 (CRRSAA) PROGRAM OF
PROJECTS FOR FEDERAL FISCAL YEAR 2021

WHEREAS, Nevada County Transportation Commission (NCTC) is the designated Regional Transportation Planning Agency (RTPA) for Nevada County; and

WHEREAS, this designation requires that NCTC complete a Program of Projects allocating funds under the CRRSAA for Federal Fiscal Year (FFY) 2021; and

WHEREAS, the FFY 2021 apportionment for the region is \$1,641,217; and

WHEREAS, for FFY 2021, NCTC has apportioned \$1,221,004 to Nevada County Transit and \$420,213 to the Town of Truckee; and

WHEREAS, the Nevada County Transit Services Division and the Town of Truckee intend to apply for funding under the CRRSAA.

NOW, THEREFORE, BE IT RESOLVED, that Nevada County Transportation Commission hereby approves the CRRSAA FFY 2021 Program of Projects and the programming of CRRSAA funds up to the amount of \$1,221,004 for Nevada County Transit and \$420,213 for the Town of Truckee from the regional apportionment balance.

BE IT FURTHER RESOLVED, that the Executive Director of the Nevada County Transportation Commission is authorized to sign certifications and documentation related to the CRRSAA program.

PASSED AND ADOPTED by the Nevada County Transportation Commission on May 19, 2021 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Andrew Burton, Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer

Coronavirus Relief and Response Supplemental Appropriations Act (CRRSAA) Funding: 5311 FFY 2021
California Department of Transportation
Division of Rail and Mass Transportation
Office of Transit Grants and Contracts

County/Region	CRRSAA Share
MTC	\$ 4,717,361
SACOG	\$ 2,226,671
Alpine	\$ 108,951
Amador	\$ 632,980
Butte	\$ 2,024,418
Calaveras	\$ 757,395
Colusa	\$ 355,932
Del Norte	\$ 475,429
El Dorado	\$ 1,477,434
Fresno	\$ 4,583,490
Glenn	\$ 467,319
Humboldt	\$ 2,237,106
Imperial	\$ 1,094,184
Inyo	\$ 308,189
Kern	\$ 4,341,588
Kings	\$ 1,080,823
Lake	\$ 1,074,575
Lassen	\$ 579,870
Los Angeles	\$ 1,245,570
Madera	\$ 1,203,976
Mariposa	\$ 303,287
Mendocino	\$ 1,459,704
Merced	\$ 1,562,649
Modoc	\$ 160,958

County/Region	CRRSAA Share
Mono	\$ 236,003
Monterey	\$ 1,810,666
Nevada	\$ 1,641,217
Orange	\$ -
Placer	\$ 1,383,911
Plumas	\$ 332,468
Riverside	\$ 2,774,435
San Benito	\$ 918,436
San Bernardino	\$ 4,037,869
San Diego	\$ 2,168,044
San Joaquin	\$ 1,243,625
San Luis Obispo	\$ 1,549,904
Santa Barbara	\$ 768,695
Santa Cruz	\$ 524,932
Shasta	\$ 988,612
Sierra	\$ 108,951
Siskiyou	\$ 746,129
Stanislaus	\$ 1,348,765
Tehama	\$ 1,054,601
Trinity	\$ 229,090
Tulare	\$ 2,533,398
Tuolumne	\$ 920,031
Ventura	\$ 1,172,336
Ventura	\$ 1,172,336

Date Prepared: March 3, 2021

Prepared by: Tracy Harrison

Distribution of CRRSSA Funding - based on FY 21/22 Operating Budgets:

	Nevada County	Town of Truckee	Total
Total Operating Budget	\$5,031,559	\$1,731,631	\$6,763,190
% of Total	74.40%	25.60%	100.00%

CRRSAA \$	\$1,221,004	\$420,213	\$1,641,217
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CRRSAA ACT funds replace revenues lost due to COVID Pandemic

CRRSAA % of Total Budget	24.27%	24.27%
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Program of Projects (POP)

Coronavirus Response and Relief Supplemental Appropriation Act of 2021

Due: April 30, 2021 at 2pm PST

Agency Name:

Regional Contact Info:

Regional Contact Name:		Phone Number:	
Contact Title:		Date:	

General Information:

County or Region:		Caltrans District:			
Original Submission Date:		Revision Number:		Revision Submission Date:	

Section A: Available Funding

Apportionment for this Cycle (Federal Share):	
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Section B: Programming

Operating Assistance Total:	
Capital Total:	
Total Programmed (Operating + Capital):	



PART 1: Operating Assistance - Regional Apportionment

Metropolitan Planning Organizations (MPOs) are responsible for sub-allocating projects within their jurisdiction:

Subrecipient	Project Description	Federal Share	Local Share (Excluding Toll Credit)	Toll Credit Amount (if any)	Net Project Cost	Program of Projects Document Year	Programmed Date or Amendment Number
Operating Assistance Funds Total:							



PART 2: Capital (Vehicles, Construction, Preventive Maintenance and Planning) - Regional Apportionment

Metropolitan Planning Organizations (MPOs) are responsible for sub-allocating projects within their jurisdiction:

Subrecipient	Project Description	Federal Share	Local Share (Excluding Toll Credit)	Toll Credit Amount (if any)	Net Project Cost	Program of Projects Document Year	Programmed Date or Amendment Number
Capital Assistance Funds Total:							



Instructions:

PART 0 – CARES and CRRSAA

- The supplemental funding will be provided at **100-percent federal share, with no local match required**. Funding will support expenses eligible under the relevant program, although the Act directs recipients to prioritize payroll and operational needs.
- The CRRSAA funds do not expire.
- Pre-award authority for all Operating projects starting on **January 20, 2020**
- Funds will not need to be programmed **UNLESS** your agency applies for a Capital project beyond the COVID-19 Response
- Final approval to be determined by the Division of Rail and Mass Transit

PART 1 – Operating Assistance

- Do not list previously approved projects (i.e. projects listed in a prior grant).
- Third Party Contract Requirement – all third-party contracts must contain federal clauses required under [FTA Circular 4220.1F](#) and approved by the State prior to bid release.
- Net project cost does not include ineligible cost (i.e. farebox, other revenues, etc.).

PART 2 – Capital (Vehicles, Construction, Preventive Maintenance and Planning)

- **PRE-AWARD AUTHORITY IS STRICTLY FORBIDDEN FOR ALL CAPITAL PURCHASES** Receiving an executed Standard Agreement (DOT-213A) is **NOT** procurement authorization.
- All vehicles procured with Section 5311 program funds must be ADA accessible regardless of service type (fixed route or demand-response service). Capital projects must contain a full description of project: A PRELIMINARY ENVIRONMENTAL SURVEY (PES) is required for Capital projects other than vehicle procurement.(i.e. facility or shelter - include specifics, planning studies, preventative maintenance). **The PES does not satisfy the requirements for environmental review and approval.** When the agency prepares the documentation for a categorical exclusion, the Environmental Justice Analysis must be included.
- Procurement Contract Requirement – all documents used for procuring capital projects must contain federal clauses required under [FTA Circular 4220.1F](#) and approved by DRMT prior to bid release.

JAN ARBUCKLE – Grass Valley City Council
 ANDREW BURTON – Member-At-Large, Chair
 ANN GUERRA – Member-At-Large, Vice Chair
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors
 DUANE STRAWSER – Nevada City City Council
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 720.1, 1400.0

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Revised Findings of Apportionment for FY 2021/22, Resolution 21-08

DATE: May 19, 2020

RECOMMENDATION: Approve Resolution 21-08 adopting the Revised Findings of Apportionment for FY 2021/22.

BACKGROUND: Prior to March 1 of each year, Nevada County Transportation Commission (NCTC), pursuant to California Code of Regulations Section 6644, transmits Findings of Apportionment for all prospective claimants.

The apportionments are determined from the Auditor-Controller's estimate of Local Transportation Funding (LTF) for the ensuing fiscal year, less those funds made available for Transportation Development Act administration, planning projects, pedestrian/bicycle projects, and community transit service projects. The remaining funds are apportioned by each jurisdiction's percentage of the total population.

On March 17, 2021, NCTC approved Resolution 21-04 adopting the FY 2021/22 Preliminary Findings of Apportionment based on the California Department of Finance Population Estimates 2020 E-1 Report. On May 7, 2021, NCTC obtained the 2021 E-1 Report with updated population figures. In accordance with Section 6655.5 of the California Code of Regulations, the attached Resolution 21-08, Revised Findings of Apportionment for FY 2021/22, has been prepared to update the apportionments with the latest population data. The apportionment adjustments are as follows:

COMPARISON OF POPULATION ESTIMATES AND APPORTIONMENTS						
Department of Finance E-1 Report May 2020 and May 2021				Apportionments		
Jurisdiction	1/1/2020 Population	1/1/2021 Population	Population Change	Resolution 21-04 3/17/21 Preliminary Findings	Resolution 21-08 5/19/21 Revised Findings	Difference
Nevada County	65,881	65,414	-467	\$2,321,756	\$2,320,625	-\$1,131
Grass Valley	12,865	12,758	-107	\$453,384	\$452,602	-\$782
Nevada City	3,140	3,081	-59	\$110,659	\$109,301	-\$1,357
Truckee	<u>16,228</u>	<u>16,213</u>	-15	<u>\$571,902</u>	<u>\$575,172</u>	\$3,270
Total	98,114	97,466	-648	\$3,457,700	\$3,457,700	

Totals may not equal sum of amounts in column due to rounding.

**RESOLUTION 21-08
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

REVISED FINDINGS OF APPORTIONMENT FOR FISCAL YEAR 2021/22

WHEREAS, Section 6655.5 of the California Code of Regulations states that the transportation planning agency may, at any time before the conveyance of initial allocation instructions pursuant to Section 6659, issue a revised determination of apportionments based on a revised determination of populations; and

WHEREAS, the Auditor-Controller of Nevada County has issued an estimate of \$3,457,700 as the amount available for allocation in FY 2021/22; and

WHEREAS, the amount subject to apportionment is to be determined by subtracting the anticipated amounts to be allocated, or made available for allocation, for administration of the Transportation Development Act, for transportation planning, for facilities for the exclusive use of pedestrians and bicycles, and for community transit services, from the total estimate of monies to be available for apportionment and allocation during the ensuing fiscal year; and

WHEREAS, the following figures represent the amount described above:

Estimated LTF Available for FY 2021/22

Sales and Use Tax	\$4,469,241
Interest	\$40,000
Subtotal	<u>\$4,509,241</u>

Anticipated Allocations

Administration and Planning	-\$795,277
Pedestrian and Bicycles	-\$74,279
Community Transit Services	<u>-\$181,984</u>

Total Estimated FY 2021/22 LTF Available for Apportionment **\$3,457,700**

Area apportionments based on population: Population figures from State of California Department of Finance 2021 E-1 Report, May 2021

Jurisdiction	Estimated Population	Percent of Estimated Total*	Apportionment**
Nevada County	65,414	67.11%	\$2,320,625
Grass Valley	12,758	13.09%	\$452,602
Nevada City	3,081	3.16%	\$109,301
<u>Truckee</u>	16,213	16.63%	\$575,172
TOTAL	97,466	100.00%	\$3,457,700

Totals may not equal sum of amounts in column due to rounding.

NOW, THEREFORE, BE IT RESOLVED, that Nevada County Transportation Commission finds that the above figures represent area apportionments to be used for FY 2021/22. These apportionments will be used as the basis for allocations throughout FY 2021/22, unless these findings are revised in accordance with statutes and regulations contained in the Transportation Development Act.

PASSED AND ADOPTED by the Nevada County Transportation Commission on May 19, 2021 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Andrew Burton, Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer



STATE POPULATION DIPS TO 39.5 MILLION
PER NEW STATE DEMOGRAPHIC REPORT

FOR IMMEDIATE RELEASE:
May 7, 2021

CONTACT: Walter Schwarm
(916) 323-4086
H.D. Palmer
(916) 323-0648

SACRAMENTO— California's population dipped by 182,083 residents last year, bringing the state's total to 39,466,855 people as of January 1, 2021, according to new population estimates and housing data released today by the California Department of Finance.

California's negative growth rate of -0.46 percent represents the first 12-month decline since state population estimates have been recorded. Three principal factors contributed in this year-over-year population decrease:

- Continuing declines in natural increase – births minus non-COVID-19 deaths (loss of 24,000)
- Continuing declines in foreign immigration – accelerated in recent years by federal policy (loss of 100,000)
- Deaths in 2020 separately associated with the COVID-19 pandemic (loss of 51,000)

In recent years, the slowdown in natural increase – a nationwide trend affecting California more than other states – has contributed to the state's population growth slowing and plateauing. The addition of 2020's COVID-19-related deaths, combined with immigration restrictions in the past year, tipped population change to an annual loss.

The COVID-19 pandemic increased California deaths in 2020 by 51,000 – 19 percent above the average death rate for the three preceding years. "Excess deaths" – rates above the past three-year average – were observed in 51 of the state's 58 counties. Of these counties, 19 reported death rates up to 10 percent above average, 20 reported deaths between 10 and 20 percent above average, and 12 reported deaths 20 percent or more above average.

Net international migration to California was negative in 2020, reflecting the suspension of visa issuance that began in March and continued through December, which was also extended to certain types of foreign worker visas in June. Global restrictions during the pandemic also resulted in 53,000 fewer international students in California.

As pandemic-related deaths decline and with changes in federal policy, California is expected to return to a slightly positive annual growth when calendar year 2021 population estimates are released in May 2022.

The report contains preliminary year-over-year January 2021 and revised January 2020 population data for California cities, counties, and the state. These estimates are based on information through January 1, 2021.

- Growth remains strong in the interior counties of the Sacramento Valley, the Central Valley and the Inland Empire, while coastal and northern counties saw population losses.
- Los Angeles County, the state's most populous county, has now lost population the last three years, dropping 0.3 percent in 2018 and 2019 and 0.9 percent in 2020.

- Four counties had growth rates over 1.0 percent. These counties include: San Benito (1.7 percent), Placer (1.5 percent), San Joaquin (1.3 percent), and Yuba (1.1 percent). San Benito County was the notable Bay Area exception gaining over 1.0 percent due to increased housing construction.
- Changes in population rankings for cities reinforce the movement towards inland counties; Elk Grove is now the 26th largest city passing Oceanside. Roseville is now the 39th largest city passing Pasadena and Torrance.
- For population growth from housing production, the top five cities include: Paradise (31.2 percent) in Butte County, Calimesa (7.5 percent) in Riverside County, Lathrop (6.3 percent) in San Joaquin County, Guadalupe (5.0 percent) in Santa Barbara County, and Winters (5.0 percent) in Yolo County.
- California's statewide housing growth, as measured by net unit growth in completed housing units for 2020, was 99,917. In terms of new housing growth, California constructed 103,073 new units in 2020; the first time the state built over 100,000 units since 2008. Total housing in California reached 14,429,960 units, a 0.7 percent increase.

Also of note in the report:

- 171 cities gained population and 305 lost population, while 6 had no change.
- Of the ten largest cities in California, Bakersfield had the largest percentage gain in population (0.8 percent, or 3,100) with Oakland (0.7 percent, or 3,200) in second.
- Ranked by net housing gains, Los Angeles (17,851), San Francisco (4,048), San Diego (3,897), Oakland (2,750) and Santa Clara (2,066) added the most housing units in 2020.
- Of the 14,429,960 housing units in California, 9,273,055 are single family and 4,595,273 are multi-family with 561,632 mobile homes. Multi-family housing growth outpaced single family housing by almost 9,586 net units ("net" refers to new construction minus demolition), continuing a nine-year trend.
- Larger densely populated urban areas are building most of the multi-family housing throughout the state. Los Angeles led the state gaining 15,560 multi-family units, comprising 87 percent of their net housing growth, followed by San Francisco (4,138 for 100 percent), San Diego (3,848 for 99.0 percent), and Oakland (2,754 for 100 percent).
- Conversely, single-family housing is more likely to be built further inland in typically more suburban cities. Examples of cities with a high ratio of single family to multi-family growth include: Bakersfield (94.9 percent single family), Fresno (88.2 percent single family), Sacramento (69.3 percent single family), and Roseville (83.4 percent single family).
- Group quarters account for about 2 percent of the total state population (691,000). This population includes, among others, those living in college dorms (134,000) and in correctional facilities (164,000). In 2020, the group quarters population decreased by almost 162,000 people or 19 percent due to lockdowns associated with COVID-19. The college dormitory population dropped by 110,000 (45.4 percent). The military group quarters population decreased by 1,700 (1.4 percent), local jails decreased by 17,000 (22.6 percent), state prisons decreased by 28,000 (23.1 percent), and federal prisons decreased by 4,600 (26.5 percent).
- State prisons are generally located in remote areas; as a result, increases or decreases in this population can account for significant changes in their respective locations. For example, state prison declines led to population decreases in Taft, Wasco and Delano in Kern County and Susanville in Lassen County. A closure of the Federal Prison in Taft led to the city losing the highest percentage population loss in the state (18.0 percent).

- Significant adjustments to the prison and college dorm population were made by transferring them into the household population.
 - A majority of college dorm losses were shifted back into the household population. A proportion of students were kept in the county hosting the school while the remainder was returned to their county of origin. A small portion of students were removed from the state to represent out of state and international students.
 - The prison population was shifted back into the household population by returning them to their intake counties using data from the California Department of Corrections.

Background Information:

These population estimates are produced annually by the Department of Finance for use by local areas to calculate their annual appropriations limit. The State Controller's Office uses Finance's estimates to update their population figures for distribution of state subventions to cities and counties, and to comply with various state codes. Additionally, estimates are used for research and planning purposes by federal, state, and local agencies, the academic community, and the private sector.

These estimates reflect a state and county level revision of the Preliminary January 1, 2020 estimates that were released in May 2020 and had the state population at 39,782,870 versus this year's revised estimate of 39,648,938; a downward revision of 133,932. The primary cause of this revision was International migration which was revised for the period of 2016-2020 to better reflect slowing international migration to the U.S. in recent years.

Changes to the housing stock are used in the preparation of the annual city population estimates. Estimated occupancy of housing units and the number of persons per household further determine population levels. Changes in city housing stock result from new construction, demolitions, housing unit conversions, and annexations. The sub-county population estimates are then adjusted to be consistent with independently produced county estimates.

Comparing Census Bureau's recently released July 1, 2020 estimates with Finance's January 1, 2021 estimates should generally be avoided since they refer to different points in time. In addition, there are numerous differences between the two series including the effects of the wildfires, changes in migration patterns, accelerating slowdown in births, and excess deaths due to the COVID-19 pandemic that make comparisons difficult.

All Finance population and housing estimates are benchmarked to a decennial census. The estimates in this report continue to be benchmarked to the 2010 decennial census as insufficient detailed data is currently available from the 2020 Census. The 2022 estimate series will introduce a new Finance benchmark based on Census 2020.

Related population reports are available on the Department's website:
<http://www.dof.ca.gov/Forecasting/Demographics/>

#

Department of Finance
Demographic Research Unit
Population Estimates for California Cities

10 Largest Cities

City	Population January 1, 2021	Percent Change 2020-21
1. Los Angeles	3,923,341	-1.3
2. San Diego	1,411,034	-0.7
3. San Jose	1,029,782	-1.1
4. San Francisco	875,010	-1.7
5. Fresno	546,770	0.6
6. Sacramento	515,673	0.4
7. Long Beach	467,730	-0.9
8. Oakland	435,514	0.7
9. Bakersfield	397,392	0.8
10. Anaheim	353,468	-1.0

10 Fastest Growing Cities with Populations Over 30,000

City	Population January 1, 2021	Percent Change 2020-21
1. Banning	32,223	3.8
2. Merced	90,971	3.1
3. Manteca	87,319	2.9
4. Tracy	98,601	2.9
5. Santa Clara	130,746	2.7
6. Menifee	99,686	2.7
7. Clovis	121,834	2.6
8. Los Banos	42,869	2.4
9. Roseville	146,875	2.4
10. Morgan Hill	47,374	2.3

10 Cities Under 300,000 with the Largest Numeric Change

City	Population January 1, 2021	Numeric Change 2020-21
1. Santa Cruz	56,156	-8,391
2. Irvine	271,564	-6,424
3. Berkeley	116,761	-5,603
4. Santa Clara	130,746	3,445
5. Roseville	146,875	3,382
6. Clovis	121,834	3,093
7. Tracy	98,601	2,740
8. Merced	90,971	2,710
9. Pomona	151,319	-2,673
10. Fullerton	139,431	-2,639

**E-1: City/County/State Population Estimates with Annual Percent Change
January 1, 2020 and 2021**

JURISDICTION	Total Population		Percent Change	JURISDICTION	Total Population		Percent Change
	1/1/20	1/1/21			1/1/20	1/1/21	
				Balance of County	127,510	127,787	0.2
Napa	139,000	137,637	-1.0	Placer	399,015	404,994	1.5
American Canyon	20,901	20,802	-0.5	Auburn	14,372	14,433	0.4
Calistoga	5,352	5,340	-0.2	Colfax	2,154	2,172	0.8
Napa	79,016	79,397	0.5	Lincoln	48,584	49,624	2.1
St Helena	6,094	6,070	-0.4	Loomis	6,787	6,808	0.3
Yountville	2,713	2,642	-2.6	Rocklin	69,702	70,469	1.1
Balance of County	24,924	23,386	-6.2	Roseville	143,493	146,875	2.4
Nevada	97,775	97,466	-0.3	Balance of County	113,923	114,613	0.6
Grass Valley	12,806	12,758	-0.4	Plumas	18,256	18,116	-0.8
Nevada City	3,101	3,081	-0.6	Portola	1,947	1,928	-1.0
Truckee	16,108	16,213	0.7	Balance of County	16,309	16,188	-0.7
Balance of County	65,760	65,414	-0.5				
Orange	3,180,491	3,153,764	-0.8	Riverside	2,440,719	2,454,453	0.6
Aliso Viejo	50,351	49,813	-1.1	Banning	31,057	32,233	3.8
Anaheim	357,059	353,468	-1.0	Beaumont	51,731	52,686	1.8
Brea	45,498	45,137	-0.8	Blythe	19,530	18,556	-5.0
Buena Park	82,336	81,626	-0.9	Calimesa	9,522	10,236	7.5
Costa Mesa	113,667	112,780	-0.8	Canyon Lake	11,018	11,025	0.1
Cypress	49,055	48,531	-1.1	Cathedral City	53,494	53,973	0.9
Dana Point	33,466	33,189	-0.8	Coachella	47,583	47,825	0.5
Fountain Valley	55,419	54,953	-0.8	Corona	168,332	169,454	0.7
Fullerton	142,070	139,431	-1.9	Desert Hot Springs	30,036	30,086	0.2
Garden Grove	173,457	172,476	-0.6	Eastvale	66,535	67,626	1.6
Huntington Beach	198,725	196,874	-0.9	Hemet	84,391	84,525	0.2
Irvine	277,988	271,564	-2.3	Indian Wells	5,371	5,428	1.1
Laguna Beach	22,690	22,495	-0.9	Indio	90,804	91,621	0.9
Laguna Hills	31,397	31,073	-1.0	Jurupa Valley	107,000	108,097	1.0
Laguna Niguel	64,559	65,168	0.9	Lake Elsinore	63,591	64,762	1.8
Laguna Woods	16,209	16,036	-1.1	La Quinta	40,906	41,247	0.8
La Habra	63,471	62,808	-1.0	Menifee	97,094	99,686	2.7
Lake Forest	84,556	84,538	0.0	Moreno Valley	208,791	209,426	0.3
La Palma	15,607	15,442	-1.1	Murrieta	114,541	115,172	0.6
Los Alamitos	11,602	11,538	-0.6	Norco	27,611	26,107	-5.4
Mission Viejo	95,130	94,119	-1.1	Palm Desert	53,828	53,892	0.1
Newport Beach	86,415	85,865	-0.6	Palm Springs	47,509	47,754	0.5
Orange	139,504	137,366	-1.5	Perris	78,575	78,977	0.5
Placentia	51,569	51,173	-0.8	Rancho Mirage	18,611	18,799	1.0
Rancho Santa Margarita	48,708	48,183	-1.1	Riverside	328,766	324,302	-1.4
San Clemente	64,538	64,065	-0.7	San Jacinto	50,207	51,269	2.1
San Juan Capistrano	36,081	35,801	-0.8	Temecula	112,512	112,771	0.2
Santa Ana	331,304	331,369	0.0	Wildomar	36,963	37,013	0.1
Seal Beach	24,711	24,443	-1.1	Balance of County	384,810	389,905	1.3
Stanton	39,150	39,573	1.1	Sacramento	1,553,157	1,561,014	0.5
Tustin	80,511	80,009	-0.6	Citrus Heights	87,788	87,811	0.0
Villa Park	5,821	5,759	-1.1	Elk Grove	176,036	178,124	1.2
Westminster	91,931	91,466	-0.5	Folsom	81,106	82,303	1.5
Yorba Linda	68,426	67,846	-0.8	Galt	26,006	26,116	0.4

JAN ARBUCKLE – Grass Valley City Council
 ANDREW BURTON – Member-At-Large, Chair
 ANN GUERRA – Member-At-Large
 SUSAN HOEK – Nevada County Board of Supervisors, Vice Chair
 ED SCOFIELD – Nevada County Board of Supervisors
 DUANE STRAWSER – Nevada City City Council
 JAN ZABRISKIE – Town of Truckee



DANIEL LANDON, Executive Director
 MICHAEL WOODMAN, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File 500.1

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Regional Surface Transportation Program Bid Targets for Fiscal Year 2020/21

DATE: May 19, 2021

RECOMMENDATION: Approve Regional Surface Transportation Program Bid Targets for Fiscal Year 2020/21.

BACKGROUND: The Regional Surface Transportation Program (RSTP) was established by the State of California to utilize federal Surface Transportation Program funds for a wide variety of transportation projects. The State allows Nevada County Transportation Commission (NCTC) to exchange these federal funds for state funds to maximize the ability of local public works departments to use the funds for transportation purposes including planning, construction, improvement, maintenance, and operation of public streets and highways, and pedestrian and bicycle projects. NCTC has the responsibility for distributing these exchanged funds to the local jurisdictions. Annual apportionments of RSTP funds range from \$900,000 to \$1,000,000.

Each year Caltrans notifies NCTC of the amount of RSTP funds that will be available based on federal budget appropriations. NCTC then establishes bid targets for each jurisdiction based on its pro rata portion of the countywide population and notifies the jurisdictions of their share. However, NCTC has discretion in allocating RSTP funds and may award an agency more or less than its bid target in order to fund high priority regional projects.

For Fiscal Year 2020/21 the apportionment to NCTC is \$1,116,562. The chart below shows the bid targets by jurisdiction and the amounts that are available for allocation as of March 25, 2021.

Jurisdiction	Estimated Population Resolution 20-21	Population %	20/21 Bid Targets 3/25/2021
Grass Valley	12,865	13.11%	\$139,086.59
Nevada City	3,140	3.20%	\$33,947.29
Truckee	16,228	16.54%	\$175,444.79
Nevada County	65,881	67.15%	\$712,255.23
Nevada County Transportation Commission			\$55,828.10
TOTAL	98,114	100.00%	\$1,116,562.00

FEDERAL APPORTIONMENT EXCHANGE PROGRAM
CALIFORNIA DEPARTMENT OF TRANSPORTATION
REGIONAL TRANSPORTATION PLANNING AGENCY

District: 03

Agency: Nevada County Transportation Commission.

Agreement No. X21-6144(047)

AMS Adv ID:0321000141

THIS AGREEMENT is made on March 25, 2021, by Nevada County Transportation Commission, a Regional Transportation Planning Agency (RTPA) designated under Section 29532 of the California Government Code, and the State of California, acting by and through the Department of Transportation (STATE).

WHEREAS, RTPA desires to assign RTPA's portion of federal apportionments made available to STATE for allocation to transportation projects in accordance with Section 182.6 of the Streets and Highways Code (Regional Surface Transportation Program/Regional Surface Transportation Block Grant Program [RSTP/RSTBGP] funds) in exchange for nonfederal State Highway Account funds:

NOW, THEREFORE, the parties agree as follows:

1. As authorized by Section 182.6(g) of the Streets and Highways Code, RTPA agrees to assign to STATE the following portion of its estimated annual RSTP/RSTBGP apportionment:

\$1,116,562.00 for Fiscal Year 2020/2021

The above referenced portion of RTPA's estimated annual RSTP/RSTBGP apportionment is equal to the estimated total RSTP/RSTBGP apportionment less (a) the estimated minimum annual RSTP/RSTBGP apportionment set for the County under Section 182.6(d)(2) of the Streets and Highways Code, (b) any Federal apportionments already obligated for projects not chargeable to said County's annual RSTP/RSTBGP minimum apportionment, and (c) those RSTP/RSTBGP apportionments RTPA has chosen to retain for future obligation.

2. RTPA agrees the exchange for County's estimated annual RSTP/RSTBGP minimum apportionment under Section 182.6(d)(2) of the Streets and Highways Code will be paid by STATE directly to Nevada County.

For Caltrans Use Only

I hereby Certify upon my own personal knowledge that budgeted funds are available for this encumbrance



Accounting Officer

| Date 3/16/21 | \$1,116,562.00

3. Subject to the availability of STATE funds following the receipt of an RTPA invoice evidencing RTPA's assignment of those estimated RSTP/RSTBGP funds under Section 1 to STATE, STATE agrees to pay to RTPA an amount not to exceed \$1,116,562.00 of non-federal exchange funds ("Funds") that equals the sum of the estimated RSTP/RSTBGP apportionment assigned to State in Section 1 above.

4. RTPA agrees to allocate all of these Funds only for those projects implemented by cities, counties, and other public transportation agencies as are authorized under Article XIX of the California State Constitution, in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highways Code.

5. RTPA agrees to provide to STATE annually by each August 1 a list of all local project sponsors allocated Funds in the preceding fiscal year and the amounts allocated to each sponsor.

6. RTPA agrees to require project sponsors receiving those Funds provided under this AGREEMENT to establish a special account for the purpose of depositing therein all payments received from RTPA pursuant to this Agreement: (a) for cities within their Special Gas Tax Street Improvement Fund, (b) for counties, within their County Road Fund, and (c) for all other sponsors, a separate account.

7. RTPA agrees, in the event a project sponsor fails to use Funds received hereunder in accordance with the terms of this AGREEMENT, to require that project sponsor to return those exchange Funds to RTPA for credit to the account established under Section 6 above. In the event of any such requirement by STATE, RTPA shall provide written verification to STATE that the requested corrective action has been taken.

8. STATE reserves the right to reduce the STATE Funds payment required hereunder to offset such additional obligations by the RTPA or any of its sponsoring agencies against any RSTP/RSTBGP federal apportionments as are chargeable to, but not included in, the assignment made under Section 1 above.

9. COST PRINCIPLES

A) RTPA agrees to comply with, and require all project sponsors to comply with Office of Management and Budget Supercircular 2 CFR 200, Cost Principles for State and Local Government and the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

B) RTPA will assure that its fund recipients will be obligated to agree that (A) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, Et Seq., shall be used to determine the allowability of individual project cost items and (B) Those parties shall comply with Federal Administrative Procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements To State And Local Governments. Every sub-recipient receiving funds as a contractor or sub-contractor under this agreement shall comply with Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

C) Any fund expenditures for costs for which RTPA has received payment or credit that are determined by subsequent audit to be unallowable under Office of Management and Budget Supercircular 2 CFR 200 are subject to repayment by RTPA to STATE. Should RTPA fail to reimburse fund moneys due STATE within 30 days of demand, or within such other period as may be agreed In writing between the parties, hereto, STATE is authorized to intercept and withhold future payments due RTPA and STATE or any third-party source, including but not limited to, the State Treasurer, The State Controller and the CTC. The implementation of the Supercircular will cancel 49 Cfr Part 18.

10. THIRD PARTY CONTRACTING

A) RTPA shall not award a construction contract over \$10,000 or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of STATE.

B) Any subcontract or agreement entered into by RTPA as a result of disbursing Funds received pursuant to this AGREEMENT shall contain all of the fiscal provisions of this Agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors.

C) In addition to the above, the preaward requirements of third party contractor/consultants with RTPA should be consistent with Local Program Procedures as published by STATE.

11. ACCOUNTING SYSTEM

RTPA, its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate Fund expenditures by line item. The accounting system of RTPA, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.

12. RIGHT TO AUDIT

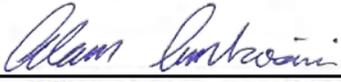
For the purpose of determining compliance with this AGREEMENT and other matters connected with the performance of RTPA's contracts with third parties, RTPA, RTPA's contractors and subcontractors and STATE shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for three years from the date of final payment of Funds to RTPA. STATE, the California State Auditor, or any duly authorized representative of STATE or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and RTPA shall furnish copies thereof if requested.

13. TRAVEL AND SUBSISTENCE

Payments to only RTPA for travel and subsistence expenses of RTPA forces and its subcontractors claimed for reimbursement or applied as local match credit shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules.

If the rates invoiced are in excess of those authorized DPA rates, then RTPA is responsible for the cost difference and any overpayments shall be reimbursed to STATE on demand.

STATE OF CALIFORNIA
Department of Transportation

By: 
Office of Project Implementation
Division of Local Assistance

Date: March 25, 2021

Nevada County Transportation Commission

APPROVED
By Mike Woodman at 2:19 pm, Mar 17, 2021

By: _____
Title: Michael G. Woodman, Executive Director

Date: March 17, 2021

FEDERAL APPORTIONMENT EXCHANGE BUYOUT PROGRAM ANNUAL REPORT FOR

Nevada County Transportation Commission

(RTPA NAME)

A	B	C = A+B-D	D		
Cash Retained by RTPA as of 06/30/20	Cash Received From Caltrans 7/1/19 to 6/30/20	Cash Retained by RTPA as of 6/30/20	Cash Disbursed by RTPA From 7/1/19 to 6/30/20		
			Date of Disbursement	Amount of Cash Disbursement	Name of Agency or Contractor Receiving Cash
\$3,841,081.30	\$1,126,371.00	\$2,161,163.00	11/15/2019	\$426,682.00	City of Grass Valley
			11/20/2019	\$400,000.00	City of Grass Valley
			02/06/2020	\$1,341,933.00	Nevada County
			03/18/2020	\$583,174.00	Nevada County
			06/19/2020	\$54,500.00	Nevada County Transportation Commission
			TOTAL	\$2,806,289.00	

**RESOLUTION 21-01
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

APPROVAL OF AMENDMENT 2 TO THE FY 2020/21 OVERALL WORK PROGRAM

WHEREAS, the Nevada County Transportation Commission (NCTC), through the adoption of Resolutions 20-23 and 20-44 has approved the FY 2020/21 Overall Work Program (OWP); and

WHEREAS, Section 99233.2 of the California Public Utilities Code provides for the transportation planning agency to utilize up to 3% of the annual Local Transportation Fund revenues for the conduct of the transportation planning and programming process; and

WHEREAS, NCTC has determined it is necessary to amend the OWP budget to accurately reflect activities that have occurred and will occur through the end of the fiscal year; and

WHEREAS, the requirements of the Master Fund Transfer Agreement No. 74A0798 are incorporated by reference as part of the FY 2020/21 OWP.

NOW, THEREFORE, BE IT RESOLVED, that the modifications recommended in the attached memorandum are adopted as Amendment 2 of the FY 2020/21 Overall Work Program.

BE IT FURTHER RESOLVED, that the budget of the FY 2020/21 Overall Work Program is approved as follows:

\$ 678,402.00	Local Transportation Funds (LTF)
\$ 294,000.00	Rural Planning Assistance (RPA) Formula Funds
\$ 30,275.63	Rural Planning Assistance (RPA) Formula Carryover Funds
\$ 125,156.00	Rural Planning Assistance (RPA) Grant Funds
\$ 83,230.00	Rural Planning Assistance (RPA) Grant Carryover Funds
\$ 100,086.98	Regional Transportation Mitigation Fees (RTMF)
\$ 98,280.85	State Transportation Improvement Program (STIP) Planning Funds (PPM)
\$ 15,000.00	ALUC Fees
\$ 24,672.36	Local Transportation Funds (LTF) Carryover
\$1,449,103.82	Total Budget FY 2020/21

BE IT FURTHER RESOLVED, that NCTC does hereby allocate 3% of the annual Local Transportation Fund revenues for FY 2020/21 for transportation planning and programming.

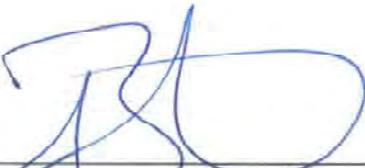
BE IT FURTHER RESOLVED, that the Executive Director of NCTC, or his designee, is hereby authorized to apply for grants, sign certifications and assurances, issue Request for Proposals for projects included in the Overall Work Program, and execute agreements to facilitate receipt of revenues and expenditure of funds as set forth in the Overall Work Program, in accordance with NCTC's Administrative Operating Procedures.

PASSED AND ADOPTED by the Nevada County Transportation Commission on January 19, 2021, by the following vote:

Ayes: Commissioner Arbuckle, Chair Burton, Commissioner Hoek, Commissioner Scofield,
Commissioner Strawser, Commissioner Zabriskie

Nocs:

Absent: Commissioner Guerra



Andrew Burton, Chair
Nevada County Transportation Commission

Attest: 

Dale D. Sayles
Administrative Services Officer

RSTP Available to Allocate

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
2	3/25/2021 Bid Targets														
3	Jurisdiction: Allocation Resolution #	Project Title	Total Cash in Prior Years Open Allocations	Cash Available to Allocate 7/1/2020	01/31/2020 To NCTC for Grant Applications	YTD Interest as of 12/31/20	Estimated Population Resolution 20-21 5/1/2020	Pop. %	20/21 Bid Targets \$1,116,562.00	YTD Total Allocations	YTD Allocated Cash Expended	19/20 YTD Cash Returned or Rescinded	Amount Available to Allocate	Cash Remaining in Open Allocations	TOTAL CASH(Allocated & Unallocated) by Jurisdiction 3/25/2021 Bid Targets
4								X21-6144(047)				= Column D + E + F + I - J + L	= Column C + J - K	= Column M + N	
5	Grass Valley		\$0.00	\$395,491.16		\$3,632.00	12,865	13.11%	\$139,086.59	\$390,000.00	\$0.00	\$0.00	\$148,209.75	\$390,000.00	\$538,209.75
6	HIP MOU Repayment From Truckee														
7	Reso 20-33	19/20 Annual Street Rehab	\$0.00							\$240,000.00					
8	Reso 20-33	20/21 Annual Street Rehab	\$0.00							\$150,000.00					
9															
10	Nevada City		\$0.00	\$107,418.95		\$196.70	3,140	3.20%	\$33,947.29	\$86,000.00	\$86,000.00	\$0.00	\$55,562.94	\$0.00	\$55,562.94
11	Reso 20-34	Boulder Street Improvements								\$86,000.00	\$86,000.00				
12															
13	Truckee		\$0.00	\$715,553.66		\$6,571.30	16,228	16.54%	\$175,444.79		\$0.00	\$0.00	\$897,569.74	\$0.00	\$897,569.74
14															
15															
16															
17	Nevada County		\$156,372.50	\$783,092.58		\$8,627.59	65,881	67.15%	\$712,255.23	\$645,303.00	\$465,852.20	\$0.00	\$858,672.41	\$335,823.30	\$1,194,495.71
18	Reso 19-11	Donner Pass Drainage and Shoulder Maintenance 19/20	\$156,372.50								\$36,887.50				
19	Reso 20-32	General Maintenance 20/21								\$645,303.00	\$428,964.70				
20															
21	Nevada County Transportation Commission			\$56,832.45		\$521.92						\$0.00	\$0.00	\$0.00	\$113,182.47
22	Reso 20-10	NCTC SR 174/20 Intersection Analysis													
23	Reso 20-10	NCTC SR 49 Multimodal													
24	TOTAL		\$156,372.50	\$2,058,388.80		\$19,549.51	98,114	100.00%	\$1,116,562.00	\$1,121,303.00	\$551,852.20	\$0.00	\$2,073,197.31	\$725,823.30	\$2,799,020.61

KEY	
Allocated Cash	
Unallocated Cash	
Total Cash	

The Regional Surface Transportation Program (RSTP) started in 1992. Revenues come from the Federal Transportation Act. Caltrans exchanges the Federal funds on a dollar-for-dollar basis and provides rural agencies with less restrictive State funds. NCTC receives \$800,000 to \$1,000,000 per year. Funds are mainly used for street maintenance and rehabilitation projects. NCTC annually establishes pro rata shares or "bid targets" based on population; however, NCTC has discretion over project selection and can choose to award a jurisdiction more or less than its bid target.

JAN ARBUCKLE – Grass Valley City Council
 ANDREW BURTON – Member-At-Large, Chair
 ANN GUERRA – Member-At-Large, Vice Chair
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors
 DUANE STRAWSER – Nevada City City Council
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 950.3

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Mike Woodman, Executive Director 

SUBJECT: Disposal of Surplus Equipment, Resolution 21-09

DATE: May 19, 2021

RECOMMENDATION: Adopt Resolution 21-09 authorizing the Executive Director to dispose of the item listed, in accordance with the procedure referenced below from the Nevada County Transportation Commission's (NCTC) Administrative Operating Procedures.

BACKGROUND: On page 26, under Section VIII.B. Disposal of Surplus Property/Capital Assets, NCTC's Administrative Operating Procedures states:

At the direction of the Executive Director, Capital Assets considered no longer useful will be listed and presented to the NCTC for review and approval for disposal by resolution.

In accordance with this section, the Executive Director has determined that the item of office equipment listed on the attached resolution is no longer useful to the Commission.

**RESOLUTION 21-09
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

AUTHORIZATION OF THE DISPOSAL OF SURPLUS EQUIPMENT

WHEREAS, Section VIII.B. Disposal of Surplus Property/Capital Assets, in the Nevada County Transportation Commission’s (NCTC) Administrative Operating Procedures, states: “At the direction of the Executive Director, Capital Assets considered no longer useful will be listed and presented to the NCTC for review and approval for disposal by resolution”; and

WHEREAS, the Executive Director requests that the Commission declare the item surplus and authorizes the Executive Director to dispose of the item in accordance with Section VIII.B. of NCTC’s Administrative Operating Procedures.

ITEM	PURCHASE DATE	VALUE AT PURCHASE	CURRENT DEPRECIATED VALUE
HP Pavilion 510 Desktop	12/15/16	\$1,532.12	\$-0-

NOW, THEREFORE, BE IT RESOLVED, that the NCTC hereby declares the item listed in this resolution as surplus, and authorizes the Executive Director to dispose of it in accordance with NCTC’s Administrative Operating Procedures.

PASSED AND ADOPTED by the Nevada County Transportation Commission on May 19, 2021 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Andrew Burton, Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer

JAN ARBUCKLE – Grass Valley City Council
 ANDREW BURTON – Member-At-Large, Chair
 ANN GUERRA – Member-At-Large, Vice Chair
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors
 DUANE STRAWSER – Nevada City City Council
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1370.0

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Agreement for the Return of State Transit Assistance Unearned Revenue from the Town of Truckee

DATE: May 19, 2021

RECOMMENDATION: Authorize the Executive Director to sign the agreement with the Town of Truckee on behalf of NCTC.

BACKGROUND: A Fiscal Year 2019/20 independent audit was performed by Aiello, Goodrich & Teuscher (AGT) on behalf of NCTC. \$376,236 of State Transit Assistance Unearned Revenue was identified in the FY 2019/20 Fiscal Audit. The Town of Truckee staff has requested that an agreement be executed to facilitate return of the funds.

attachment

AGREEMENT
BETWEEN THE NEVADA COUNTY TRANSPORTATION COMMISSION
AND THE TOWN OF TRUCKEE
FOR RETURN OF STATE TRANSIT ASSISTANCE (STA) UNEARNED REVENUE
IDENTIFIED IN THE FY 2019-20 AUDIT

THIS AGREEMENT (“Agreement”) is entered into effective _____, by and between the Nevada County Transportation Commission (“NCTC”) and the Town of Truckee, California, collectively referred to herein as the “Parties.”

RECITALS

WHEREAS, NCTC policy regarding utilization of State Transit Assistance (STA) funds was adopted on March 20, 2019 in Resolution 19-06 (the “Policy”), which reads as follows:

“Transit agencies will utilize LTF apportionments as the first source of funding for existing services or service expansions. If an agency’s apportionment of LTF is not sufficient to fund continuation of existing transit services, capital needs, or service expansions identified in an approved transit development plan, the agency may submit a claim for STA. Claims for STA funds by agencies holding unused allocations or unclaimed balances of LTF from prior years will not be considered.”

WHEREAS, a Fiscal Year 2019/20 independent audit was performed by Aiello, Goodrich & Teuscher (AGT) on behalf of NCTC and AGT discovered unearned STA revenue.

WHEREAS, in accordance with the Policy, NCTC and the Town of Truckee desire to account for the return of the unearned STA revenue.

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated in the Agreement below as fully recited therein, and the mutual covenants contained herein, the Parties agree as follows:

1. The Parties agree that the unearned STA revenue as determined by AGT is as follows:

STA Transferred from NCTC (Audit Page 11)	Minus	STA Expended by Truckee (Audit Page 5)	Equals	Unearned STA Revenue (6/30/2020) (Audit Page 11)
\$514,850	-	\$138,614	=	\$376,236

2. The Town of Truckee agrees to return unearned STA revenue in the amount of Three Hundred Seventy-Six Thousand Two Hundred Thirty-Six Dollars (\$376,236.00) to NCTC prior to July 1, 2021.

3. Each person signing this Agreement on behalf of a party hereby certifies, represents, and warrants that he or she has the authority to bind that party to the terms and conditions of this Agreement.

IN WITNESS WHEREOF, THE PARTIES HAVE ENTERED INTO THIS AGREEMENT
AS OF THE DATE FIRST APPEARING ABOVE:

NEVADA COUNTY TRANSPORTATION COMMISSION

Michael Woodman, Executive Director

TOWN OF TRUCKEE

Jennifer Callaway, Town Manager

JAN ARBUCKLE – Grass Valley City Council
 ANDREW BURTON – Member-At-Large, Chair
 ANN GUERRA – Member-At-Large, Vice Chair
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors
 DUANE STRAWSER – Nevada City City Council
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 260.1

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Mike Woodman, Executive Director 

SUBJECT: Approval of Low Carbon Transit Operations Program FY 2020/21 Funding Amounts

DATE: May 19, 2021

RECOMMENDATION: Staff requests that the Nevada County Transportation Commission (NCTC) approve the Low Carbon Transit Operations Program (LCTOP) funding amounts for FY 2020/21, and authorize the Executive Director to sign a letter approving the use of funds available under Public Utilities Code (PUC) Sections 99313 and 99314 by the Town of Truckee. Note, this authorization is requested after the fact, because the LCTOP deadline was April 9, 2021.

BACKGROUND: The LCTOP grant program is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Senate Bill 862 appropriates five percent of the annual auction proceeds from the California Air Resources Board's Cap-and-Trade Program in the Greenhouse Gas Reduction Fund for LCTOP.

Eligible recipients and project sponsors for the LCTOP funding program are Regional Transportation Planning Agencies and transit operators. Regional Transportation Planning Agencies (RTPAs) have discretion over the use of funds allocated under PUC Section 99313. The total apportionment for PUC Section 99313 is \$100,936.

Transit operators are eligible to receive funds allocated under PUC Section 99314 based on population. The PUC Section 99314 apportionment for FY 2020/21 is \$2,652 for Nevada County, and \$2,321 for the Town of Truckee. Nevada County Transit is providing their portion of PUC Section 99314 to Truckee for FY 2020/21, see letter attached.

The Town of Truckee is therefore requesting an allocation of \$100,936 under PUC Section 99313 and \$4,973 under PUC Section 99314, for a total allocation of \$105,909.

Description of the proposed project is shown below:

Town of Truckee's TART Regional Night Service

The Truckee TART Regional Night Service enhances the regional transportation system by providing a connection between the Resorts, North Lake Tahoe (eastern Placer County) and Truckee for employees and the general public. The Project will provide year-round transportation from 6pm to 11:30pm during peak seasons in winter and summer (184 days) and from 6pm to 10:30pm during the shoulder seasons (181 days) operating on hourly headways. Employees who rode the transit system to work during the daytime now have a mode of transportation home in the evening. This reduces employees taking unsafe modes of transportation home such as hitchhiking, riding a bike in the travel lane, walking in the dark, etc. The Project provides a full regional connection between North Lake Tahoe and Truckee from 7am-11:30pm (until 10:30pm in the shoulder season). Without this Project the full regional connection would only occur from 7am-6pm leaving a gap in evening transportation service that has consistently been identified as an unmet transit need. The Project improves regional mobility, not only to employment, but also provides access to social and medical services, educational resources, and to basic necessities such as grocery centers. The service helps to reduce greenhouse gas emissions, improves mobility, serves the transit dependent population, and enhances the quality of life for area residents.

For over a decade the gap in evening service has been identified as an unmet need through the annual Unmet Transit Needs process. This Project is included in the Town of Truckee Long Range Transit Plan and the Short-Range Transit Plan both adopted by the Truckee Town Council. Projects identified in these planning documents included a robust public outreach effort including on-board passenger surveys and community and employer surveys along with public workshops and public hearings. The Project schedules and routes are designed to conveniently link the transit dependent and low-income disadvantaged communities to employment, social services, medical facilities and essential needs (such as grocery centers) and to make timely connections with the area regional transportation system operated by Placer County.

The Project cost is based on the Town's fully loaded transit operating costs applied to the total annual estimated revenue service hours ($\$140.73$ revenue service hourly rate \times 3,288 vehicle revenue hours of service = $\$462,720$). Two routes are operated between Truckee and the Northstar and Squaw Valley Resorts. Total peak season operating hours are 10 hours per day \times 184 days of service = 1,840 hours + total shoulder season daily operating hours (8) \times 181 days of service = 1,448 hours totaling 3,288 hours of service applied to the Town's FY 21/22 transit budget estimated revenue service hourly rate of $\$140.73$ that includes fuel, maintenance, management, supplies, marketing and contracted operating costs = the Project total annual cost of $\$462,720$.

This Project will provide daily, year-round commuter service on hourly headways providing a convenient transportation system and increasing ridership, reducing VMT and GHG. The Project schedules and routes are designed to conveniently link the transit dependent and low-income communities to employment, social services, medical facilities and essential needs, and to make timely connections with the area regional transportation system operated by Placer County. The project circulates well along the corridors of the affordable housing neighborhoods where the low-income transit dependent community populations reside.

attachments



BETTY T. YEE
California State Controller

February 26, 2021

County Auditors
Transportation Planning Agencies
County Transportation Commissions
San Diego Metropolitan Transit System

SUBJECT: Low Carbon Transit Operations Program

Pursuant to Health and Safety Code section 39719(b)(1)(B), the State Controller's Office shall allocate five percent of the annual proceeds from the Greenhouse Gas Reduction Fund to the Low Carbon Transit Operations Program. The allocation is made according to the requirements of the Low Carbon Transit Operations Program and pursuant to the distribution formula in sections 99312(b) or (c), 99313, and 99314 of the Public Utilities Code. Enclosed is a schedule that provides the amounts available for the Fiscal Year 2020-21 Low Carbon Transit Operations Program.

Please contact John Bodolay by telephone at (916) 323-2154 or by email at jbodolay@sco.ca.gov with any questions or for additional information.

Sincerely,

Original Signed By

MELMA DIZON
Manager
Local Apportionments Section

Enclosures

STATE CONTROLLER'S OFFICE
LOW CARBON TRANSIT OPERATIONS PROGRAM
ELIGIBLE ALLOCATION FISCAL YEAR 2020-2021 SUMMARY

<u>Regional Entity</u>	PUC 99313 Fiscal Year 2020-21 Eligible Allocation	PUC 99314 Fiscal Year 2020-21 Eligible Allocation	Total Fiscal Year 2020-21 Eligible Allocation
	A	B	C= (A + B)
Metropolitan Transportation Commission	\$ 8,014,588	\$ 21,930,561	\$ 29,945,149
Sacramento Area Council of Governments	2,012,981	709,293	2,722,274
San Diego Association of Governments	996,245	243,790	1,240,035
San Diego Metropolitan Transit System	2,443,262	1,003,729	3,446,991
Tahoe Regional Planning Agency	110,539	6,467	117,006
Alpine County Transportation Commission	1,175	92	1,267
Amador County Transportation Commission	38,760	1,466	40,226
Butte County Association of Governments	216,339	11,667	228,006
Calaveras County Local Transportation Commission	46,318	571	46,889
Colusa County Local Transportation Commission	22,532	1,012	23,544
Del Norte County Local Transportation Commission	28,083	1,469	29,552
El Dorado County Local Transportation Commission	178,091	12,432	190,523
Fresno County Council of Governments	1,052,789	191,375	1,244,164
Glenn County Local Transportation Commission	30,246	855	31,101
Humboldt County Association of Governments	137,136	23,541	160,677
Imperial County Transportation Commission	194,206	17,840	212,046
Inyo County Local Transportation Commission	19,118	0	19,118
Kern Council of Governments	943,941	58,151	1,002,092
Kings County Association of Governments	158,026	6,362	164,388
Lake County/City Council of Governments	65,882	3,584	69,466
Lassen County Local Transportation Commission	29,662	1,343	31,005
Los Angeles County Metropolitan Transportation Authority	10,465,518	13,556,990	24,022,508
Madera County Local Transportation Commission	162,695	5,471	168,166
Mariposa County Local Transportation Commission	18,587	525	19,112
Mendocino Council of Governments	90,475	6,881	97,356
Merced County Association of Governments	291,675	14,255	305,930
Modoc County Local Transportation Commission	9,845	773	10,618
Mono County Local Transportation Commission	13,851	20,291	34,142
Transportation Agency for Monterey County	453,830	141,089	594,919
Nevada County Local Transportation Commission	100,936	4,973	105,909
Orange County Transportation Authority	3,286,199	1,183,981	4,470,180
Placer County Transportation Planning Agency	325,476	47,475	372,951
Plumas County Local Transportation Commission	18,785	3,068	21,853
Riverside County Transportation Commission	2,512,543	416,619	2,929,162
Council of San Benito County Governments	64,146	1,088	65,234
San Bernardino County Transportation Authority	2,243,248	483,166	2,726,414
San Joaquin Council of Governments	795,881	185,418	981,299
San Luis Obispo Area Council of Governments	285,233	20,154	305,387
Santa Barbara County Association of Governments	464,835	117,295	582,130
Santa Cruz County Transportation Commission	279,033	250,640	529,673
Shasta Regional Transportation Agency	183,165	9,756	192,921
Sierra County Local Transportation Commission	3,293	128	3,421
Siskiyou County Local Transportation Commission	45,740	1,949	47,689
Stanislaus Council of Governments	573,748	32,604	606,352
Tehama County Transportation Commission	67,002	1,398	68,400
Trinity County Transportation Commission	13,938	548	14,486
Tulare County Association of Governments	493,781	52,509	546,290
Tuolumne County Transportation Council	56,496	1,460	57,956
Ventura County Transportation Commission	867,127	140,896	1,008,023
State Totals	\$ 40,927,000	\$ 40,927,000	\$ 81,854,000

**STATE CONTROLLER'S OFFICE
LOW CARBON TRANSIT OPERATIONS PROGRAM
FISCAL YEAR 2020-2021 PUC 99314 ALLOCATION DETAIL**

<u>Regional Entity and Operator(s)</u>	<u>Revenue Basis</u>	<u>Fiscal Year 2020-21 Eligible Allocation</u>
Nevada County Local Transportation Commission		
County of Nevada	369,077	2,652
City of Truckee	323,083	2,321
Regional Entity Totals	692,160	4,973
Orange County Transportation Authority		
City of Laguna Beach	1,910,271	13,725
Orange County Transportation Authority	110,748,483	795,690
Regional Entity Subtotals	112,658,754	809,415
Orange County Transportation Authority - Corresponding to SCRRA***	NA	374,566
Regional Entity Totals	112,658,754	1,183,981
Placer County Transportation Planning Agency		
City of Auburn	21,830	157
County of Placer	5,410,141	38,870
City of Roseville	1,175,827	8,448
Regional Entity Totals	6,607,798	47,475
Plumas County Local Transportation Commission		
County of Plumas	346,829	2,492
County Service Area 12 - Specialized Service	80,198	576
Regional Entity Totals	427,027	3,068
Riverside County Transportation Commission		
City of Banning	208,349	1,497
City of Beaumont	318,557	2,289
City of Corona	426,555	3,065
Palo Verde Valley Transit Agency	175,762	1,263
City of Riverside - Specialized Service	493,635	3,547
Riverside Transit Agency	18,329,390	131,689
Sunline Transit Agency	11,506,078	82,667
Regional Entity Subtotals	31,458,326	226,017
Riverside County Transportation Commission - Corresponding to SCRRA***	NA	190,602
Regional Entity Totals	31,458,326	416,619
Council of San Benito County Governments		
San Benito County Local Transportation Authority	151,384	1,088
San Bernardino County Transportation Authority		
Morongo Basin Transit Authority	1,027,787	7,384
Mountain Area Regional Transit Authority	564,732	4,057
City of Needles	58,190	418
Omnitrans	34,279,207	246,285
Victor Valley Transit Authority	4,530,204	32,548
Regional Entity Subtotals	40,460,120	290,692
San Bernardino County Transportation Authority - Corresponding to SCRRA***	NA	192,474
Regional Entity Totals	40,460,120	483,166

*** The estimated available amounts to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency

Low Carbon Transit Operations Program (LCTOP)

FY 2020/21					
Jurisdiction	Est. Pop.	Pop. %	STA PUC 99313	STA PUC 99314	Total
Grass Valley	12,865	13.11%	0*		
Nevada City	3,140	3.20%	0*		
Truckee	16,228	16.54%	\$16,695	\$2,321	\$19,016
Nevada County	65,881	67.15%	\$84,241	\$2,652	\$86,893
Total	98,114	100.00%	\$100,936	\$4,973	\$105,909
Population estimates were taken from NCTC Resolution 20-21, May 15, 2020					
LCTOP amounts were taken from the Low Carbon Transit Operations Program Fiscal Year 2020-21 Allocation prepared by the Office of the State Controller 02/26/2021.					
* The portion of funds available to Grass Valley and Nevada City are included with Nevada County funds, because					

April 12, 2021

*Jackie Tse
Low Carbon Transit Operations Program
Division of Rail and Mass Transportation
1120 N Street MS 39
Sacramento, CA 95814
Districts 1, 2, 3*

SUBJECT: Sponsorship of the Nevada County Transit Services Division's Low Carbon Transit Operations Program (LCTOP) Section 99314 Funding

Dear Mr. Tse:

The Nevada County Transit Services Division is officially sponsoring our FY 2020/21 LCTOP funding apportionment in the amount of \$2,652 (PUC 99314) and providing the funds to the Town of Truckee.

Please let me know if you have any questions or require any additional information.

Sincerely,

Robin Van Valkenburgh

Robin VanValkenburgh



Robin Van Valkenburgh

Transit Services Manager

Nevada County Connects + Nevada County Now

Office Direct Line 530-470-2833

Robin.vanvalkenburgh@co.nevada.ca.us

JAN ARBUCKLE – Grass Valley City Council
ANDREW BURTON – Member-At-Large, Chair
ANN GUERRA – Member-At-Large, Vice Chair
SUSAN HOEK – Nevada County Board of Supervisors
ED SCOFIELD – Nevada County Board of Supervisors
DUANE STRAWSER – Nevada City City Council
JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 260.1

April 13, 2021

Jackie Tse
Low Carbon Transit Operations Program
Division of Rail and Mass Transportation
1120 N Street MS 39
Sacramento, CA 95814
Districts 1, 2, 3

SUBJECT: Sponsorship of the Nevada County Transportation Commission's Low Carbon Transit Operations Program (LCTOP) Section 99313 Funding

Dear Mr. Tse:

The Nevada County Transportation Commission is officially sponsoring our FY 2020/21 LCTOP funding apportionment in the amount of \$100,936 (PUC 99313) and providing the funds to the Town of Truckee.

Please let me know if you have any questions or require any additional information.

Sincerely,

Michael Woodman
Executive Director

JAN ARBUCKLE – Grass Valley City Council
 ANDREW BURTON – Member-At-Large, Chair
 ANN GUERRA – Member-At-Large, Vice Chair
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors
 DUANE STRAWSER – Nevada City City Council
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1400.3

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Mike Woodman, Executive Director 

SUBJECT: FY 2019/20 Fiscal and Compliance Audits

DATE: May 19, 2021

RECOMMENDATION: Staff requests the Commission accept the following FY 2019/20 Fiscal and Compliance Audits:

- Nevada County Transportation Commission (NCTC) Financial Statements and Supplementary Information
- County of Nevada Transit Services Fund, RSTP and PTMISEA Expenditure Reports
- City of Grass Valley Transportation Development Act Fund and RSTP Expenditure Report
- Town of Truckee Transit Fund, and PTMISEA and SGR Expenditure Reports

BACKGROUND: NCTC's independent auditor, AGT, identified audit adjustments that were material to the County of Nevada Transit Services Fund. The Nevada County Auditor-Controller's Office issued a response.

There were no other instances of non-compliance required to be reported under Government Auditing Standards, nor any other matters considered to be material weaknesses in the fiscal audits listed above and presented in this agenda packet.

Robert D. Griffith, CPA, will present an overview of the FY 2019/20 Fiscal and Compliance Audits at the NCTC meeting on May 19, 2021.

The full FY 2019/20 Fiscal and Compliance Audit reports can be viewed on our website, <https://www.nctc.ca.gov/Reports/Fiscal-Audits/index.html>

JAN ARBUCKLE – Grass Valley City Council
 ANDREW BURTON – Member-At-Large, Chair
 ANN GUERRA – Member-At-Large, Vice Chair
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors
 DUANE STRAWSER – Nevada City City Council
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.3.2.2

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Mike Woodman, Executive Director 

SUBJECT: Professional Services Agreement to Update the Western Nevada County Regional Transportation Mitigation Fee Program in Coordination with the Updates of the Nevada County Local Traffic Mitigation Fee and Grass Valley Traffic Impact Fee Programs, Resolution 21-10

DATE: May 19, 2021

RECOMMENDATION: Adopt Resolution 21-10 authorizing the Chairman of the Nevada County Transportation Commission (NCTC) to execute the agreement with GHD Inc. to Update the Western Nevada County Regional Transportation Mitigation Fee Program (RTMF) in Coordination with the Updates of the Nevada County Local Traffic Mitigation Fee Program (LTMF) and Grass Valley Traffic Impact Fee Program (GVTIF), with NCTC's amount not to exceed \$79,999.

BACKGROUND: Future development within western Nevada County will result in traffic volumes exceeding the capacity of the regional system of roads, streets, and highways as it presently exists. The regional system needs to be improved to accommodate anticipated future growth. The RTMF program will provide additional funds from new development to make improvements to the regional system, complementing other funding sources. The RTMF program is influenced by a variety of market factors that can result in either a shortfall or surplus in revenue projections; therefore, the program is scheduled to be reviewed at a minimum of five year intervals to ensure its integrity. The RTMF Administrative Plan identifies a cost estimate of \$100,000 for each five year update.

On March 23, 2021, NCTC staff issued a Request for Proposal (RFP) to prepare the RTMF Update. The consultant firm GHD Inc. has been selected to update the RTMF, LTMF, and GVTIF programs. Funds to pay for the update to the RTMF program will be paid from RTMF revenues and not impact NCTC's annual Administration and Planning funds.

In accordance with Section V, Item A of the NCTC's Administrative Operating Procedures Manual, the attached contract, which has been reviewed by NCTC's legal counsel, is being presented to the NCTC for consideration and approval.

attachments

**RESOLUTION 21-10
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

APPROVAL OF THE NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC) PROFESSIONAL SERVICES AGREEMENT WITH GHD INC. TO UPDATE THE WESTERN NEVADA COUNTY REGIONAL TRANSPORTATION MITIGATION FEE PROGRAM IN COORDINATION WITH THE UPDATES OF THE NEVADA COUNTY LOCAL TRAFFIC MITIGATION FEE AND GRASS VALLEY TRAFFIC IMPACT FEE PROGRAMS

WHEREAS, funding for this project has been included in the FY 2021/22 Overall Work Program adopted on May 19, 2021; and

WHEREAS, GHD Inc. was selected to update the Western Nevada County Regional Transportation Mitigation Fee Program (RTMF) at an amount not to exceed \$79,999; and

WHEREAS, the proposed contract has been reviewed and approved by NCTC's attorney, Sloan Sakai Yeung & Wong LLP; and

WHEREAS, in accordance with NCTC's Administrative Operating Procedures Manual, Section V, Item A, a contract that exceeds \$10,000 is to be presented to the NCTC for review and approval.

NOW, THEREFORE, BE IT RESOLVED, that the NCTC authorizes the Chairman to execute the contract between NCTC and GHD Inc. to update the Western Nevada County Regional Transportation Mitigation Fee Program in Coordination with the Updates of the Nevada County Local Traffic Mitigation Fee and Grass Valley Traffic Impact Fee Programs.

PASSED AND ADOPTED by the Nevada County Transportation Commission on May 19, 2021 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Andrew Burton, Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE
NEVADA COUNTY TRANSPORTATION COMMISSION
AND GHD INC.**

**TO UPDATE THE WESTERN NEVADA COUNTY REGIONAL TRANSPORTATION
MITIGATION FEE PROGRAM IN COORDINATION WITH THE UPDATES OF THE
NEVADA COUNTY LOCAL TRAFFIC MITIGATION FEE AND THE
GRASS VALLEY TRAFFIC IMPACT FEE PROGRAMS**

This Agreement by and between the Nevada County Transportation Commission (hereinafter referred to as “NCTC”), and GHD Inc. (hereinafter referred to as “Consultant”), is entered into by the parties in consideration of the mutual promises, covenants, and conditions hereinafter set forth, and the parties do hereby agree as follows:

1. **Purpose and Scope:** The purpose of this Agreement is to provide a contract for professional services to Update the Western Nevada County Regional Transportation Mitigation Fee Program in Coordination with the Updates of the Nevada County Local Traffic Mitigation Fee and the Grass Valley Traffic Impact Fee Programs.

Consultant will provide services as set forth in Exhibit “A” NCTC’s “Request for Proposal to Update the Western Nevada County Regional Transportation Mitigation Fee Program, Nevada County Local Traffic Mitigation Fee Program, and the Grass Valley Traffic Impact Fee Program” and Exhibit “B” Consultant’s proposal entitled, “Proposal to Update the Western Nevada County Regional Transportation Mitigation Fee Program in Coordination with the Updates of the Nevada County Local Traffic Mitigation Fee and the Grass Valley Traffic Impact Fee Programs.” In the event of a conflict between Exhibit “A” and Exhibit “B,” Exhibit “A” shall control.

2. **Engagement of Consultant:** NCTC hereby agrees to engage Consultant, and Consultant hereby agrees to perform the services required to complete the project. The services of Consultant are described in Exhibit “A” and Exhibit “B” which are herein incorporated as part of the Agreement.
3. **Scope of Services:** Consultant shall do, perform, and carry out the services as set forth in Exhibit “A” and Exhibit “B” in accordance with this Agreement. No changes to Exhibit “A” and Exhibit “B” or to this Agreement shall be made without the written agreement of all parties hereto. In the event of a conflict between Exhibit “A” and Exhibit “B,” Exhibit “A” shall control.

Consultant must provide ten (10) bound copies and an electronic version in PDF format on USB flash drive of the draft report to NCTC staff for review and comment prior to finalization. Once changes or considerations are fully addressed, Consultant must deliver fifteen (15) bound copies, one reproducible unbound original, and an electronic version in PDF format on USB flash drive of the final report to NCTC.

4. **Data to be Furnished to Consultant:** All information, data, reports, records and maps as are existing, available, and necessary for the carrying out of the project shall be furnished to Consultant without charge by NCTC, and NCTC shall cooperate with Consultant in every way possible during all phases of the project. All data, including survey documents, prepared or developed or assembled under this Agreement shall be the property of NCTC.

5. **Personnel:** Consultant represents that it has, or will obtain at its own expense, all personnel and/or subcontractors required in performing the services under this Agreement. Such personnel shall not be employees of NCTC.
6. **Standard of Quality:** All work performed by Consultant under this Agreement shall be in accordance with all applicable legal requirements and shall meet the standard of quality ordinarily to be expected of competent professionals in Consultant's field of expertise.
7. **Project Representative:** Consultant and NCTC shall each designate a project representative who shall be responsible for coordinating the efforts of the respective party with regard to the performance of the work as set forth under this Agreement. The project representative for NCTC shall be Kena Sannar. The project representative for Consultant shall be Todd Tregenza. Consultant's project representative may only be changed upon prior written approval by NCTC.
8. **Subcontracting:**
 - a. Nothing contained in this Agreement or otherwise shall create any contractual relation between NCTC and any subconsultant(s), and no subcontract shall relieve Consultant of its responsibilities and obligations hereunder. Consultant shall supervise all of its personnel and be responsible for the work of all subcontractors selected for this project. Consultant's obligation to pay its subconsultant(s) is an independent obligation from NCTC's obligation to make payments to the Consultant.
 - b. Consultant shall perform the work contemplated with resources available within its own organization and no portion of the work pertinent to this Agreement shall be subcontracted without written authorization by NCTC's Project Representative, except that which is expressly identified in the approved Cost Proposal.
 - c. Consultant shall pay its subconsultants within ten (10) calendar days from receipt of each payment made to Consultant by NCTC.
 - d. Any subcontract in excess of \$25,000 entered into as a result of this contract shall contain all the provisions stipulated in this contract to be applicable to subconsultants.
 - e. Any substitution of subconsultant(s) must be approved in writing by NCTC's Contract Administrator prior to the start of work by the subconsultant(s).
9. **Time of Performance:**
 - a. This Agreement shall go into effect on May 20, 2021, contingent upon approval by NCTC, and Consultant shall commence work after notification to proceed by NCTC's Contract Administrator or Project Administrator. The contract shall end on June 30, 2022, unless extended by written contract amendment, pursuant to NCTC's Administrative Operating Procedures.

- b. Consultant is advised that any recommendation for contract award is not binding on NCTC until the contract is fully executed and approved by NCTC.
 - c. Consultant shall complete work as expeditiously as is consistent with generally accepted standards of professional skill and care and the orderly progress of work.
10. **Compensation:** NCTC shall pay Consultant as compensation in full for all services performed by Consultant pursuant to this Agreement, a total sum not to exceed **\$79,999.00**. Consultant will not perform work, nor be required to perform work, outside those services specified in this Agreement which would result in billings in excess of **\$79,999.00** without the prior written agreement of both parties.
- a. Allowable Costs and Payments: Consultant will be reimbursed for hours worked at the hourly rates specified in Consultant's Cost Proposal and documented in **Exhibit 10-H1 Cost Proposal**. The specified hourly rates shall include direct labor costs, employee benefits, overhead, and fees. These rates are not adjustable for the performance period set forth in this Agreement.
 - (1) In addition, Consultant will be reimbursed for incurred (actual) direct costs other than labor costs that are in the Cost Proposal and identified in the Cost Proposal and in the executed Task Order/Scope of Work.
 - (2) Reimbursement for transportation and subsistence costs shall not exceed the rates as specified in the approved Cost Proposal.
 - (3) When milestone cost estimates are included in the approved Cost Proposal, Consultant shall obtain prior written approval for a revised milestone cost estimate from NCTC's Project Representative before exceeding such estimate.
 - (4) Progress payments for each Task Order/Scope of Work will be made monthly in arrears based on services provided and actual costs incurred.
 - (5) Consultant shall not commence performance of work or services until this Agreement has been approved by NCTC, and notification to proceed has been issued by NCTC's Project Representative. No payment will be made prior to approval or for any work performed prior to approval of this Agreement.
 - (6) Consultant will be reimbursed, as promptly as fiscal procedures will permit, upon receipt by NCTC's Project Representative of itemized invoices. Invoices itemizing all costs are required for all work performed under each Task Order/Scope of Work. Invoices shall be submitted no later than 45 calendar days after the performance of work for which Consultant is billing. Invoices shall include a written report of the work performed. Invoices shall follow the format stipulated for the approved Cost Proposal and shall reference the contract number **WE322051921** and the finalized project title. Credits due to NCTC that include any equipment purchased under the provisions of Section 45 of this Agreement, must be reimbursed by Consultant prior to the expiration or termination of this Agreement.

Invoices shall be mailed to NCTC's Project Representative at the address provided in Exhibit A.

- (7) The period of performance for Task Orders/Scope of Work shall be in accordance with dates specified in the Task Orders/Scope of Work. No Task Order/Scope of Work will be written which extends beyond the expiration date of this Agreement.
 - (8) The total amount payable by NCTC shall not exceed the amount agreed to in Section 10 above, unless authorized by written amendment.
 - (9) If the Consultant fails to satisfactorily complete a deliverable according to the schedule set forth in the Scope of Work, no payment will be made until the deliverable has been satisfactorily completed.
 - (10) Task Orders may not be used to amend this Agreement and may not exceed the Scope of Work under this Agreement.
 - (11) All subcontracts in excess of \$25,000 shall contain the above provisions.
11. **Method of Payment:** Consultant shall bill NCTC for time and materials for services performed under this Agreement on a monthly basis. Payment by NCTC to Consultant shall be made within 30 days after receipt of Consultant's invoice and acceptance of the work to date. NCTC shall withhold ten percent (10%) of each invoice until the successful completion of the scope of work and the delivery and acceptance by NCTC of all final products. Consultant or subcontractor shall return all monies withheld in retention from all subcontractors within 30 days after receiving payment for work satisfactorily completed and accepted including incremental acceptances of portions of the contract work by NCTC. Any delay or postponement of payment may take place only for good cause and with NCTC's prior written approval. Any violation of these provisions shall subject the violating Consultant to the penalties, sanctions, and other remedies specified in Section 7108.5 of the California Business and Professions Code. This requirement shall not be construed to limit or impair any contractual, administrative, or judicial remedies otherwise available to Consultant or subcontractor in the event of a dispute involving late payment or nonpayment by Consultant, deficient subcontractor performance and/or noncompliance by a subcontractor. This clause applies to both DBE and non-DBE subcontractors. Consultant is expected to receive payment by electronic deposit.
12. **Termination of Agreement:** NCTC reserves the right to terminate this contract upon ten (10) days written notice to Consultant, with or without cause, with the reasons for termination stated in the notice.
- a. NCTC may terminate this Agreement with Consultant should Consultant fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination, NCTC may proceed with the work in any manner deemed proper by NCTC. If NCTC terminates this Agreement with Consultant, NCTC shall pay Consultant the sum that was due to the Consultant under this Agreement prior to termination, unless the cost of completion to NCTC exceeds the funds remaining in the Agreement, in which case the overage shall be deducted from any sum due Consultant under this Agreement and the balance, if any, shall be paid to Consultant upon demand.

- b. The maximum amount for which NCTC shall be liable if this Agreement is terminated is **\$79,999.00**.
 - c. In the event of termination by either party, all data shall become the property of NCTC subject to the provisions of Section 32.
13. **Interest of Members of NCTC and Others:** No officer, member, or employee of NCTC and no member of the governing body, and no other public official of the governing body of the locality or localities in which the project is situated or being carried out who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this project, shall participate in any decision relating to this Agreement which affects his or her personal interest or have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof. In addition, Consultant shall notify NCTC of any such direct or indirect personal or pecuniary interest prior to entering into this Agreement, or if discovered after execution of the Agreement, immediately upon learning of such interest.
14. **Assignability:** Consultant shall not assign any interest in this Agreement, and shall not transfer any interest in the same (whether by assignment or novation), without the prior written consent of NCTC thereto; provided, however, that claims for money due or to become due to Consultant from NCTC under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval provided there is no dispute as to the amount of funds due to Consultant. Notice of any such assignment or transfer shall be furnished promptly to NCTC.
15. **Rebates, Kickbacks, or Other Unlawful Consideration:** Consultant warrants that this Agreement was not obtained or secured through rebates, kickbacks or other unlawful consideration, either promised or paid to any NCTC employee. For breach or violation of this warranty, NCTC shall have the right (in its discretion) to: terminate the contract without liability to pay only for the value of the work actually performed; deduct from the contract price; or otherwise recover the full amount of such rebate, kickback or other unlawful consideration.

Furthermore, Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working for Consultant, to solicit or secure this Agreement; and that it has not paid or agreed to pay any company or person other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award, or formation of this Agreement. For breach or violation of this warranty, NCTC shall have the right (in its discretion) to: terminate the contract without liability to pay only for the value of the work actually performed; deduct from the contract price; or otherwise recover the full amount of such rebate, kickback or other unlawful consideration.
16. **Findings Confidential:** Any reports, information, data, etc. given to, prepared by, or assembled by Consultant shall be held as confidential, and shall not be made available to any individual or organization by Consultant without the prior written approval of NCTC.
17. **Copyright:** No reports, maps, or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of Consultant.

18. **Availability of Records/Audit Review Procedures:** Consultant shall document the results of the work to the satisfaction of NCTC, and if applicable, the State and U.S. Department of Transportation (DOT). Such documentation may include preparation of progress and final reports, plans, specifications and estimates, or similar evidence of attainment of contract objectives.
- a. Retention of Records/Audit: For the purpose of determining compliance with Public Contract Code 10115, et seq. and Title 21, California Code of Regulations, Chapter 21, Section 2500 et seq. (when applicable and other matters connected with the performance of the contract pursuant to Government Code 8546.7), Consultant, subconsultants, and NCTC shall maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of the contract, including but not limited to, the costs of administering the Agreement.
- (1) All parties shall make such materials available at their respective offices at all reasonable times during the contract period and for three years from the date of final payment under the Agreement. The state, State Auditor, NCTC, FHWA, or any duly authorized representative of the Federal Government shall have access to any books, records, and documents of Consultant and its certified public accountants' (CPA) work papers that are pertinent to the contract and indirect cost rates (ICR) for audit, examinations, excerpts, and transactions, and copies thereof shall be furnished if requested.
- (2) Subcontracts in excess of \$25,000 shall contain this provision.
- b. Audit Review Procedures:
- (1) Any dispute concerning a question of fact arising under an interim or post audit of this contract that is not disposed of by agreement, shall be reviewed by NCTC's Executive Director.
- (2) Not later than 30 days after issuance of the final audit report, Consultant may request a review by NCTC's Executive Director of unresolved audit issues. The request for review will be submitted in writing.
- (3) Neither the pendency of a dispute nor its consideration by NCTC will excuse Consultant from full and timely performance, in accordance with the terms of this contract.
19. **Compliance with Applicable Laws:** Consultant agrees to conduct and execute the project in compliance with all applicable local, state and federal laws, codes, ordinances, regulations, orders, and decrees. This includes compliance with prevailing wage rates and their payment in accordance with California Labor Code, Section 1775. Consultant shall keep itself fully informed of and shall observe and comply with and shall cause any and all persons, firms, or corporations employed by it or under it to observe and comply with all state and national laws and county and municipal ordinances, regulations, orders and decrees which in any manner affect those engaged or employed in the services described by this Agreement or the material used or which in any way affect the conduct of the work.

Consultant warrants and represents to NCTC that Consultant shall, at its own cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, insurance and approvals that are legally required for Consultant to practice its profession or are necessary and incident to the performance of the services and work Consultant performs under this Agreement. Consultant shall provide written proof of such licenses, permits, insurance and approvals upon request by NCTC. NCTC is not responsible or liable for Consultant's failure to comply with any or all of the requirements contained in this paragraph.

20. **Insurance:** Consultant shall maintain, at Consultant's own expense during the term hereof, insurance with respect to Consultant's business, the premises and all activities or services in the performance of this Agreement, of the types and in the minimum amounts described generally as follows:
- a. Full Workers' Compensation covering all employees of Consultant as required by law in the State of California, and Employers' Liability Coverage of \$1,000,000. Consultant acknowledges that it is aware of the provisions of the Labor Code of the State of California which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and it certifies that it will comply with such provisions before commencing the performance of the work of this contract. Copies of the certificates evidencing such insurance shall be provided to NCTC upon request.
 - b. Comprehensive Public Liability Insurance or Comprehensive Liability Insurance (Bodily Injury and Property Damage) of \$1,000,000 combined single limit per occurrence, including, but not limited to, endorsements for the following coverages: personal injury, premises-operations, products and completed operations, blanket contractual, and independent contractor's liability. If Comprehensive Liability Insurance or other form has a general aggregate limit, such limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
 - c. Comprehensive Automobile Liability Insurance (Bodily Injury and Property Damages) on owned, leased, and non-owned vehicles used in connection with Consultant's business of \$1,000,000 combined single limit per occurrence.
 - d. Throughout the duration of the project, Consultant shall carry professional liability insurance in a standard form, including Errors and Omission coverage, with a company approved by NCTC. Said insurance shall be written with limits of \$500,000 for each incident and \$1,000,000 in the aggregate. NCTC may waive this Section "d" at its discretion, in the event such insurance is not available for the type of service being provided by Consultant.
 - e. Deductibles and Self-Insured Retentions: Any deductibles or self-insured retentions in excess of \$5,000 must be declared to and approved by NCTC.
 - f. Required Provisions: The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

- (1) For any claims related to this Agreement, Consultant's insurance coverage shall be primary insurance as respects to NCTC, its directors, officers, employees and agents. Any insurance or self-insurance maintained by NCTC, or its directors, officers, employees or agents shall be in excess of Consultant's insurance and shall not contribute to it.
 - (2) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
 - g. Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise approved by NCTC.
 - h. Certificate of Insurance and Additional Insured Requirement: **Consultant shall furnish to NCTC original Certificates of Insurance** on a standard ACORD form, or other form acceptable to NCTC, substantiating the required coverages and limits set forth above and also containing the following statement with respect to the General Liability policy: "Nevada County Transportation Commission and its directors, officers, employees and agents, are made additional insureds, but only insofar as the operations under this Agreement are concerned."
 - i. Certified Copies of Policies: Upon request by NCTC, Consultant shall immediately furnish a complete copy of the Comprehensive Public Liability or Comprehensive Liability policy required hereunder, including all endorsements, with said copy certified by the insurance company to be a true and correct copy of the original policy.
 - j. Consultant's Responsibility: Nothing herein shall be construed as limiting in any way the extent to which Consultant may be held responsible for damages resulting from Consultant's operations, acts, omissions, or negligence. Insurance coverage obtained in the minimum amounts specified above shall not relieve Consultant of liability in excess of such minimum coverage, nor shall it preclude NCTC from taking other actions available to it under this Agreement or by law, including but not limited to, actions pursuant to Consultant's indemnity obligations.
 - k. Notice: Consultant agrees that none of the required coverages set forth in this Section 20 shall be suspended, voided, canceled, terminated, or reduced in coverage or limits, without thirty (30) days' prior written notice to NCTC by certified mail, return receipt requested.
21. **Indemnification**: Consultant agrees to indemnify, fund the defense of, and hold harmless, NCTC and its directors, officers, agents, and employees (the "Indemnitees") from and against any and all actions, suits, claims, demands, liabilities, damages, costs and expenses, including reasonable attorneys' fees and costs, to the extent arising out of, pertaining to, relating to, or in any way connected with the performance of this Agreement, however caused, regardless of any negligent act of an Indemnatee, whether active or passive, excepting only such claims as may be caused by the sole active negligence or willful misconduct of an Indemnatee. Consultant shall pay all costs that may be incurred by NCTC in enforcing this indemnity, including reasonable attorneys' fees. The provisions of this Section shall survive the expiration, termination or assignment of this Agreement.

22. **Governing Law and Choice of Forum:** This Agreement shall be administered and interpreted under California law as if written by both parties. Any litigation arising from this Agreement shall be brought in the Superior Court of Nevada County.
23. **Prevailing Party:** Should any dispute arise hereunder, the prevailing party shall be entitled to an award of reasonable attorneys' fees and costs.
24. **Conflict of Interest:**
 - a. Consultant shall disclose any financial, business, or other relationship with NCTC that may have an impact upon the outcome of this Agreement, or any ensuing NCTC construction project. Consultant shall also list current clients who may have a financial interest in the outcome of this contract, or any project, which will follow.
 - b. Consultant hereby certifies that it does not now have, nor shall it acquire any financial or business interest that would conflict with the performance of services under this Agreement.
 - c. Any subcontract in excess of \$25,000 entered into as a result of this contract, shall contain all of the provisions of this Article.
 - b. Consultant shall immediately notify NCTC of any and all potential violations of this paragraph upon becoming aware of the potential violation.
25. **Political Reform Act Compliance:** Consultant is aware and acknowledges that certain contractors that perform work for governmental agencies are "consultants" under the Political Reform Act (the "Act") (Government Code § 81000, et seq.) and its implementing regulations (2 California Code of Regulations § 18110, et seq.). Consultant agrees that any of its officers or employees deemed to be "consultants" under the Act by NCTC, as provided for in the Conflict of Interest Code for NCTC, shall promptly file economic disclosure statements for the disclosure categories determined by NCTC, to be relevant to the work to be performed under this Agreement and shall comply with the disclosure and disqualification requirements of the Act, as required by law.
26. **Independent Contractor:** In performing services under this Agreement, Consultant is and shall act as an independent contractor and not an employee, representative, or agent of NCTC. Consultant shall have control of its work and the manner in which it is performed. Consultant expressly warrants that neither Consultant nor any of Consultant's employees or agents shall represent themselves to be employees or agents of NCTC.
27. **National Labor Relations Board Certification:** Consultant, by signing this Agreement, does swear under penalty of perjury that no more than one final unappealable finding of contempt of court by a federal court has been issued against Consultant within the immediately preceding two-year period because of Consultant's failure to comply with an order of a federal court which orders Consultant to comply with an order of the National Labor Relations Board (Public Contract Code § 10296).
28. **Americans with Disabilities Act (ADA) of 1990:** By signing this Agreement, Consultant assures NCTC that it complies with the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. § 12101, et seq.), which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA, including but not limited to, those found within the Code of Federal Regulations, Title 49, Parts 27, 37, and 38.

29. **Equal Employment Opportunity/Title VI Compliance:** Consultant shall comply with Title VI of the Civil Rights Act of 1964, as amended, the provisions contained in 49 CFR Part 21 through Appendix C, 23 CFR Part 200, 23 CFR Part 230, 49 U.S.C. 5332, and the Title VI Assurance executed by California under 23 U.S.C. 324 and 29 U.S.C. 794.
- a. During the performance of this Agreement, Consultant and its subcontractors shall not unlawfully discriminate, harass, or allow harassment, against any employee or applicant for employment because of sex, sexual orientation, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition, age, marital status, denial of family and medical care leave, and denial of pregnancy disability leave.
 - b. Consultant and its subcontractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment.
 - c. Consultant shall comply with Executive Order 11246, entitled "Equal Employment Opportunity" as amended by Executive Order 11375, and as supplemented in the Department of Labor Regulation (41 CFR Part 60), and any other applicable federal and state laws and regulations relating to equal employment opportunity, including the provisions of the California Fair Employment and Housing Act (Government Code § 12900, et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, § 7285.0, et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code §§ 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Consultant and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.
 - d. Consultant shall also comply with the Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age, Section 324 of Title 23 U.S.C., prohibiting discrimination based on gender, and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), and 49 CFR Part 27 regarding discrimination against individuals with disabilities.
 - e. Solicitations for Subcontractors, including procurement of materials and equipment: In all solicitations either by competitive bidding or negotiations made by Consultant for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by Consultant of Consultant's obligations under this Agreement and the statutes and regulations relative to nondiscrimination set forth herein.
 - f. Information and Reports: Consultant shall provide all information and reports required by applicable federal and state laws and regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by NCTC or the Federal Transit Administration to be pertinent to ascertain compliance with such

laws and regulations, orders and instructions, including but not limited to permitting access to all records of employment, employment advertisements, application forms and other pertinent data and records by the State Fair Employment Practices and Housing Commission or any other agency designated to investigate compliance with this section. Where any information is required of Consultant which is in the exclusive possession of another who fails or refuses to furnish this information, Consultant shall so certify to NCTC or the Federal Transit Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

- g. Sanctions for Noncompliance: In the event of Consultant's noncompliance with the nondiscrimination provisions of this Agreement, NCTC shall impose such contract sanctions as it or the Federal Transit Administration may determine to be appropriate, including but not limited to:
 - (1) Withholding of payments to Consultant under the Agreement until Consultant complies, and/or,
 - (2) Cancellation, termination or suspension of the Agreement, in whole or in part.
- h. Incorporation of Provisions: Consultant shall include the provision of this Section 29 in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. Consultant shall take such action with respect to any subcontract of procurement as NCTC or the Federal Transit Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, Consultant may request that NCTC enter into such litigation to protect the interests of NCTC. In addition, Consultant may request the United States to enter into such litigation to protect the interests of the United States.

30. **Drug-Free Certification:** By signing this Agreement, Consultant hereby certifies, under penalty of perjury under the laws of the State of California, Consultant will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code § 8350, et seq.) and will provide a drug-free workplace by taking the following actions:

- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited, and specifying actions to be taken against employees for violations.
- b. Establish a Drug-Free Awareness Program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The person's or the organization's policy of maintaining a drug-free workplace;
 - (3) Any available counseling, rehabilitation, and employee assistance programs; and

- (4) Penalties that may be imposed upon employees for drug abuse violations.
 - c. Every employee of Consultant who works under this Agreement shall:
 - (1) Receive a copy of Consultant's Drug-Free Workplace Policy Statement; and
 - (2) Agree to abide by the terms of Consultant's Statement as a condition of employment on this Agreement.
31. **Union Organizing:** By signing this Agreement, Consultant hereby acknowledges the applicability of Government Code § 16645 through § 16649 to this Agreement, excluding § 16645.2 and § 16645.7.
 - a. Consultant will not assist, promote, or deter union organizing by employees performing work on this Agreement if such assistance, promotion, or deterrence contains a threat of reprisal or force, or a promise of benefit.
 - b. Consultant will not meet with employees or supervisors on NCTC or state property if the purpose of the meeting is to assist, promote, or deter union organizing, unless the property is equally available to the general public for meetings.
32. **Ownership of Documents:** Original document, methodological explanations, computer programs, drawings, designs and reports generated by this Agreement shall belong to and become the property of NCTC. Consultant is not liable for changes made by others or any use beyond the scope of this Agreement. Any additional copies, not otherwise provided for herein, shall be the responsibility of NCTC.

It is understood that in addition to NCTC, state and federal funding agencies shall have the right to reproduce, publish, or otherwise use, and authorize others to use, the information developed from federally reimbursed projects.
33. **Campaign Contribution Disclosure:** Consultant has complied with the campaign contribution disclosure provisions of the California Levine Act (Government Code § 84308) and has completed the **Levine Act Disclosure Statement** attached hereto as **Exhibit C**.
34. **Entire Agreement and Amendment:** This Agreement contains the entire agreement of the parties, and supersedes any prior written or oral agreements between them concerning the subject matter contained herein. There are no representations, agreement arrangements, or understandings, oral or written, between the parties relating to the subject matter contained in this Agreement, which are not fully expressed herein.

The provisions of this Agreement may be waived, altered, amended, or repealed in whole or in part only upon written consent of all parties to this Agreement. Consultant shall only commence work covered by an amendment after the amendment is executed and notification to proceed has been provided by NCTC.
35. **Severability:** If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances

other than those to which it is invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and shall be enforced to the fullest extent permitted by law, unless the exclusion of such term or provision, or the application of such term or provision, would result in such a material change so as to cause completion of the obligations contemplated herein to be unreasonable.

36. **Headings:** The headings of the various sections of this Agreement are intended solely for convenience of reference and are not intended to explain, modify, or place any interpretation upon any of the provisions of this Agreement.
37. **Authority:** Each person signing this Agreement on behalf of a party hereby certifies, represents, and warrants that he or she has the authority to bind that party to the terms and conditions of this Agreement.
38. **Counterparts:** This Agreement may be executed in multiple counterparts, each of which shall constitute an original, and all of which taken together shall constitute one and the same instrument. Documents executed, scanned, and transmitted electronically and electronic signatures shall be deemed original signatures for purposes of this Agreement and all matters related thereto, with such scanned and electronic signatures having the same legal effect as original signatures.
39. **Necessary Acts:** Each party to this Agreement agrees to perform any further acts and execute and deliver any further documents that may be reasonably necessary to carry out the provisions of this Agreement.
40. **Disputes:** Any dispute, other than audit, concerning a question of fact arising under this contract that is not disposed of by agreement shall be decided by a committee consisting of NCTC's Executive Director and Chairperson, who may consider written or verbal information submitted by Consultant. Not later than 30 days after completion of all work under the contract, Consultant may request review by NCTC's Governing Board of unresolved claims or disputes, other than audit. The request for review will be submitted in writing.

Any dispute concerning a question of fact arising under an audit of this Agreement shall be reviewed by NCTC's Executive Director. Not later than 30 days after issuance of the final audit report, Consultant may submit a written request for review by the Executive Director of unresolved audit issues.

Neither the pendency of a dispute, nor its consideration by the committee or Executive Director, will excuse Consultant from full and timely performance in accordance with this Agreement.

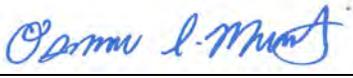
41. **Safety:** Consultant shall comply with any applicable OSHA regulations regarding necessary safety equipment or procedures, and safety instructions issued by NCTC, if any.
42. **State Prevailing Wage Rates:** The State of California's General Prevailing Wage Rates are not applicable to this Agreement.

IN WITNESS HEREOF, this Agreement between the Nevada County Transportation Commission and GHD Inc. has been executed by the parties hereto the day and year shown below.

NEVADA COUNTY TRANSPORTATION COMMISSION

By: _____ Date: _____
Chair
Nevada County Transportation Commission

Nevada County Transportation Commission Counsel, Approved as to Form

By:  _____ Date: 05/06/2021
Sloan Sakai Yeung & Wong LLP

GHD INC.

By: _____ Date: _____

PLEASE RETURN THE FOLLOWING SIGNED FORMS WITH AGREEMENT:

- Exhibit A: NCTC RFP
- Exhibit B: Consultant's Proposal
- Exhibit C: Levine Act Disclosure Statement
- Exhibit 10-H: Cost Proposal (included in Consultant's Proposal)
- Exhibit 10-K: Consultant Annual Certification of Indirect Costs and Financial Management System
- Certificate of Insurance
- Electronic Deposit Authorization Form
- Vendor Data Record

JAN ARBUCKLE – Grass Valley City Council
 ANDREW BURTON – Member-At-Large, Chair
 ANN GUERRA – Member-At-Large, Vice Chair
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors
 DUANE STRAWSER – Nevada City City Council
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 500.5

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Mike Woodman, Executive Director 

SUBJECT: Congestion Mitigation Air Quality (CMAQ) Improvement Program Loan Agreement, Resolution 21-11

DATE: May 19, 2021

RECOMMENDATION: Adopt Resolution 21-11 authorizing the Executive Director to sign the Memorandum of Understanding between the Nevada County Transportation Commission (NCTC) and the Sacramento Area Council of Governments (SACOG) to facilitate a loan of unobligated CMAQ apportionments.

BACKGROUND: The attached Memorandum of Understanding constitutes the agreement between NCTC and SACOG to loan \$2,987,395 of NCTC's CMAQ apportionment in Federal Fiscal Year (FFY) 2020/21 to SACOG and an equal amount to be returned by SACOG to NCTC in FFY 2021/22, which begins October 1, 2021.

NCTC, in coordination with its partner jurisdictions determined that there are no approved CMAQ projects that are ready to be obligated prior to the close of the current Federal Fiscal Year, which ends September 30, 2021. Annually, NCTC receives a federal apportionment of CMAQ funding of approximately \$900,000 and is only allowed to program projects up to the amount of the current year apportionment. However, when loaned CMAQ funds are repaid to the agency, in an agreed upon Federal Fiscal Year, the loan repayment is treated as "current year apportionment" and increases the agency's capacity to program projects equal to the amount of the annual apportionment amount, plus the loan repayment.

This exchange benefits NCTC by accommodating project delays and expands programming capacity for projects in the Federal Fiscal Year the repayment occurs. The exchange benefits SACOG by providing additional CMAQ funding in the current Federal Fiscal Year allowing them the ability deliver additional CMAQ projects. The loan agreement is consistent with the procedures outlined in the Caltrans' Obligation Authority Management Policy and the CMAQ loan is supported by Caltrans.

**RESOLUTION 21-11
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

**MEMORANDUM OF UNDERSTANDING BETWEEN
NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC) AND
SACRAMENTO AREA COUNCIL OF GOVERNMENTS (SACOG)
TO FACILITATE A LOAN OF UNOBLIGATED CONGESTION MITIGATION AIR
QUALITY IMPROVEMENT PROGRAM APPORTIONMENTS**

WHEREAS, NCTC in coordination with its partner jurisdictions determined that there are no approved Congestion Mitigation Air Quality (CMAQ) Improvement Program projects that are ready to be obligated prior to the close of Federal Fiscal Year (FFY) 2020/21, which ends September 30, 2021; and

WHEREAS, annually, NCTC receives a federal apportionment of CMAQ funding in the approximate amount of \$900,000 and is only allowed to program projects up to the amount of the current year apportionment; and

WHEREAS, NCTC staff proposes to loan the unobligated CMAQ apportionment balance in FFY 2020/21 in the amount of \$2,987,395 to the Sacramento Area Council of Governments (SACOG) with repayment to occur in FFY 2021/22; and

WHEREAS, the CMAQ loan benefits NCTC by accommodating project delays and expands programming capacity for projects in the Federal Fiscal Year that the repayment occurs; and

WHEREAS, the loan agreement is consistent with the procedures outlined in the Caltrans' Obligation Authority Management Policy and is supported by Caltrans.

NOW, THEREFORE, BE IT RESOLVED, that the Nevada County Transportation Commission authorizes the Executive Director to execute the Memorandum of Understanding between NCTC and SACOG.

PASSED AND ADOPTED by the Nevada County Transportation Commission on May 19, 2021 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Andrew Burton, Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer

MEMORANDUM OF UNDERSTANDING
between the
SACRAMENTO AREA COUNCIL OF GOVERNMENTS
and the
NEVADA COUNTY TRANSPORTATION COMMISSION

This Memorandum of Understanding (MOU) between the Sacramento Area Council of Governments (SACOG) and Nevada County Transportation Commission (NCTC) is entered into by the Executive Director of SACOG and Executive Director of NCTC, both of whom have the authority to bind their respective organizations. It is understood that the SACOG and NCTC Boards of Directors will be advised of this MOU at the earliest opportunity.

The parties do agree as to the following:

1. NCTC shall loan in Federal Fiscal Year (FFY) 2021 up to \$2,987,395 in Congestion Mitigation Air Quality Program (CMAQ) apportionments, which includes \$1,997,530 of NCTC's prior year CMAQ unobligated apportionment balance, plus \$989,865 of Federal Fiscal Year (FFY) 2021 unobligated CMAQ apportionment balance; and
2. It is understood that SACOG is not borrowing obligation authority (OA) and that SACOG does not intend to repay with OA; and
3. SACOG and NCTC request that the California Department of Transportation (Caltrans) adjust each party's apportionment balance as appropriate, by the amount obligated by SACOG above its apportionment balance, up to \$2,987,395 effective the date of the obligation of funds, and adjust the apportionments for the repayment of the same amount; and
4. SACOG shall repay the loan by first providing NCTC up to \$2,987,395 CMAQ apportionments in FFY 2022 to be repaid with FFY 2022 CMAQ apportionments, equal the amount of CMAQ that was loaned; and
5. Apportionment adjustments will be made by the California Department of Transportation's Programming Division and Local Assistance Division respectively to SACOG's and NCTC's apportionment balances to reflect the loan and repayment of apportionment in the FFY's that are the subject of this MOU; and
6. The loan and repayment of apportionment may also be subject to reprogramming adjustments by each region that is reflective of current policy for programming projects in the Federal Transportation Improvement Program (FTIP); and
7. Both SACOG and NCTC agree to use "pertinent dates and figures" supplied by the Department of Transportation, Local Assistance Division. "Pertinent dates and figures" include, but are not limited to, effective dates and dollar amounts of apportionments. If there should be disagreement regarding pertinent dates and figures, the parties agree that the Local Assistance Division shall serve as final arbiter; and

Auburn
Citrus Heights
Colfax
Davis
El Dorado County
Elk Grove
Folsom
Galt
Isleton
Live Oak
Lincoln
Loomis
Marysville
Placer County
Placerville
Rancho Cordova
Rocklin
Roseville
Sacramento
Sacramento County
Sutter County
West Sacramento
Wheatland
Winters
Woodland
Yolo County
Yuba City
Yuba County

8. It is the responsibility of SACOG and NCTC to communicate to the Department of Transportation in a timely manner, via email, the request of the adjustments to record the loan and repayment of the loan; and
9. If NCTC and SACOG agree to delay repayment of the loan, amendments to this MOU may be entered into by the CEO of SACOG and Executive Director of NCTC. Such amendments shall be binding on the parties if signed by the Executive Directors of both agencies and shall be effective as of the date shown in the amendment unless otherwise indicated.

Made and entered into effective the 19th day of May, 2021.

Mike Woodman
Executive Director
NCTC

James Corless
Executive Director
SACOG

cc: Dee Lam, Caltrans Division of Local Assistance

Muhaned Aljabiry, Caltrans Division of Transportation Programming

Adam Belanger, Caltrans Division of Local Assistance District 3

Bomasur Banzon, Caltrans Division of Local Assistance District 3

JAN ARBUCKLE – Grass Valley City Council
 ANDREW BURTON – Member-At-Large, Chair
 ANN GUERRA – Member-At-Large, Vice Chair
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors
 DUANE STRAWSER – Nevada City City Council
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.0

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Mike Woodman, Executive Director 

SUBJECT: Final FY 2021/22 Overall Work Program, Resolution 21-12

DATE: May 19, 2021

RECOMMENDATION: Adopt Resolution 21-12 approving the Final FY 2021/22 Overall Work Program (OWP).

BACKGROUND: In finalizing the FY 2020/21 OWP, staff integrated *General Comments and Specific Comments* from the attached letter from Caltrans District 3 Office of Transportation Planning, dated April 16, 2021.

The City Council of Grass Valley, the Town Council of the Town of Truckee and the Nevada County Board of Supervisors passed resolutions approving the draft OWP as presented. The City of Nevada City will present the draft OWP at their June 9 council meeting.

**RESOLUTION 21-12
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

APPROVE THE FINAL FY 2021/22 OVERALL WORK PROGRAM

WHEREAS, California Government Code Section 29532.1(d) identifies the Nevada County Transportation Commission (NCTC) as the designated Regional Transportation Planning Agency (RTPA) for Nevada County; and

WHEREAS, NCTC has developed its FY 2021/22 Overall Work Program (OWP) to meet its responsibilities as a RTPA; and

WHEREAS, the FY 2021/22 OWP incorporates the ten Federal Planning Factors set forth in Title 23 of the United States Code, Section 134(f) into the NCTC planning program; and

WHEREAS, Section 99233.1 of the California Public Utilities Code provides for the transportation planning agency to be allocated funds that are necessary to administer the Transportation Development Act; and

WHEREAS, Section 99233.2 of the California Public Utilities Code provides for the transportation planning agency to utilize up to 3% of the annual revenues for the conduct of the transportation planning and programming process; and

WHEREAS, the requirements of the Master Fund Transfer Agreement No. 74A0798 are incorporated by reference as part of the FY 2021/22 OWP.

NOW, THEREFORE, BE IT RESOLVED, that the Final FY 2021/22 OWP is approved, and the budget of \$1,444,018.71, consisting of the following funds, is adopted:

\$ 795,277.00	Local Transportation Funds (LTF)
\$ 324,275.63	Rural Planning Assistance (RPA) Formula Funds
\$ 100,000.00	Rural Planning Assistance (RPA) Grant Funds
\$ 111,264.78	Regional Transportation Mitigation Fees (RTMF)
\$ 75,000.00	State Transportation Improvement Program (STIP) Planning Funds (PPM)
\$ 15,000.00	Airport Land Use Commission (ALUC)
\$ 23,201.30	Local Transportation Funds (LTF) Carryover
\$1,444,018.71	Total Budget FY 2021/22

BE IT FURTHER RESOLVED, that NCTC does hereby allocate 3% of the annual Local Transportation Fund revenues for FY 2021/22 for transportation planning and programming.

BE IT FURTHER RESOLVED, that the Executive Director of the NCTC is hereby authorized to apply for grants, sign certifications and assurances, and execute agreements to facilitate receipt of revenues and expenditure of funds as set forth in the Overall Work Program in accordance with NCTC's Administrative Operating Procedures.

PASSED AND ADOPTED by the Nevada County Transportation Commission on May 19, 2021 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Andrew Burton, Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer

RESOLUTION NO: 2021- 02
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRASS VALLEY
APPROVING THE PROJECTS PROPOSED FOR INCLUSION IN THE
NEVADA COUNTY TRANSPORTATION COMMISSION'S
FY 2020/21 OVERALL WORK PROGRAM

WHEREAS, on October 8, 1991, the Council did adopt Resolution No. 91-172, which authorized the Mayor to execute a Memorandum of Understanding on behalf of the City of Grass Valley with the Nevada County Transportation Commission relating to regional transportation planning; and

WHEREAS, in accordance with the above referenced Memorandum of Understanding, the Nevada County Transportation Commission has submitted the projects to be included in its FY 2021/22 Overall Work Program for the review and approval of the City Council of the City of Grass Valley.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRASS VALLEY:

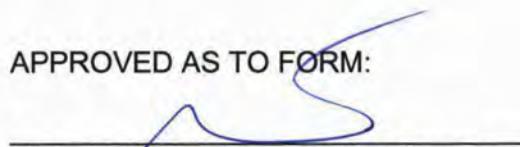
1. That the City Council hereby acknowledges its approval of the projects proposed for inclusion in the FY 2021/22 Overall Work Program of the Nevada County Transportation Commission as submitted; and
2. That the City Council encourages the Nevada County Transportation Commission to continue its efforts to coordinate the regional transportation planning process and to work closely with the staff of the City of Grass Valley to identify and resolve issues that are of common concern; and

ADOPTED as a Resolution by the City Council of the City of Grass Valley at a regular meeting thereof held on the 13th day of April 2021, by the following vote:

AYES: *Council Members Branstrom, Hodge, Iuy, Arbuckle, Mayor Aguilar*
NOES: *NONE*
ABSTAINS: *NONE*
ABSENT: *NONE*


Ben Aguilar, Mayor

APPROVED AS TO FORM:


Michael G. Colantuono, City Attorney

ATTEST:


Andy Heath, Acting City Clerk

Taylor Day, Deputy

**TOWN OF TRUCKEE
California**

RESOLUTION 2021-11

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TRUCKEE APPROVING THE
PROJECTS PROPOSED FOR INCLUSION IN THE NEVADA COUNTY TRANSPORTATION
COMMISSION'S 2021/2022 OVERALL WORK PROGRAM**

WHEREAS, on April 7, 1994, the Truckee Town Council adopted Resolution 94-15, which authorized the Mayor to execute a Memorandum of Understanding on behalf of the Town of Truckee with the Nevada County Transportation Commission (NCTC) relating to regional transportation planning; and

WHEREAS, in accordance with the above-referenced Memorandum of Understanding, the Nevada County Transportation Commission has submitted the projects to be included in the NCTC FY 2021/22 Overall Work Program for the review and approval of the Town Council.

* * * * *

**NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF TRUCKEE DOES
RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:**

1. That the Town Council acknowledges its approval of the projects proposed for inclusion in the NCTC FY 2021/22 Overall Work Program as submitted.
2. That the Town Council encourages the NCTC to continue its efforts to coordinate the regional transportation planning process and to work closely with Town staff to identify and resolve issues that are of common concern.

The foregoing Resolution was introduced by Council Member Zabriskie, seconded by Vice Mayor Henderson, at a Regular Meeting of the Truckee Town Council, held on the 13th day of April 2021, and adopted by the following vote:

**AYES: Council Member Zabriskie, Vice Mayor Henderson, Council Member Romack,
Mayor Klovstad**

NOES:

ABSENT: Council Member Polivy

Anna Klovstad

Anna Klovstad, Mayor

ATTEST:

Judy Price

Judy Price, MMC, Town Clerk



RESOLUTION No. 21-098

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

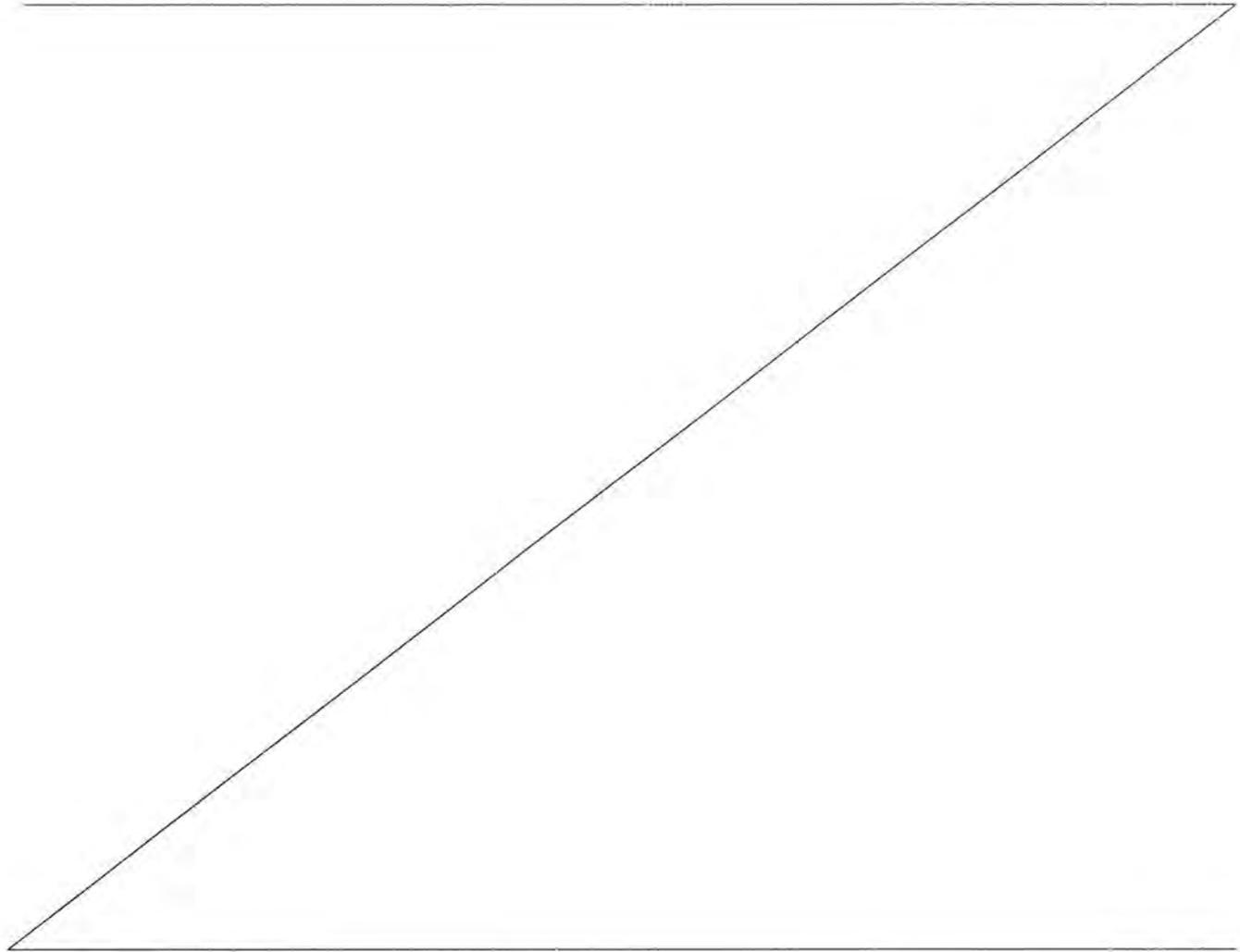
RESOLUTION APPROVING THE NEVADA COUNTY TRANSPORTATION COMMISSION'S FY 2021/22 OVERALL WORK PROGRAM

WHEREAS, on November 5, 1991, the Board of Supervisors adopted Resolution 91-645, which authorized the Chairman of the Board to execute a Memorandum of Understanding on behalf of the County of Nevada with the Nevada County Transportation Commission relating to regional transportation planning; and

WHEREAS, in accordance with the above referenced Memorandum of Understanding, the Nevada County Transportation Commission has submitted the 2021/22 Overall Work Program for the review and approval of the Board of Supervisors.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Nevada County Board of Supervisors:

1. Acknowledges its approval of the 2021/22 Overall Work Program of the Nevada County Transportation Commission as submitted and attached as Exhibit A.
2. Encourages the Nevada County Transportation Commission to continue its efforts to coordinate the regional transportation planning process and to work closely with staff of the County of Nevada to identify and resolve issues that are of common concern.



PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 13th day of April, 2021, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Susan K. Hoek and Hardy Bullock.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER
Clerk of the Board of Supervisors

By:

Dan Miller, Chair

4/13/2021 cc: DPW*
AC*

DEPARTMENT OF TRANSPORTATION**DISTRICT 3**

703 B STREET
MARYSVILLE, CA 95901
PHONE (530) 513-0584
FAX (530) 741-4245
TTY 711
www.dot.ca.gov/dist3



*Making Conservation
a California Way of Life.*

April 16, 2021

Mr. Mike Woodman
Executive Director
Nevada County Planning Commission
101 Providence Mine Road, Suite 102
Nevada City, CA 95959

Dear Mr. Woodman:

Thank you for the opportunity to review and comment on the Draft Nevada County Transportation Commission (NCTC) Fiscal Year (FY) 2021-2022 Overall Work Program (OWP). A wide range of functional units within Caltrans Headquarters and District 3 have reviewed the OWP and offer the following comments for your consideration:

General Comments:

- Caltrans commends NCTC for developing a detailed and concise OWP that clearly identifies the goals and priorities of the region.
- Per FHWA's Regional Planning Program Review recommendations, OWPs must better identify the organization responsible for carrying out the tasks within each work element and it should be consistent throughout the OWP. To better align with FHWA's recommendation and 23 CFR 450.308(c), NCTC must identify any activities performed by outside agencies, i.e. outside consultants, cities, nonprofits etc.
- In the OWP under the "Public Participation" section, NCTC should consider including any impacts to public outreach and involvement due to the COVID-19 pandemic. Has there been a decline in public participation or has NCTC seen an increase? What steps did NCTC take in ensuring the public played an active role in the transportation planning process while in the midst of the pandemic?
- In the "Public Participation" section, NCTC should consider including early tribal outreach on projects that concern the tribes, not just "if requested".
- Please note that there are currently no official PEAs for FY 21-22 yet. FHWA is anticipating the release of new PEAs for FY 21-22. Once released,

Caltrans will provide guidance and NCTC will need to amend the OWP to incorporate these PEAs.

- Per the FTA Circular 8100.1D, agencies must have a “Previous Work” section that identifies the progress made by the agency in carrying out the prior year’s OWP. This section should be used to identify the progress made in achieving the previous FY’s tasks and activities and should be updated annually to reflect that progress. NCTC will need to update the “Previous Work” section for work elements 2.1, 2.2, 2.3, 2.4, and 2.4.3.
- The OWP is a dynamic scope of work that includes transportation planning activities to be completed for a specific fiscal year. However, the “Previous Work” and current tasks/activities do not change from year to year. While it is understandable that some work elements may remain relatively the same, NCTC must update each work element according to the goals, priorities, and available resources of the agency for the upcoming FY.

Specific Comments:

- **WE 2.1: Regional Transportation Plan**
 - The activities in this work element have not changed from the previous FY. This work element is for the development of the Regional Transportation Plan (RTP). According to our records, NCTC’s next RTP update is February 2022. What progress has been made in the plan’s development? NCTC must include the draft and final plan as products for this work element.
 - In the budget table, NCTC identifies “local agency participation” as an expenditure, Please provide additional information and identify who the Local Agency is and which activities they will be performing.
- **WE 2.2: Transportation Improvement Programs**
 - When was NCTC’s RTIP approved? Please provide additional information to reflect the most recently approved RTIP and the date for the next RTIP development.
- **WE 2.4: Coordination of Regional Planning**
 - Under “Continuing Work”: NCTC should consider better defining what is meant by the following statement: “Maintain formal consultation with Native American Tribal Governments. (RPA & LTF).”
- **WE 2.4.3: READY Nevada County – Extreme Climate Even Mobility and Adaptation Plan**

Mr. Mike Woodman, NCTC
April 14, 2021
Page 3

- o Please update the "Previous Work" section to reflect the activities that were completed for this grant.
- o The "Work Activities" and "Products" must be updated to reflect the work that is yet to be completed for this grant. Any tasks that have been completed should be identified in the "Previous Work" section.
- o In the funding section, NCTC has identified the full amount of FY 20-21 RPA grant funds. Did NCTC expend any funds from the previous fiscal year? If so, they must properly estimate the amount of carryover funds.
- o NCTC identifies consultant costs in the budget table. Please identify which tasks/activities will be completed by the consultant.

If you have any questions regarding these comments or require additional information, please contact Fallon Cox, Nevada County Regional Planning Liaison, at (530) 812-5964, or by email at fallon.cox@dot.ca.gov.

Sincerely,



KEVIN YOUNT, Chief
Office of Transportation Planning - East
Division of Planning, Local Assistance, and Sustainability

Nevada County Transportation Commission



2021/22 Overall Work Program

May 19, 2021

TABLE OF CONTENTS

	Page
NCTC MISSION STATEMENT	I-1
NCTC ORGANIZATION FLOW CHART	I-2
OVERALL WORK PROGRAM INTRODUCTION	I-3
WORK ELEMENT 1 – COMMUNICATION AND COORDINATION	1
Project 1.1 General Services and Communication	2
Project 1.2 Fiscal Administration	3
WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING	5
Project 2.1 Regional Transportation Plan	7
Project 2.2 Transportation Improvement Programs	10
Project 2.2.1 Regional Transportation Mitigation Fee Program Update	11
Project 2.3 Transit and Paratransit Programs	13
Project 2.4 Coordination of Regional Planning	15
Project 2.4.2 Airport Land Use Commission Planning and Reviews	18
Project 2.4.3 READY Nevada County-Extreme Climate Event Mobility and Adaptation Plan.....	19
WORK ELEMENT 3 - CALTRANS ACTIVITIES WITH NCTC	21
Glossary of Terms and Acronyms	22
BUDGET TABLES:	
TABLE 1 Budget Summary.....	B-1
TABLE 2 Direct Costs.....	B-2
TABLE 3 Indirect Costs	B-3
TABLE 4 Revenues	B-4
TABLE 5 Expenditures.....	B-5
TABLE 6 Budget Detail	B-6

NEVADA COUNTY TRANSPORTATION COMMISSION

CREATING A BETTER FUTURE BY BUILDING UPON SUCCESSES OF THE PAST



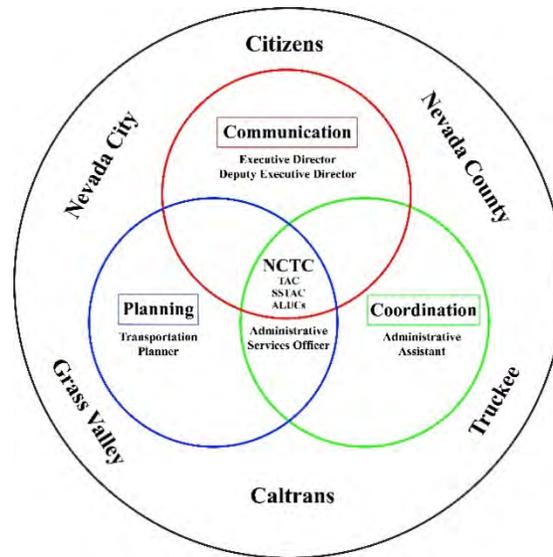
MISSION STATEMENT

The mission of the Nevada County Transportation Commission is to plan, communicate, and coordinate with the citizens and decision makers of Grass Valley, Nevada City, Nevada County, Town of Truckee, and with Caltrans to identify transportation needs, propose solutions, and assist in implementing projects to create a balanced regional transportation system, while protecting the rural qualities and historic character of Nevada County.

Activities to Achieve the Mission Include, But are not Limited to, the Following:

- ✓ *NCTC develops a Regional Transportation Plan (RTP) which includes the actions, funding recommendations, and policy direction necessary to meet the needs of each transportation system component in the region.*
- ✓ *NCTC interacts with the community through workshops, news media, the NCTC website and electronic newsletter.*
- ✓ *NCTC develops and adopts a Regional Transportation Improvement Program (RTIP) that is consistent with the RTP.*
- ✓ *NCTC conducts a comprehensive planning process in the development of its annual Overall Work Program so that funds expended on planning projects will implement the goals of the RTP.*
- ✓ *NCTC reviews transportation plans and programs of member agencies and endorses them based on consistency with the RTP and RTIP. In keeping with this responsibility, NCTC strives to be creative in assisting the region in developing the revenues to construct improvement projects.*
- ✓ *NCTC communicates and participates in workshops with Caltrans on proposed projects to be developed in the County of Nevada to ensure that the policies and goals of the RTP are implemented.*
- ✓ *NCTC coordinates with regional transportation planning agencies on legislation and statewide policy issues to ensure the region receives appropriate attention and funding from the State of California and the Federal government.*
- ✓ *NCTC participates in interregional planning projects to ensure Nevada County projects support both regional and statewide transportation goals.*
- ✓ *NCTC administers Transportation Development Act funds to ensure all statutory requirements are met, including the identification of the region's transit needs.*
- ✓ *NCTC manages Regional Surface Transportation Program funds, Regional Transportation Mitigation Fee funds and Regional Improvement Program funds in accordance with Federal acts and statutes promulgated by the State of California, selecting and funding eligible transportation improvement projects based upon those that are most effective and beneficial to the region.*

Nevada County Transportation Commission Organization Flow Chart



Nevada County Transportation Commission (NCTC)

NCTC is a Regional Transportation Planning Agency (RTPA) created pursuant to Title 7.88 of the State of California Government Code, Section 67920. As the RTPA for Nevada County, NCTC coordinates transportation planning for Grass Valley, Nevada City, Nevada County, and the Town of Truckee. The NCTC board has seven members. Four members are appointed by the Board of Supervisors and three are appointed by the incorporated municipalities in the County. The Board of Supervisors appoints two of its members and two County at-large representatives. The municipalities appoint three city/town council members; one each from Nevada City, Grass Valley, and the Town of Truckee.

Technical Advisory Committee (TAC)

The TAC is made up of representatives of public transit operators, local public works and planning departments, public airport operators, the air pollution control district, and Caltrans. The Committee provides technical input on transportation issues and ensures there is coordination and cooperation in the transportation planning process.

Social Services Transportation Advisory Council (SSTAC)

The SSTAC is made up of potential transit users who are representatives of the general public; seniors and/or disabled; social service providers for seniors, disabled, and persons of limited means; local social service and consolidated transportation providers; and Truckee residents who represent the senior and Hispanic communities. The goal of the SSTAC is to maintain and improve transportation services to the residents of Nevada County, particularly the underserved and underrepresented members of the community, such as the elderly and disabled. The SSTAC recommends action to the Commission relative to the unmet transit needs findings, and advises the Commission on transit issues, including coordination and consolidation of specialized transportation services.

Airport Land Use Commissions (ALUCs)

The Nevada County Transportation Commission has been designated as the Airport Land Use Commission for the Nevada County Airport and provides staff for the Truckee Tahoe ALUC. The purpose of Airport Land Use Commissions is to protect public health, safety, and welfare by ensuring the orderly expansion of airports and adoption of land use measures that minimize the public's exposure to excessive noise and safety hazards within the areas around the airports, to the extent that these areas are not already devoted to incompatible uses.

Nevada County Demographics

As of January 1, 2019, the population of Nevada County was estimated at 98,764. The largest municipality is Truckee with a population of 16,180, followed by Grass Valley at 12,860 and Nevada City at 3,068. Nevada County Quick Facts on Census.gov reported the racial makeup of the county as 84.9% White, followed by 9.7% Hispanic, 1.4% Asian, 1.3% Native American, and 0.6% Black or African-American. Quick Facts indicates that 10.3% of the population was below the poverty level.

OVERALL WORK PROGRAM INTRODUCTION

NCTC annually adopts a budget through the preparation of an Overall Work Program (OWP). This work program describes the planning projects and activities or work elements that are to be funded, and the type of funds that will pay for the expenditures, such as Rural Planning Assistance (RPA), Local Transportation Funds (LTF), or Federal Transit Administration (FTA). A Memorandum of Understanding (MOU) between NCTC, the Cities of Grass Valley and Nevada City, the Town of Truckee, and the County of Nevada provides for the coordination of regional transportation planning with local governments in Nevada County. The Commission staff prepares a draft OWP and in accordance with the MOU, solicits and integrates comments from each of the jurisdictions. The proposed work program is then submitted to the Commission for approval and forwarded to Caltrans. Caltrans, as the grantor of Rural Planning Assistance funds and Federal Transit Assistance funds, approves the OWP. The budget reflects the on-going regional transportation planning process in Nevada County. Major concerns of each of the jurisdictions and Caltrans are reflected in the elements and levels of funding. The OWP is updated each year to report on the progress of identified projects, propose new or continuing projects for the ensuing year, and to provide an estimate of the required funding of the OWP elements.

Public Participation

Public involvement is a major component of the transportation planning and programming processes. NCTC makes a concerted effort to solicit public input from all Nevada County residents, including under-represented groups, in many aspects of transportation planning within Nevada County. Specific examples are listed below:

- ◆ NCTC maintains a website (www.nctc.ca.gov), and a Facebook page to keep the public informed of transportation planning and programming efforts underway in Nevada County. Agendas are posted on the bulletin boards of local jurisdictions and emailed to mobile home parks, residential homeowners associations, senior centers, environmental advocates, associations representing the private sector, and individuals that have asked to be included on the distribution list.
- ◆ Articles on the preparation of the Regional Transportation Plan (RTP) and Regional Transportation Improvement Program (RTIP), as well as the public comment periods, are posted on the NCTC website.
- ◆ Copies of the Draft RTP are made available for review at the main public libraries in western and eastern Nevada County, as well as on the NCTC website.
- ◆ Press releases are sent to the media establishments in western and eastern Nevada County announcing the Draft RTP is available for review and comment and noting some key findings.
- ◆ Public hearings are held and noticed in the main newspapers in western and eastern Nevada County prior to adoption of the RTP and RTIP.
- ◆ Each year public notifications are sent out to encourage participation in transportation planning processes, such as the annual unmet transit needs public hearing held by the Transit Services Commission (TSC) and numerous public workshops relating to the transportation projects and planning activities of NCTC.
- ◆ In accordance with SB52, NCTC conducts outreach and Tribal Consultation on any projects for which NCTC is lead agency and files a Notice of Preparation, Notice of Mitigated Negative Declaration or Notice of Negative Declaration.
- ◆ Citizens are encouraged to attend and speak at NCTC meetings on any matter included for discussion on the agenda at that meeting. During the COVID-19 restrictions on public gatherings, NCTC meetings and public workshops are held via teleconference (Zoom) and the public is invited to participate.

Regional Issues, Needs, and Goals

The main transportation issues in western Nevada County are related to providing adequate infrastructure and services to meet the needs of the County, while maintaining and enhancing the rural character and environmental qualities of the area. In western Nevada County, interregional traffic adds to the existing challenge and need to maintain and improve the transportation system.

In eastern Nevada County, the issues also stem from the challenges to meet the needs related to the high volumes of traffic generated by travelers taking advantage of the world-class recreational opportunities available in the Truckee-North Tahoe area. To address these issues requires a multi-modal approach to transportation planning in the region.

Acquiring adequate and timely funding for transportation improvements is the central need within all of the Nevada County issues. Implementation of highway and regional roadway improvements will be key to providing efficient operations, while improving safety and air quality. The 2000 Census reported that approximately 17.5% of the county population was over 65 years of age, in 2019 that population increased to 27.5%, and it is projected that by 2030 this population is expected to increase to over 30%. As the population of residents over the age of 65 increases, it will result in increased demand for public transit services in Nevada County. Additional state and federal transit operating and capital revenues will be necessary in order to meet the additional demand placed on the public transit systems.

Transportation issues facing Nevada County which have been identified as regionally significant include the following:

- ◆ Insufficient state, federal, and local transportation revenues
- ◆ Air quality/greenhouse gas emission reductions
- ◆ Coordination of land use, air quality, and transportation planning
- ◆ Providing and maintaining a transportation system that enhances safety, the efficient movement of all people, goods, services, and information, and environmental quality
- ◆ Efficient implementation of new technologies

Recognition of these issues leads to the overall goal of the Regional Transportation Plan, which is to provide and maintain a transportation system that enhances safety, the efficient movement of all people, goods, and services, and environmental quality. In the Policy Element this overarching goal is divided into the following four goals:

- 1) Provide for the safe and efficient movement of all people, goods, services, and information;
- 2) Reduce adverse impacts on the natural, social, cultural, and historical environment and the quality of life;
- 3) Develop an economically feasible transportation system;
- 4) Create and maintain a comprehensive, multi-modal transportation system to serve the needs of the County.

The following list of projects indicates progress made toward implementing the goals of the Regional Transportation Plan:

- Operation of Gold Country Stage, Truckee Transit, and associated paratransit services
- SR 49-La Barr Meadows Road Signalization and Widening project, constructed 2013
- SR 20/49 Dorsey Drive Interchange project, constructed 2014
- SR 49 Bicycle and Pedestrian Improvement project, constructed 2014
- SR 49 Signal Pre-emption, programmed 2012 STIP, construction 2015/16
- SR 89 “Mousehole” Grade Separation, programmed 2012 STIP, construction 2015/16
- Northeast Grass Valley Sidewalk Improvements, Preliminary Engineering 2014/15, construction 2015/16

- Northeast Grass Valley Sidewalk Improvements, Preliminary Engineering 2014/15, construction 2015/16
- SR 49-La Barr Meadows to McKnight Way, programmed 2012 STIP, Project Approval - Environmental Documentation 2020/21, Plans, Specifications, and Estimates 2023/24
- Newtown Road Class II/III Bike Lanes, Right-of-Way 2012-2015, construction 2016/17

2021/22 Federal Planning Factors:

As shown in the chart below, the Federal Planning Factors included in Fixing America's Surface Transportation Act (Section 134(h), FAST Act, 2015) have been integrated into NCTC's FY 2021/22 OWP:

1. Support the economic vitality of the region, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and for freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.
10. Enhance travel and tourism.

<u>Planning Factors</u>	WE 1.1	WE 1.2	WE 2.1	WE 2.2	WE 2.2.1	WE 2.3	WE 2.4	WE 2.4.2	WE 2.4.3
Economic Vitality	X	X	X	X	X	X	X		X
Safety	X		X	X	X	X	X	X	X
Security	X		X	X	X	X	X		X
Accessibility	X		X	X	X	X	X		X
Environment	X		X	X	X	X	X		X
Connectivity	X		X	X	X	X	X	X	X
System Management & Operation	X	X	X	X	X	X	X	X	X
Preservation	X		X	X	X	X	X	X	X
Resiliency & Reliability	X	X	X	X	X	X	X		X
Travel & Tourism	X		X	X	X	X	X		X

WORK ELEMENT 1 - COMMUNICATION AND COORDINATION

Public involvement is a major component of NCTC's planning process. The activities and products from Project 1.1, General Services and Communication, are intended to provide the public with complete information and timely notices, thereby giving full public access to key decisions.

Work Element 1 incorporates the following activities that are an integral part of accomplishing NCTC's Mission:

- *NCTC interacts with the community through workshops, news media, and the internet.*
- *NCTC conducts a comprehensive planning process in the development of its annual Overall Work Program so that funds expended on planning projects will implement the goals of the RTP.*

NCTC has the statutory responsibility to administer Transportation Development Act (TDA) funds, and to ensure that all expenditures of TDA funds are in conformity with the Regional Transportation Plan (RTP). NCTC also administers funds received from the Regional Surface Transportation Program (RSTP) and the Regional Transportation Mitigation Fee (RTMF) program. The work performed under Project 1.2, Fiscal Administration, has been incorporated into the NCTC Mission as follows:

- *NCTC administers Transportation Development Act funds to ensure all statutory requirements are met, including the identification of the region's transit needs.*
- *NCTC manages Regional Surface Transportation Program funds, Regional Transportation Mitigation Fee funds and Regional Improvement Program funds in accordance with Federal acts and statutes promulgated by the State of California, selecting and funding eligible transportation improvement projects based upon those that are most effective and beneficial to the region.*

Through communication, collaboration, and public outreach activities, Work Element 1 incorporates the ten Federal Planning Factors (see page I-5) into the NCTC planning program.

Information and data developed through these activities are included in the Regional Transportation Plan and in transit planning documents.

WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)

Project 1.1 - General Services and Communication

Purpose: Conduct communication and public outreach activities. Provide administrative and financial support for the operation of the Nevada County Transportation Commission and its advisory committees through the activities listed below.

Continuing Work:

- Public information and outreach activities (LTF)
- Preparation of agendas, minutes, notices, and correspondence (LTF)
- Track legislation pertinent to the transportation planning process (LTF)
- Technical Advisory Committee (TAC) activities (LTF)
- Provide staff services to SSTAC (LTF)
- Personnel administration (LTF)
- Maintain and update the NCTC website (LTF)
- Office lease (LTF)
- Purchase equipment (LTF)
- Maintain the Commission's office and equipment (LTF)
- Press releases and electronic newsletter (LTF)
- Reports on legislative measures (LTF)
- Update Conflict of Interest Code (LTF)
- Update DBE Program (LTF)
- Coordination with public safety agencies regarding the safety and security of the transportation system (LTF)
- Coordinate implementation of projects in the Regional Transportation Mitigation Fee (RTMF) Program. ((RTMF)
- Work with Nevada County, Grass Valley, and Nevada City to implement projects included in the multi-year Congestion Mitigation Air Quality (CMAQ) project listing. (LTF)
- Apply for FTA planning grants. (LTF)

Products:

- Documentation of Commission and/or TAC meetings (Bimonthly)
- Executive Director's Reports (Bimonthly)
- Personnel reviews (Annual)
- FTA Section 5311 Program of Projects (Mar 20)

Budget 1.1

Revenues:		
	LTF	\$201,795.09
	LTF Carryover	\$21,700.45
	RTMF	\$5,000.00
Total		\$228,495.54
Expenditures:		
	Staff	\$189,072.73
	Indirect	\$34,422.82
	HR Consulting	\$5,000.00
Total		\$228,495.54

Indirect costs are paid with local funds (see Budget Table 5).

WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)

Project 1.2 - Fiscal Administration

Purpose: Administer funds held by NCTC in accordance with the provisions of the TDA Guidelines and State and Federal requirements through the activities listed below.

Previous Work:

- Develop and oversee Overall Work Program and annual budgets (LTF)
- Oversee fiscal and performance audits, as required (LTF)
- Provide assistance to claimants in completing claims and resolving audit findings and/or recommendations (LTF)
- Preparation of State Controller's Annual Report (LTF)
- Annual "Unmet Transit Needs" public hearing (LTF)
- Preparation of monthly financial reports (LTF)
- Review and process claims for TDA funds (LTF)
- Reports to Caltrans regarding FTA grants and RPA funds (LTF)
- Update transportation/transit claim guidelines and forms (LTF)
- Administer the Regional Transportation Mitigation Fee Program (RTMF)
- Administer the Regional Surface Transportation Program (LTF)
- Accounting/payroll (LTF)
- Coordination of community transit services and funding with Consolidated Transportation Service Agencies (LTF)

Continuing Work:

- Develop and oversee Overall Work Program and annual budgets (LTF)
- Oversee fiscal and performance audits, as required (LTF)
- Submit RFP, select consultant and draft agreement for fiscal audits (LTF)
- Submit RFP, select consultant and draft agreement for triennial performance audits (LTF)
- Provide assistance to claimants in completing claims and resolving audit findings and/or recommendations (LTF)
- Preparation of State Controller's Annual Report (LTF)
- Annual "Unmet Transit Needs" public hearing (LTF)
- Preparation of monthly financial reports (LTF)
- Review and process claims for TDA funds (LTF)
- Reports to Caltrans regarding FTA grants and RPA funds (LTF)
- Update transportation/transit claim guidelines and forms (LTF)
- Administer the Regional Transportation Mitigation Fee Program (RTMF)
- Administer the Regional Surface Transportation Program (LTF)
- Accounting/payroll (LTF)
- Coordination of community transit services and funding with Consolidated Transportation Service Agencies (LTF)

Products:

- Closeout FY 2020/21 OWP (Sept 20)
- Manage FY 2021/22 Overall Work Program (July 20-June 21)
- Draft FY 2021/22 Overall Work Program (Mar 21)
- Final FY 2021/22 Overall Work Program (May 21)
- Fiscal and Compliance Audits RFP and agreement (July 21 - Dec 21)

- Triennial Performance Audits RFP and agreement (Sep 21-Mar 22)
- Completed Fiscal and Compliance Audit (Dec 21)
- Completed Triennial Performance Audit (Mar 22)
- State Controller's Annual Report (Dec 21)
- Accounting Reports/Payroll/Payment Authorizations/Tax Reports (Ongoing)
- Financial reports (Monthly)
- Findings of Apportionment (Feb 22)

Budget 1.2

Revenues:		
	LTF	\$353,553.41
Total		\$353,553.41
Expenditures:		
	Staff	\$217,746.26
	Indirect	\$39,643.16
	Fiscal Audits	\$51,164.00
	Triennial Performance Audit	\$45,000.00
Total		\$353,553.41

Totals may not equal addition of amounts in columns due to rounding.

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING

NCTC has the responsibility to prepare and adopt a Regional Transportation Plan (RTP) directed to the achievement of a coordinated and balanced regional transportation system. The plan is to be action-oriented and pragmatic, considering both the short and long term future, and is to present clear, concise policy guidance to local and state officials. Projects 2.1 (Regional Transportation Plan), 2.2 (Transportation Improvement Programs), 2.3 (Transit and Paratransit Programs), and 2.4 (Coordination of Regional Planning), are tied to the NCTC Mission by the following activities:

- *NCTC develops a Regional Transportation Plan (RTP) which includes the actions, funding recommendations, and policy direction necessary to meet the needs of each transportation system component in the region.*
- *NCTC develops and adopts a Regional Transportation Improvement Program that is consistent with the RTP.*
- *NCTC reviews transportation plans and programs of member agencies and endorses them based on consistency with the RTP and RTIP. In keeping with this responsibility, the NCTC strives to be creative in assisting the region in developing the revenues to construct improvement projects.*
- *NCTC communicates and participates in workshops with Caltrans on proposed projects to be developed in the County of Nevada to ensure that the policies and goals of the RTP are implemented.*
- *NCTC coordinates with regional transportation planning agencies on legislation and statewide policy issues to ensure the region receives appropriate attention and funding from the State of California and the Federal government.*
- *NCTC participates in interregional planning projects to ensure Nevada County projects support both regional and statewide transportation goals.*

The following activities and products included in Work Element 2 are appropriate uses of Rural Planning Assistance Funds:

- ✓ Participate in Federal and State Clean Air Act transportation related air quality planning activities. (Projects 2.1 and 2.2)
- ✓ Develop and/or modify tools that allow for better assessment of transportation impacts on community livability (e.g. integration of GIS and census data into the regional traffic model and development of performance measurement tools and strategies). (Projects 2.1 and 2.4)
- ✓ Identify and document transportation facilities, projects, and services required to meet the regional and interregional mobility and access needs. (Projects 2.1, 2.2, and 2.3)
- ✓ Define solutions and implementation issues in terms of the multimodal transportation system, land use and economic impacts, financial constraints, air quality and environmental concerns (including wetlands, endangered species and cultural resources). (Projects 2.1 and 2.2)
- ✓ Assess the operational and physical continuity of transportation system components within and between metropolitan and rural areas, and interconnections to and through regions. (Projects 2.1, 2.3, and 2.4)
- ✓ Conduct transit needs public hearings and prepare transit development plans and transit marketing plans as appropriate. (Project 2.3)

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

- ✓ Investigate methods to reduce vehicle travel and methods to expand and enhance travel services. (Projects 2.3 and 2.4)
- ✓ Incorporate transit and intermodal facilities, bicycle transportation facilities, and pedestrian walkways in projects where appropriate. (Projects 2.1, 2.2 and 2.3)
- ✓ Participate with regional, local and state agencies, the general public, and the private sector in planning efforts to identify and implement policies, strategies, programs and actions that maximize and implement the regional transportation infrastructure. (Projects 2.1, 2.2, 2.3, and 2.4)
- ✓ Conduct collaborative public participation efforts to further extend transportation planning to communities previously not engaged in discussion. (Project 2.1 and 2.3)
- ✓ Create, strengthen, and use partnerships to facilitate and conduct regional planning activities between Caltrans, RTPAs, Metropolitan Planning Organizations (MPOs), transit districts, cities, counties, the private sector, and other stakeholders. (All WE 2 Projects)
- ✓ Use partners to identify and implement policies, strategies, programs and actions that enhance the movement of people, goods, services, and information. (Projects 2.1 and 2.3)
- ✓ Ensure that projects developed at the regional level are compatible with statewide and interregional transportation needs. (Projects 2.2 and 2.4)
- ✓ Conduct planning and project activities (including corridor studies, and other transportation planning studies) to identify, develop, and monitor current and future STIP projects. (Projects 2.1 and 2.2)
- ✓ Implement ways to meet transportation needs by using existing transportation facilities more efficiently. Encourage owners and operators of transportation facilities/systems to work together to develop operational objectives and plans maximizing utilization of existing facilities. (Projects 2.1, 2.3 and 2.4)
- ✓ Document environmental and cultural resources and develop and improve coordination between agencies using Geographic Information Systems (GIS), Intelligent Transportation Management Systems (ITMS), and other computer-based tools. (Projects 2.1 and 2.4)

Work Element 2, Regional Transportation Planning, incorporates the ten Federal Planning Factors into the NCTC planning program (see page I-5).

Monitoring safety and operational data of transportation facilities and services in Projects 2.1 and 2.3 will aid NCTC efforts to incorporate “safety” and “security” within the planning process. Through expanded Technical Advisory Committee meetings, transportation planning will be coordinated with emergency preparedness plans in the region. Systems management and operational data will be used to identify opportunities to increase transit ridership and develop operational improvements for regional transportation facilities. Management and operations data will also be key components in guiding capital investment plans for regional transportation system facilities and services. Planning activities will include coordination with nonemergency human service transportation providers. NCTC will also provide information to regional transit operators to ensure appropriate safety, security, and operational training opportunities are provided.

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.1 - Regional Transportation Plan (RTP)

Purpose: Update of Regional Transportation Plan and monitor implementation of the RTP through the activities listed below.

- Update travel demand models and circulation plans.
- Coordinate the RTP with Caltrans planning documents.
- Coordinate the RTP with county, town, and city general plans.
- Complete planning studies on projects in the RTP in order to be programmed in the RTIP.
- Plan and coordinate local, regional, state, and federal funding for RTP projects (e.g. RTMF, STIP, RSTP, SHOPP, CMAQ, and federal grants).

Previous Work:

- Update travel demand model to address new Vehicle Miles Traveled (VMT) requirements. (Consultant)
- Development of regional transportation models. (Consultant)
- Development of the Regional Transportation Mitigation Fee program. (Consultant)
- Assist member agencies with review and update of transportation capital improvement programs (CIPs) and master plans.
- Incorporate local agency transportation CIPs and master plans into the RTP and RTIP as appropriate.
- Update traffic model land use files.
- Participate in updates of Nevada County, Truckee, Grass Valley, Nevada City General Plans.
- Conduct and update planning studies as needed for regional projects identified by NCTC, TAC, and member agencies.
- Analyze alternative growth scenarios and report on related infrastructure needs and costs.
- Identify Right-of-Way needed for future transportation projects.
- Conduct technical studies necessary to support policies and projects included in the RTP.
- Work with Nevada County's GIS staff to ensure the following airport information is included in the GIS data base: airport locations, airport boundaries, noise contours, airport influence area, and ground access routes to airports.
- Incorporate into the RTP, policies, strategies, programs, and actions that enhance movement of people, goods, services, and information.

Continuing Work:

- Monitor implementation of Comprehensive Multimodal Corridor Plan (CMCP) recommendations. (RPA & LTF)
- Solicit input from citizens and transportation stakeholders, including the Native American community, and agencies regarding transportation issues. (RPA & LTF)
- Update capital improvement needs lists. (RPA & LTF)
- Work with Northern Sierra Air Quality Management District (NSAQMD) to determine air quality impacts of regional transportation plans and improvement programs. (RPA & LTF)
- Participate with NSAQMD, Caltrans, and other agencies in planning related to Federal 8-hour ozone standards. (RPA & LTF)
- Develop information to evaluate goods movement impacts on the region's transportation system and consider air quality issues related to goods movement. (RPA & LTF)
- Update Highway Performance Monitoring System (HPMS) data. (RPA & LTF)
- Coordinate with public safety agencies. (RPA & LTF)

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.1 - Regional Transportation Plan (RTP) (continued)

- Integrate system safety and security elements into the RTP. (RPA & LTF)
- Review and analyze data from the SR 49 Highway Safety Assessment report to be incorporated into the next update of the Regional Transportation Plan. (RPA & LTF)

Additional Work Activities:

- Monitor existing traffic conditions and safety data. (RPA & LTF)
- Coordinate with Caltrans to develop and implement performance measures in the regional planning process. (RPA & LTF)
- Coordinate with Northern Sierra Air Quality Management District (NSAQMD) and California Air Resources Board (CARB) to assist in development of the Statewide Implementation Plan (SIP) for western Nevada County. (RPA & LTF)
- Review and compare the California State Transportation Agency Draft Climate Action Plan for Transportation Infrastructure (CAPTI) to the RTP policies, regional needs, and projects to determine if the projects align with proposed investment strategies. (RPA & LTF)
- When developing regional transportation projects and updating planning documents, NCTC will consider and incorporate transit services, intermodal facilities, and pedestrian bicycle facilities whenever appropriate. (RPA & LTF)
- Planning activities related to CMAQ program including preparation and releasing of call for projects, review and ranking applications, project selection, and programming. (RPA & LTF)
- Coordinate review of safety and design concerns of state highway projects. (RPA & LTF)
- Identify and analyze issues relating to integration of regional transportation and community goals and objectives in land use, housing, economic development, social welfare and environmental preservation. (RPA & LTF)
- Consultant to update content, graphics, and EIR for update of RTP. (Consultant, PPM)

Products:

- Scope of Work for RTP update (Jul 2021)
- Request for Proposals for RTP update (Jul 2021)
- Consultant agreement for RTP update (Sep 2021)
- Administrative draft graphics and draft EIR for RTP update (Oct 2021)
- Draft 2021 Nevada County Regional Transportation Plan (Dec 2021)
- Final 2021 Nevada County Regional Transportation Plan and Addendum EIR (Mar 2022)
- Reports on air quality issues (Annual)
- Reports on traffic conditions and safety data (Annual)
- Reports on new issues and projects to be included in the RTP (Annual)
- Progress reports on project planning activities (Bimonthly)

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.1 - Regional Transportation Plan (RTP) (continued)

Budget 2.1

Revenues:		
	LTF	\$25,157.84
	RPA Formula	\$115,030.73
	STIP PPM	\$75,000.00
Total		\$215,188.57
Expenditures:		
	Staff	\$63,608.01
	Indirect	\$11,580.56
	Traffic Engineering	\$25,000.00
	Nevada County	\$7,500.00
	Truckee	\$7,500.00
	Nevada City	\$7,500.00
	Grass Valley	\$7,500.00
	Traffic Counts	\$10,000.00
	Consultant	\$75,000.00
Total		\$215,188.57

Totals may not equal addition of amounts in columns due to rounding.

Project 2.2 – Transportation Improvement Programs

Purpose: To monitor implementation of the Regional Transportation Improvement Program (RTIP) and provide policy analysis and recommendations regarding the RTIP and the State Transportation Improvement Program (STIP) through the activities listed below.

Previous Work:

- Communicate and coordinate with Caltrans to identify and implement incremental projects to accelerate the safety improvements to the SR 49 corridor between Grass Valley and the Combie/Wolf Road intersection. (RPA & LTF)
- Submission of the 2020 Regional Transportation Improvement Program projects to the CTC
- Monitor planning, design, and construction of improvement projects on SR 49 widening between the Wolf/Combie Road intersection and Grass Valley, to ensure consistency with the adopted Transportation Improvement Program. (RPA & LTF)

Continuing Work:

- Monitor STIP implementation. (RPA & LTF)
- Encourage interagency coordination necessary to identify and develop new RTIP projects. (RPA & LTF)
- Communicate and coordinate with Caltrans to identify and implement incremental projects to accelerate the safety improvements to the SR 49 corridor between Grass Valley and the Combie/Wolf Road intersection. (RPA & LTF)
- Participate with Caltrans in developing the SR 49 Comprehensive Multimodal Corridor Plan (CMCP). (RPA & LTF)
- Coordinate with Caltrans regarding Interregional Transportation Improvement Program (ITIP) participation in STIP funded projects in Nevada County. (RPA & LTF)
- Preparation and submittal of 2022 Regional Transportation Improvement Program. (RPA & LTF)

Products:

- Status reports on Nevada County’s STIP projects (Bimonthly)
- Reports regarding implementation of the Nevada County RTIP (Ongoing)
- Reports on implementation of the Caltrans SR 49 Comprehensive Multimodal Corridor Plan (Annual)

Budget 2.2

Revenues:		
	RPA Formula	\$48,617.49
	LTF	\$15,453.77
Total		\$64,071.26
Expenditures:		
	Staff	\$48,617.49
	Indirect	\$15,453.77
Total		\$64,071.26

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING

Project 2.2.1 - Regional Transportation Mitigation Fee (RTMF) Program Update

Purpose: The RTMF program was originally adopted in 2001 and last updated in 2016. Since that time, economic and demographic factors have changed significantly. This work effort follows an update of the NCTC Regional Traffic Model and will utilize revised economic and demographic factors to update the RTMF program. Future development within western Nevada County will result in traffic volumes exceeding the capacity of the regional system of roads, streets, and highways as it presently exists. The regional system needs to be improved to accommodate anticipated future growth. The RTMF program will provide additional funds from new development to make improvements to the regional system, complementing other funding sources. The RTMF program is influenced by a variety of market factors that can result in either a shortfall or surplus in the revenue projections. Therefore, the program is scheduled to be reviewed at a minimum of five-year intervals to ensure the integrity of the program.

Previous Work:

- Adoption of updated RTMF program in 2016.

Continuing Work:

- Annual RTMF program reports. (RTMF)
- Prepare and distribute RFP. (RTMF)
- Consultant selection and contract execution. (RTMF)
- Project administration. (RTMF)
- Review demographic and traffic model assumptions. (Consultant/NCTC, RTMF)
- Review and confirm RTMF network. (Consultant/NCTC, RTMF)
- Review and confirm future deficiencies and needs. (Consultant/NCTC, RTMF)
- Update Capital Improvement Program. (Consultant, RTMF)
- Integrate RTMF projects into the RTP and coordinate their implementation. (Consultant/NCTC, RTMF)

Additional Work Activities:

- Project Advisory Committee activities. (RTMF)
- Update Project Cost Estimates. (RTMF)
- Review and update Fee Schedule and Nexus Study. (RTMF)
- Review and update Administrative Manual. (RTMF)
- Review Draft Report. (RTMF)
- Prepare Draft and Final Reports. (Consultant, RTMF)
- Present Final Report to NCTC and local jurisdictions. (Consultant/NCTC, RTMF)

Products:

- Request for Proposals. (Feb 2021)
- Consultant contract. (Mar 2021)
- Working paper on demographic and model assumptions. (Consultant/NCTC) (Mar-Apr 2021)
- Working paper on RTMF network, future needs, deficiencies. (Consultant/NCTC) (Apr 2021)
- Revised Capital Improvement Program. (Consultant/NCTC) (May 2021)
- Updated cost estimates. (Consultant/NCTC) (Jun 2021)
- Draft Report. (Consultant/NCTC) (Jul 2021)
- Updated Administrative Manual. (Consultant/NCTC) (Aug 2021)
- Final Report with updated fees, project schedule, Nexus Study. (Consultant/NCTC) (Nov 2021)

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING

Project 2.2.1 – Regional Transportation Mitigation Fee (RTMF) Program Update (continued)

Budget 2.2.1

Revenues:		Total	FY 20/21	FY 21/22
	RTMF	\$117,764.78	\$11,500.00	\$106,264.78
Total		\$117,764.78	\$11,500.00	\$106,264.78
Expenditures:				
	Staff	\$37,764.78	\$1,500.00	\$36,264.78
	Consultant	\$80,000.00	\$10,000.00	\$70,000.00
Total		\$117,764.78	\$11,500.00	\$106,264.78

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.3 – Transit and Paratransit Programs

Purpose: Work with city, county, and town staff to improve efficiency, productivity, and cost effectiveness of existing transit and paratransit systems through the activities listed below. Administer Federal Transit Administration revenues (5311, Cares Act, and CRRSAA).

Previous Work:

- 2021 Western Nevada County Transit Development Plan (Consultant)
- 2021 Nevada County Coordinated Public Transit-Human Services Transportation Plan. (Consultant)
- Monitor ridership, expenditures, and revenue for each system. (LTF & RPA)
- Hold coordination meetings with transit and paratransit providers. (LTF & RPA)
- Check operational performance indicators for each system. (LTF & RPA)
- Develop and present information regarding alternative forms of transportation that are practical for Nevada County. (LTF & RPA)
- Coordinate with human service transportation providers. (LTF & RPA)
- Distribute press releases and other educational information regarding alternative forms of transportation. (LTF & RPA)
- Participate on the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition. (LTF & RPA)
- Administer Federal Transit Administration revenues (5311, Cares Act, and CRRSAA).

Additional Work Activities:

- Assist in implementation of Transit Development Plans and Nevada County Coordinated Public Transit-Human Services Transportation Plan. (LTF & RPA)
- Monitor ridership, expenditures, and revenue for each system. (LTF & RPA)
- Hold coordination meetings with transit and paratransit providers. (LTF & RPA)
- Check operational performance indicators for each system. (LTF & RPA)
- Develop and present information regarding alternative forms of transportation that are practical for Nevada County. (LTF & RPA)
- Coordinate with human service transportation providers. (LTF & RPA)
- Distribute press releases and other educational information regarding alternative forms of transportation. (LTF & RPA)
- Participate on the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition. (LTF & RPA)
- Assist transit operators with analysis of impacts due to COVID-19. (LTF & RPA)
- Assist transit operators with feasibility analysis of transit electrification mandate. (LTF & RPA)
- Administer Federal Transit Administration revenues (5311, Cares Act, and CRRSAA).

Products:

- Reports to the Commission regarding staff participation in the transit and paratransit planning processes (Bimonthly)
- Quarterly ridership, expenditure, and revenue reports for each system
- Quarterly operational performance reports for each system
- Bi-monthly minutes of the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.3 – Transit and Paratransit Programs (continued)

Budget 2.3

Revenues:		
	RPA Formula	\$46,230.66
	LTF	\$8,416.81
Total		\$54,647.47
Expenditures:		
	Staff	\$46,230.66
	Indirect	\$8,416.81
Total		\$54,647.47

Project 2.4 - Coordination of Regional Planning

Purpose: Enhance NCTC's regional planning efforts through the following activities:

- Coordinate local land use planning with regional transportation planning.
- Analyze regional transportation impacts of proposed development projects.
- Improve Transportation Systems Management (TSM) and Transportation Demand Management (TDM) efforts in the region.
- Provide for Commission participation in studies done by other agencies.
- Promote cooperation between regional planning agencies.
- Promote regional transportation services (e.g. connections to Capitol Corridor rail service).

Previous Work:

- Review of local development projects and environmental documents.
- Traffic model analyses of development projects, and modifications to regional and local transportation facilities proposed by public agencies.
- Study to extend Capitol Corridor train service to Truckee/Tahoe area.
- Participate in the SR 49 Corridor Study with Placer County Transportation Planning Agency (PCTPA) and Caltrans.
- Participate in the Tahoe Gateway Intelligent Transportation Study.
- Coordinate with Placer County, PCTPA, Nevada County, and Caltrans as a Technical Advisory Committee for the SR 49 Corridor Study.
- Coordinate with Caltrans, SACOG, El Dorado Transportation Commission, Sierra County Transportation Commission, and Placer County Transportation Planning Agency to update and maintain the Tahoe Gateway ITS Regional Architecture.
- Participate with Caltrans and RTPAs to pursue rail projects that will improve goods movement and enhance passenger rail service.
- Work with the Northern Sierra Air Quality Management District (NSAQMD) to develop and implement transportation control measures consistent with the region's air quality non-attainment plan and regional transportation plan.
- In conjunction with PCTPA and Caltrans, actively pursue, develop, and implement funding for SR 49 corridor improvements.
- Participate as a member of the Tahoe Gateway Architecture Maintenance Team.
- Coordinate with member agencies to reestablish and enhance Transportation Demand Management (TDM) programs in Nevada County.
- Assist with modeling and traffic analyses as requested by jurisdictions and approved by NCTC.
- Analyze transportation impacts of development proposals.
- Analyze proposed modifications to city and county land use plans.
- Participate in the North State Super Region “North State Transportation for Economic Development Study.”
- Review updates of the Circulation and Land Use Elements of General Plans for Nevada County, cities of Grass Valley and Nevada City, and the Town of Truckee to ensure consistency with the adopted Airport Land Use Compatibility Plans (ALUCPs) for the Nevada County and Truckee Tahoe airports.
- Participate in inter-regional planning projects (e.g. North State Super Region (NSSR), I-80 Corridor Management Plan, and Trans-Sierra Transportation Coalition). (RPA & LTF)

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4 - Coordination of Regional Planning (continued)

Continuing Work:

- Participate in Regional Transportation Planning Agency group meetings and California Rural Counties Task Force meetings. (RPA & LTF)
- Participate in Federal and State Clean Air Act transportation related air quality planning activities. (RPA & LTF)
- Participate in the Truckee/North Tahoe Transportation Management Association (TNT/TMA) and Resort Triangle Transportation Planning Coalition (RTTPC) meetings. (RPA & LTF)
- Review and comment on Caltrans Systems Plans and related documents. (RPA & LTF)
- Coordination with the Nevada County Economic Resource Council. (RPA & LTF)
- Monitor legislation that impacts transportation planning. (LTF)
- Monitor planning efforts of Grass Valley, Nevada City, Nevada County, and Truckee. (RPA & LTF)
- Present information to local civic groups regarding regional transportation planning. (RPA & LTF)
- Participate in local ad hoc committees. (RPA & LTF)
- Maintain formal consultation with Native American Tribal Governments. (RPA & LTF)
- Monitor implementation of the Nevada County Active Transportation Plan. (RPA & LTF)
- Participate in the “Zero Traffic Fatalities Task Force”. (RPA & LTF)
- Participate in Critical Freight Corridors Working Group. (RPA & LTF)
- Participate in SR 49 Stakeholders Committee. (RPA & LTF)
- Distribute press releases. (RPA & LTF)
- California Local Streets and Roads Needs Assessment Oversight Committee Participation (RPA & LTF)
- Coordinate with partner agencies to implement the MAPI-21/FAST Act performance-based approach in the scope of the transportation planning process. (RPA & LTF)
- Participate in the California Federal Programming Group (CFPG). (RPA & LTF)
- Participate in the Transportation Cooperative Committee. (RPA & LTF)
- Participate on the Truckee Transit Center Study Project Advisory Committee. (RPA & LTF)
- Coordinate with local jurisdictions in the identification of pedestrian and bicycle projects that meet the requirements for Active Transportation Program grant funding and plan to resubmit grant applications. (RPA & LTF)
- Coordinate with partners to identify policies, strategies, programs and actions that enhance the movement of people, goods, services and information on the regional, interregional, and state highway systems. (RPA & LTF)
- Participate in Interregional Transportation Strategic Plan (ITSP) Workshops. (RPA & LTF)
- Participate in Federal Rescission working group. (RPA & LTF)
- Participate with North Tahoe SSTAC and Placer County SSTAC in coordination of unmet needs hearings.
- Participate in the preparation of the SR 49 Comprehensive Multimodal Corridor Plan (CMCP). (RPA & LTF)
- Participate on the Project Advisory Committee for the SR 49 Safety Assessment. (RPA & LTF)
- Participate with CalSTA in development and implementation of the Climate Action Plan for Transportation Infrastructure (CAPTI). (RPA & LTF)

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4 - Coordination of Regional Planning (continued)

Products:

- Reports regarding participation in regional coordination activities (e.g. Zero Traffic Fatalities Task Force, Critical Freight Corridors Working Group, ITSP Workshops, and Critical Freight Corridors Working Group). (Bimonthly)
- Reports on coordination with the Nevada County Economic Resource Council. (Bimonthly)
- Reports on SR 49 Corridor improvements. (Bimonthly)
- Reports to the Commission regarding North State Super Region meetings and activities. (Bimonthly)
- Reports regarding RTPA and RCTF meetings. (Bimonthly)
- Reports regarding TNT/TMA and RTTPC activities. (Bimonthly)

Budget 2.4

Revenues:		
	RPA Formula	\$84,121.12
	LTF	\$23,427.89
Total		\$107,549.01
Expenditures:		
	Staff	\$82,121.12
	Indirect	\$23,427.89
	Rural Counties Task Force	\$2,000.00
Total		\$107,549.01

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4.2 – Airport Land Use Commission Planning and Reviews

Purpose: Enhance NCTC's regional planning efforts through the following activities:

- Coordinate local land use planning with airport land use compatibility plans.
- Promote cooperation between land use planning agencies and airport land use commissions.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs.
- Provide staff support to Nevada County and Truckee Tahoe Airport Land Use Commissions.
- Participate in statewide ALUC meetings.

Previous Work:

- Review airport land use compatibility issues.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs. (ALUC Fees, LTF)

Continuing Work:

- Review airport land use compatibility issues.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs. (ALUC Fees, LTF)

Products:

- Reports on airport land use compatibility issues. (Ongoing)

Budget 2.4.2

Revenues:		
	LTF	\$14,783.75
	ALUC Fees	\$15,000.00
Total		\$29,783.75
Expenditures:		
	Staff	\$14,783.75
	ALUC Reviews	\$15,000.00
Total		\$29,783.75

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4.3 – READY Nevada County – Extreme Climate Event Mobility and Adaptation Plan

Purpose: The primary focus of this project will be to identify the climate-related weaknesses of the transportation system in Nevada County and provide actionable strategies for integration into transportation plans, transportation improvement programs, and emergency response plans for the region. The implementation of these strategies will save lives and reduce the duration and severity of impacts related to the transportation system.

Previous Work:

- Review of emergency preparedness planning documents.
- Prepare and distribute a Request for Proposal to qualified consultants. (LTF)
- Establish Project Technical Advisory Committee (TAC) and manage involvement. (LTF)
- Review proposals, conduct interviews, select consultant, and execute a contract. (LTF)
- Finalize the work program and refine the scope of work. (RPA & LTF)
- Coordinate with the Nevada County Office of Emergency Services regarding mass evacuation planning in relation to wildfires. (RPA & LTF)
- Participate in meetings organized by the Nevada County Office of Emergency Services regarding fire evacuation and fire season preparedness. (RPA & LTF)
- Circulate scope of work to local first responders, fire agencies and the Nevada County Office of Emergency Services staff for review and comments. (RPA & LTF)

Work Activities:

- Identify and Assess Existing Conditions. (Consultant/NCTC, RPA & LTF)
- Conduct Climate Event Debriefing Interviews. (Consultant, RPA & LTF)
- Stakeholder and public outreach to define project parameters, project opportunities and constraints, and present lessons learned from recent events. (Consultant/NCTC, RPA & LTF)
- Enhance communication channels and cross-education of best practices from first responders. (Consultant/NCTC, RPA & LTF)
- Educate and engage citizens, public officials, and diverse and disadvantaged segments of impacted communities. (Consultant/NCTC, RPA & LTF)
- Conduct a climate change vulnerability assessment of the community transportation system in Nevada County. (Consultant/NCTC, RPA & LTF)
- Identify extreme climate event weaknesses/constraints, improvements and strategies to address them. (Consultant/NCTC, RPA & LTF)
- Develop Adaptation Concepts and Alternatives. (Consultant, RPA & LTF)
- Preparation and presentation of draft Adaptation Plan. (Consultant/NCTC, RPA & LTF)
- Modify draft report and prepare final report. (Consultant, RPA & LTF)
- Identify potential funding sources. (Consultant/NCTC, RPA & LTF)
- Project support and administration of grant. (RPA & LTF)

Products:

- Scope of Work. (Aug 20)
- Request for Proposals. (Aug 20)
- Consultant contract. (Nov 20)
- Quarterly Progress Reports. (Dec 20 – Jan 22)

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4.3 – READY Nevada County – Extreme Climate Event Mobility and Adaptation Plan (continued)

- Technical Memoranda: Demographics and Conditions, Existing Conditions and Coordination of Emergency Services, Onboard Surveys, Stakeholder Interviews, Public Workshops, Strategies to Meet Needs and Prioritization of Alternatives, Recommended Alternatives and Funding Sources. (Nov 20 – Jan 22)
- Draft Report. (Aug 21)
- Final Report and Implementation Schedule. (Nov 21)

Budget 2.4.3

		Total Budget	FY 20/21	FY 21/22
Revenues:				
	LTF Carryover	\$1,500.85	\$0.00	\$1,500.85
	RPA Grant Carryover	\$125,156.00	\$25,156.00	\$100,000.00
	RPA Formula Carryover	\$43,476.48	\$11,700.00	\$30,275.63
Total		\$168,632.48	\$36,856.00	\$131,776.48
Expenditures:				
	Staff	\$43,476.48	\$11,700.00	\$31,776.48
	Consultant	\$125,156.00	\$25,156.00	\$100,000.00
Total		\$168,632.48	\$36,856.00	\$131,776.48

WORK ELEMENT 3 - CALTRANS ACTIVITIES WITH NCTC FOR FY 2020/21

ACTIVITY	DESCRIPTION	PRODUCTS
System Planning	Completion of system planning products used by Caltrans and its transportation partners	Caltrans District 3 System Planning documents consistent with the Caltrans District 3 System Planning Five-Year Work Plan.
Advance Planning	Completion of pre-programming studies (e.g., Project Initiation Documents) so as to be ready to program resources for capital projects	Project Initiation Documents (PID), as indicated in the Two-Year PID Work Plan.
Regional Planning	Participate in and assist with various regional planning projects and studies	Participation in the following projects and studies: <ul style="list-style-type: none"> ■Town of Truckee-Sustainable Community Grant & Adaptation Grant ■NCTC-2 RPA Grants ■SR 49 CSMP Update ■Assisting with SR 49 INFRA Grant Application ■Oversite of Planning Studies/ Conceptual Projects pertaining to the State Highway System
Local Development Review Program	Review of local development proposals potentially impacting the State Highway System	Assistance to lead agencies to ensure the identification and mitigation of local development impacts to the State Highway System that is consistent with the State's smart mobility goals.

Glossary of Terms and Acronyms

Active Transportation Plan: Identifies a network of pedestrian and bicycle facilities and projects to support pedestrian and bicycle safety for people of all ages and abilities. Specifically, the Active Transportation Plan aims to:

- Identify barriers and innovative solutions to encourage walking and bicycling as viable travel modes
- Effectively build on recently completed and current active transportation planning efforts
- Develop walking/bicycling networks supportive of existing and future land uses and projects
- Develop a clearly-defined implementation strategy with specific, creative, yet practical and financially feasible projects matched to specific funding opportunities

Active Transportation Program (ATP): Created in 2013 by the passage of SB 99 and AB 101, the Active Transportation Program consolidates existing federal and state transportation programs into a single program with a focus to make California a national leader in active transportation. The purpose of the Active Transportation Program is to encourage increased use of active modes of transportation by achieving the following goals:

- Increase the proportion of trips accomplished by biking and walking,
- Increase safety and mobility for non-motorized users,
- Advance the active transportation efforts of regional agencies to achieve Greenhouse Gas (GHG) reduction goals, pursuant to SB 375 (of 2008) and SB 341 (of 2009),
- Enhance public health and ensure that disadvantaged communities fully share in the benefits of the program, and
- Provide a broad spectrum of projects to benefit many types of active transportation users.

Airport Land Use Commission (ALUC): The fundamental purpose of ALUCs is to promote land use compatibility around airports. As expressed in state statutes, this purpose is "... to protect public health, safety, and welfare by ensuring the orderly expansion of airports and the adoption of land use measures that minimize the public's exposure to excessive noise and safety hazards within areas around public airports to the extent that these areas are not already devoted to incompatible uses." The statutes give ALUCs two principal powers by which to accomplish this objective:

1. ALUCs must prepare and adopt an airport land use plan; and
2. ALUCs must review the plans, regulations, and other actions of local agencies and airport operators for consistency with that plan.

Airport Land Use Compatibility Plan (ALUCP): A document referred to by ALUCs and individuals seeking to review standards for land use planning in the vicinity of an airport. The ALUCP defines compatible land uses for noise, safety, airspace protection, and overflight within the Airport Influence Area (AIA).

Allocation: A distribution of funds by formula or agreement. With regard to Transportation Development Act funds, allocation is the discretionary action by the RTPA which designates funds for a specific claimant for a specific purpose.

Apportionment: Distribution of funds by a formula. Apportionment under the Transportation Development Act is the determination by the RTPA of each area's share of anticipated LTF for the ensuing fiscal year.

California Environmental Quality Act (CEQA): A statute that requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible.

Capital Improvement Program (CIP) or Capital Improvement Plan: A short-range plan, which identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan.

Congestion Mitigation and Air Quality (CMAQ): A federal funding program that is available in western Nevada County for transportation projects that demonstrate emission reductions to help attain federal air quality standards. Western Nevada County was classified in 2004 as "non-attainment" for 8-hour ozone standards. Project categories eligible for CMAQ funding include:

- Alternative fuels and vehicles
- Congestion reduction and traffic flow improvements
- Transit improvements
- Bicycle and pedestrian facilities
- Public education and outreach
- Diesel engine retrofits
- Car pooling and van pooling

Projects are submitted by local jurisdictions for consideration and are ranked based on air quality benefits and project readiness. NCTC then reviews the ranking and chooses projects to be funded.

Corridor System Management Plan (CSMP): Foundational documents supporting a partnership-based, integrated management of all travel modes (cars, trucks, transit, bicycles, and pedestrians) and infrastructure (highways, roads, rail tracks, information systems and bike routes) so that mobility along a corridor is provided in the most efficient and effective manner possible.

Federal Highway Administration (FHWA): An agency within the U.S. Department of Transportation that supports state and local governments in the design, construction, and maintenance of the Nation's highway system (Federal Aid Highway Program) and various federally and tribal owned lands (Federal Lands).

Federal Transit Administration (FTA): A federal agency that provides financial and technical assistance to local public transit systems, including buses, subways, light rail, commuter rail, trolleys and ferries.

Findings of Apportionment: Prior to March 1 of each year, Nevada County Transportation Commission (NCTC), pursuant to the California Code of Regulations Section 6644, transmits “Findings of Apportionment” for all prospective claimants. The apportionments are determined from the Nevada County Auditor-Controller's estimate of Local Transportation Funding (LTF) for the ensuing fiscal year, less those funds allocated for Transportation Development Act (TDA) administration, transportation planning and programming, pedestrian/bicycle projects, and community transit services. The remaining funds are then apportioned according to the population of each applicant's jurisdiction in relation to the total population of the County.

Fixing America's Surface Transportation (FAST) Act: A federal law enacted in 2015 to provide long-term funding for surface transportation infrastructure planning and investment. The FAST Act authorizes \$305 billion over fiscal years 2016 through 2020 for highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology, and statistics programs.

FTA Section 5310: This program set forth in United States Code (U.S.C.) Title 49 Section 5310 provides formula funding to states for the purpose of assisting private nonprofit groups in meeting the transportation needs of older adults and people with disabilities when the transportation service provided is unavailable, insufficient, or inappropriate to meeting these needs.

FTA Section 5311: This program set forth in United States Code (U.S.C.) Title 49 Section 5311 provides grants for Rural Areas providing capital, planning, and operating assistance to states to support public transportation in rural areas with populations of less than 50,000 where many residents often rely on public transit to reach their destinations.

Interregional Transportation Improvement Program (ITIP): The ITIP is a five-year program of projects funded through the State Transportation Improvement Program (STIP) that obtains funding primarily through the per-gallon State tax on gasoline. The ITIP is prepared by the California Department of Transportation (Caltrans) and is submitted to the California Transportation Commission (CTC) for approval.

Level of Service (LOS): A qualitative measure used to relate the quality of traffic service. LOS is used to analyze highways by categorizing traffic flow and assigning quality levels of traffic based on performance measures like speed, density, etc. North American highway LOS standards use letters A through F, with A being the best and F being the worst, similar to academic grading.

Local Transportation Fund (LTF): The LTF is derived from a 1/4-cent general sales tax collected statewide. The State Board of Equalization, based on the sales tax collected in each county, returns the sales tax revenues to each county's LTF. The LTF was created in 1971 when legislation was passed to provide funding to counties for transit and non-transit related purposes.

Memorandum of Understanding (MOU): An agreement between two (or more) parties. It expresses a convergence of will between the parties, indicating an intended common line of action. Many government agencies use MOUs to define a relationship between agencies.

Metropolitan Planning Organization (MPO): MPOs are the regional planning entities in urbanized areas, usually an area with a population of 50,000 or more. There are 18 MPOs in California, accounting for approximately 98% of the state's population.

Nevada County Airport Land Use Commission (NCALUC): The Nevada County Transportation Commission was designated by the Nevada County Board of Supervisors and the city selection committee as the ALUC for the Nevada County Airport in May 2010. The NCTC Executive Director serves as the NCALUC Executive Director with support from the NCTC staff.

Nevada County Airport Land Use Compatibility Plan (NCALUCP): The basic function of this plan is to promote compatibility between the airport and surrounding land uses. The plan serves as a tool for use by the NCALUC in fulfilling its duty to review airport and adjacent land use development proposals. Additionally, the plan sets compatibility criteria applicable to local agencies and their preparation or amendment of land use plans and ordinances and to land owners in their design of new developments.

North State Super Region (NSSR): Regional transportation planning agencies from 16 counties in Northern California came together on October 20, 2010 to sign a memorandum of agreement. This agreement created an alliance between the agencies to work together and support each other on issues related to transportation and to have a unified voice representing the North State.

Northern Sierra Air Quality Management District (NSAQMD): The Northern Sierra Air Quality Management District was formed in 1986 by the merging of the Air Pollution Control Districts of Nevada, Plumas and Sierra Counties. The District is required by state law to achieve and maintain the federal and state Ambient Air Quality Standards, which are air quality standards set at levels that will protect the public health. The District is composed of three primary entities, each with a specific purpose: District staff, Governing Board of Directors, and Hearing Board.

Overall Work Program (OWP): NCTC annually adopts a budget through the preparation of an Overall Work Program. This work program describes the planning projects and activities or work elements that are to be funded, and the type of funds that will pay for the expenditures.

Planning, Programming, and Monitoring (PPM): PPM is funding allocated by the California Transportation Commission (CTC) through the State Transportation Improvement Program (STIP). Designated uses of PPM include:

- Regional transportation planning – includes development and preparation of the regional transportation plan;
- Project planning – includes the development of project study reports or major investment studies conducted by regional agencies or by local agencies, in cooperation with regional agencies;
- Program development – includes the preparation of regional transportation improvement programs (RTIPs) and studies supporting them; and
- Monitoring the implementation of STIP projects – includes project delivery, timely use of funds, and compliance with state law and CTC guidelines.

Plans, Specifications, and Estimates (PS&E): In this stage of project development, the scope of the selected alternative is refined; design surveys and photogrammetric mapping is obtained; and reports including traffic data, hydrology and hydraulics, geotechnical design, pavement design, and materials and sound wall design reports are completed. Final right-of-way requirements are determined and procurement is initiated. At the completion of the PS&E stage, a complete set of project plans have been developed that will allow a competent contractor to bid and build the project. These plans include a refined estimate of the construction costs and any required specifications on how the work is to proceed.

Project Approval and Environmental Documentation (PA/ED): The PA/ED step of project development reinforces the philosophy of balancing transportation needs with community goals and values. Outputs of the PA / ED step are the project report and environmental document. The project report is an engineering document

that evaluates the various alternatives for selection of a preferred alternative. The environmental document is a disclosure document that assesses the potential impacts of the project on the environment.

Project Initiation Document (PID): a report that documents the purpose, need, scope, cost, and schedule for a transportation project. The PID identifies and describes the viable alternatives to a transportation problem.

Project Study Report (PSR): A report of preliminary engineering efforts, including a detailed alternatives analysis, cost, schedule, and scope information for a transportation project. A PSR also includes estimated schedule and costs for environmental mitigation and permit compliance.

Public Transportation Modernization Improvement & Service Enhancement Account (PTMISEA): PTMISEA was created by Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006. Of the \$19.925 billion available to Transportation, \$3.6 billion dollars was allocated to PTMISEA to be available to transit operators over a ten-year period. PTMISEA funds may be used for transit rehabilitation, safety or modernization improvements, capital service enhancements or expansions, new capital projects, bus rapid transit improvements, or rolling stock (buses and rail cars) procurement, rehabilitation or replacement. Funds in this account are appropriated annually by the Legislature to the State Controller's Office (SCO) for allocation in accordance with Public Utilities Code formula distributions: 50% allocated to Local Operators based on fare-box revenue and 50% to Regional Entities based on population.

Regional Improvement Program (RIP): The RIP is one of two funding programs in the State Transportation Improvement Program (STIP). The RIP receives 75% of the STIP funds and the second program, the Interregional Improvement Program receives 25% of STIP funds. RIP funds are allocated every two years by the California Transportation Commission (CTC) to projects submitted by Regional Transportation Planning Agencies (RTPAs) in their Regional Transportation Improvement Programs (RTIPs).

Regional Surface Transportation Program (RSTP): The RSTP was established by the State of California to utilize federal Surface Transportation Program funds for a wide variety of transportation projects. The State exchanges these federal funds for less restrictive state funds to maximize the ability of local agencies to use the funds for transportation purposes including planning, construction of improvements, maintenance and operation of public streets, and pedestrian and bicycle projects.

Regional Transportation Improvement Program (RTIP): NCTC submits regional transportation projects to the California Transportation Commission (CTC) for funding in a list called the RTIP. The RTIP is a five-year program that is updated every two years. Projects in the RTIP are funded from the Regional Improvement Program (RIP).

Regional Transportation Mitigation Fee (RTMF): The Western Nevada County Regional Transportation Mitigation Fee Program was established in 2001 through a partnership of Nevada County, City of Nevada City, City of Grass Valley, and the Nevada County Transportation Commission (NCTC). The RTMF Program was developed to collect impact fees from new development to help fund transportation improvement projects needed to accommodate growth in the region of western Nevada County.

Regional Transportation Plan (RTP): The Regional Transportation Plan has been developed to document transportation policy, actions, and funding recommendations that will meet the short- and long-term access and mobility needs of Nevada County residents over the next 20 years. This document is designed to guide the systematic development of a comprehensive multi-modal transportation system for Nevada County.

Regional Transportation Planning Agency (RTPA): County or multi-county entities charged by state law in meeting certain transportation planning requirements. As the RTPA for Nevada County, NCTC coordinates transportation planning for Grass Valley, Nevada City, Nevada County, and the Town of Truckee.

Request for Proposal (RFP): A document that solicits proposals, often made through a bidding process, by an agency or company interested in procurement of a commodity, service, or valuable asset, to potential suppliers to submit business proposals.

Rural Counties Task Force (RCTF): There are 26 rural county Regional Transportation Planning Agencies (RTPAs) or Local Transportation Commissions represented on the Rural Counties Task Force (RCTF). The RCTF is an informal organization with no budget or staff that generally meets every other month. A member of the CTC usually acts as liaison to the RCTF, and CTC and Caltrans staff typically attend these meetings to explain and discuss changing statewide transportation issues that may be of concern to the rural counties.

Rural Planning Assistance (RPA): Annually the 26 rural RTPAs receive state transportation planning funding, known as RPA, on a reimbursement basis, after costs are incurred and paid for using local funds.

Social Services Transportation Advisory Council (SSTAC): Consists of representatives of potential transit users including the general public, seniors and/or disabled; social service providers for seniors, disabled, and persons of limited means; local consolidated transportation service agencies; and Truckee residents who represent the senior and Hispanic communities. The SSTAC meets at least once annually and has the following responsibilities:

- To maintain and improve transportation services to the residents of Nevada County, particularly the elderly and disabled.
- Review and recommend action to the NCTC relative to the identification of unmet transit needs and advise the Commission on transit issues, including coordination and consolidation of specialized transportation services.
- Provide a forum for members to share information and concerns about existing elderly and handicapped transportation resources.

State Highway Operations and Protection Program (SHOPP): The SHOPP is a four-year listing of projects prepared by Caltrans.

State Transit Assistance (STA): These funds are provided by the State for the development and support of public transportation needs. They are allocated by the State Controller's Office to each county based on population and transit performance.

State Transportation Improvement Program (STIP): The STIP is a multi-year capital improvement program of transportation projects on and off the State Highway System, funded with revenues from the Transportation Investment Fund and other funding sources. STIP programming generally occurs every two years. The STIP has two funding programs, the Regional Improvement Program and the Interregional Improvement Program.

Technical Advisory Committee (TAC): The Technical Advisory Committee (TAC) is made up of representatives of local public works and planning departments, Caltrans District 3, public airport operators, the air pollution control district, public transit operators, and the NCTC consultant engineer on retainer. Members are assigned by staff of local jurisdictions and other participating organizations. Any decisions made or actions proposed by the TAC shall be subject to the review and approval of the NCTC.

TAC responsibilities include:

- Provide technical input, assistance, and recommendations to the Commission to ensure there is comprehensive coordination and cooperation in the transportation planning process for Nevada County.
- Review and comment on comprehensive regional transportation plans for the area, which include the Regional Transportation Plan (RTP), the Regional Transportation Improvement Program (RTIP), and the Overall Work Program (OWP).
- Coordinate efforts and discussions to create and maintain circulation elements of the General Plan and specific plans of the member governments.

Transit Development Plan (TDP): Transit Development Plans study the County's transit services. They help identify transit service needs, prioritize improvements and determine the resources required for implementing modified or new service. The plans also provide a foundation for requests for State and federal funding,

Transit Services Commission (TSC): This commission oversees and advises as necessary the daily operations of the western Nevada County transit system. The TSC has the following responsibilities:

- Establish fares;
- Adopt the level of transit and paratransit services, including route structure and service areas;
- Monitor public response;
- Approve proposed purchase of additional vehicles;
- Review and approve the annual budget for transit and paratransit operations.

Transportation Development Act (TDA): The Transportation Development Act was enacted in 1971 and provides two major sources of funding for public transportation: the Local Transportation Fund (LTF) and the State Transit Assistance fund (STA). The TDA funds a wide variety of transportation programs, including planning and programming activities, pedestrian and bicycle facilities, community transit services, and public transportation projects. One of NCTC's major responsibilities is the administration of TDA funding in Nevada County.

Travel Demand Model (also Traffic Model): A computer model used to estimate travel behavior and travel demand for a specific future time frame, based on a number of assumptions. In general, travel analysis is performed to assist decision makers in making informed transportation planning decisions. The strength of modern travel demand forecasting is the ability to ask critical "what if" questions about proposed plans and policies.

Truckee North Tahoe Transportation Management Association (TNT/TMA): The Truckee North Tahoe Transportation Management Association is dedicated to fostering public-private partnerships and resources for the advocacy and promotion of innovative solutions to the unique transportation challenges of the Truckee-North Lake Tahoe Resort Triangle. The TNT/TMA is a planning stakeholder and partner with NCTC.

Truckee Tahoe Airport Land Use Commission (TTALUC): The Truckee Tahoe Airport is an "intercounty" airport situated in both Nevada County and Placer County; therefore, a special ALUC with representatives from both counties was formed. Six members are selected, one each, by Placer and Nevada Counties' Board of Supervisors, City Selection Committees, and Airport Managers of each county. A seventh member is chosen by the other six members to represent the general public. NCTC authorized its staff on May 19, 2010 to provide staff support to the TTALUC.

Truckee Tahoe Airport Land Use Compatibility Plan (TTALUCP): A document referred to by the TTALUC and individuals seeking to review standards for land use planning in the vicinity of the Truckee Tahoe Airport. The plan defines compatible land uses for noise, safety, airspace protection, and overflight. The TTALUC performs consistency determinations for proposed projects in the area covered by the Compatibility Plan as needed.

Vehicle Miles Traveled (VMT): VMT is a metric of the total miles traveled by vehicles in a defined area over a defined period of time and is often used to estimate the environmental impacts of driving, such as Greenhouse Gases and air pollutant emissions. Factors that influence VMT include travel mode, number of trips, and distance traveled. California jurisdictions are transitioning from a Level of Service (LOS) metric to a Vehicle Miles Traveled (VMT) metric within the California Environmental Quality Act's (CEQA) transportation analysis.

Table 1

Budget Summary FY 2021/22

Revenues	FINAL	DRAFT	Difference
	FY 2021/22	FY 2021/22	
LTF Administration	660,000.00	660,000.00	0.00
LTF Planning	135,277.00	135,277.00	0.00
Rural Planning Assistance (RPA) <i>Formula</i>	294,000.00	294,000.00	0.00
Rural Planning Assistance (RPA) <i>Formula</i> Carryover	30,275.63	0.00	30,275.63
Rural Planning Assistance (RPA) Grants	0.00	125,156.00	-125,156.00
Rural Planning Assistance (RPA) Grants Carryover	100,000.00	0.00	100,000.00
Regional Transportation Mitigation Fees (RTMF)	111,264.78	111,264.78	0.00
STIP Planning Funds (PPM)	75,000.00	0.00	75,000.00
ALUC Fees	15,000.00	15,000.00	0.00
Regional Surface Transportation Program (RSTP)	0.00	0.00	0.00
LTF Carryover	23,201.30	2,312.94	20,888.36
TOTAL	1,444,018.71	1,343,010.72	101,007.99

Expenditures	FINAL	DRAFT	Difference
	FY 2021/22	FY 2021/22	
Salary	538,053.04	538,053.05	-0.01
Benefits	192,168.23	192,168.23	0.00
Direct (Table 2)	428,164.00	327,156.00	101,008.00
Indirect (Table 3)	132,945.00	132,945.00	0.00
Contingency	152,688.44	152,688.44	0.00
TOTAL	1,444,018.71	1,343,010.72	101,007.99

	Estimated	Estimated	Difference
Fund Balance	FY 2021/22	Draft FY2020/21	
	\$39,547.73	\$62,749.03	(\$23,201.30)

LTF = Local Transportation Fund

PPM = Planning, Programming & Monitoring

ALUC = Airport Land Use Commission

Table 2**Direct Costs Budget FY 2021/22**

Work Element		FY 21/22 FINAL	FY 21/22 DRAFT	Difference	Source
1.1	Human Resources Consulting	\$5,000.00	\$5,000.00	\$0.00	LTF
1.2	Fiscal Auditor	\$51,164.00	\$45,000.00	\$6,164.00	LTF
1.2	Triennial Performance Audits	\$45,000.00	\$0.00	\$45,000.00	LTF
2.1	Traffic Counts	\$10,000.00	\$10,000.00	\$0.00	LTF, RPA
2.1	Transportation Engineering	\$25,000.00	\$25,000.00	\$0.00	LTF, RPA
2.1	Local Agencies Participation in Regional Planning	\$30,000.00	\$30,000.00	\$0.00	LTF, RPA
2.1	2021 Performance Based Regional Transportation Plan	\$75,000.00	\$0.00	\$75,000.00	PPM
2.4	Rural Counties Task Force Membership	\$2,000.00	\$2,000.00	\$0.00	RPA, LTF
2.1.2	RTP Implementation: VMT Thresholds	\$0.00	\$0.00	\$0.00	RPA, LTF
2.1.5	Regional Traffic Model Update	\$0.00	\$0.00	\$0.00	LTF, RPA
2.2.1	RTMF Update	\$70,000.00	\$70,000.00	\$0.00	RTMF
2.2.2	SR 174/20 Intersection Analysis	\$0.00	\$0.00	\$0.00	RPA, PPM
2.2.3	Nevada City SR 49 Multimodal Corridor Plan	\$0.00	\$0.00	\$0.00	RPA, PPM
2.3.1	Western Nevada County Transit Development Plan	\$0.00	\$0.00	\$0.00	RPA
2.3.2	Nev. Co. Coordinated Public Transit - Human Services Plan Update	\$0.00	\$0.00	\$0.00	RPA, LTF
2.4.2	Airport Land Use Commission Project Reviews	\$15,000.00	\$15,000.00	\$0.00	ALUC, LTF
2.4.3	READY Nevada County	\$100,000.00	\$125,156.00	(\$25,156.00)	RPA
TOTAL		\$428,164.00	\$327,156.00	\$101,008.00	

Table 3

Indirect Costs Budget FY 2021/22

ACCT	ITEM	FY 21/22 FINAL	FY 21/22 DRAFT	Variance	Variance %
13.2	Nevada County Auditor/Controller	\$21,800	\$21,800	\$0	0.00%
13.1	Legal Counsel	\$15,000	\$15,000	\$0	0.00%
13.3	TNT/TMA Membership	\$4,125	\$4,125	\$0	0.00%
13.21	Website Update/Maintenance	\$11,500	\$11,500	\$0	0.00%
13.17	Nevada County ERC Membership	\$1,000	\$1,000	\$0	0.00%
	Insurance	\$18,500	\$18,500	\$0	0.00%
1.1	General Liability & Errors and Omissions	\$15,500	\$15,500	\$0	0.00%
1.3	Workers' Compensation	\$3,000	\$3,000	\$0	0.00%
	Office Expenses	\$21,420	\$21,420	\$0	0.00%
2.1	Phones	\$1,000	\$1,000	\$0	0.00%
2.2	Equipment Rental	\$500	\$500	\$0	0.00%
2.3	Records Storage	\$1,200	\$1,200	\$0	0.00%
2.4	Equipment Maintenance Agreements	\$1,000	\$1,000	\$0	0.00%
2.5	Publications/Legal Notices	\$1,500	\$1,500	\$0	0.00%
2.6	Janitorial Services	\$800	\$800	\$0	0.00%
2.7	Payroll Service	\$1,500	\$1,500	\$0	0.00%
2.8	Supplies	\$2,500	\$2,500	\$0	0.00%
2.9	Printing & Reproduction	\$250	\$250	\$0	0.00%
2.10	Subscriptions	\$300	\$300	\$0	0.00%
2.11	Computer Software & Network Maintenance	\$6,400	\$6,400	\$0	0.00%
2.12	Postage	\$150	\$150	\$0	0.00%
2.13	Telework Reimbursement	\$4,320	\$4,320	\$0	0.00%
3	Equipment	\$4,800	\$4,800	\$0	0.00%
	Copier/Printer	\$800	\$800	\$0	0.00%
	Office Furniture	\$500	\$500	\$0	0.00%
	Laptop /Computer	\$3,000	\$3,000	\$0	0.00%
	Miscellaneous	\$500	\$500	\$0	0.00%
5	Training and Conferences	\$1,000	\$1,000	\$0	0.00%
6	Office Lease	\$26,000	\$26,000	\$0	0.00%
7	Utilities	\$3,000	\$3,000	\$0	0.00%
8	Travel - Meals & Lodging	\$750	\$750	\$0	0.00%
9	Travel - Mileage/Fares/Parking	\$1,250	\$1,250	\$0	0.00%
10	Professional & Service Organizations	\$2,800	\$2,800	\$0	0.00%
	TOTAL	\$132,945	\$132,945	\$0	0.00%

Table 4**Revenues - FY 2021/22 OWP**

Work Element		LTF Carryover	RPA Grants	RPA Grant Carryover	RPA Formula	RPA Formula Carryover	21/22 LTF	ALUC Fees	RTMF	STIP Planning PPM	RSTP	TOTAL
1.1	General Services	21,700.45					201,795.09		5,000.00			228,495.54
1.2	TDA Admin.						353,553.41					353,553.41
2.1	Regional Transportation Plan				115,030.73		25,157.84			75,000.00		215,188.57
2.2	Transportation Improvement Program				48,617.49		15,453.77					64,071.26
2.2.1	RTMF Update								106,264.78	0.00		106,264.78
2.3	Transit & Paratransit Programs				46,230.66		8,416.81					54,647.47
2.4	Coordination of Regional Planning				84,121.12		23,427.89					107,549.01
2.4.2	Airport Land Use Commission Planning & Reviews						14,783.75	15,000.00				29,783.75
2.4.3	READY Nevada County	1,500.85		100,000.00		30,275.63						131,776.48
	Contingency						152,688.44			0.00		152,688.44
Totals		23,201.30	0.00	100,000.00	294,000.00	30,275.63	795,277.00	15,000.00	111,264.78	75,000.00	0.00	1,444,018.71

Totals may not equal addition of amounts in columns due to rounding.

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Table 5**Expenditures - FY 2021/22**

Work Elements		PY	Staff	Indirect	Traffic Engineering	Consulting	Local Agency	Other	Total
1.1	General Services	1.36	189,072.73	34,422.82		5,000.00			228,495.54
1.2	TDA Admin.	1.50	217,746.26	39,643.16				96,164.00 (1)	353,553.41
2.1	Regional Transportation Plan	0.38	63,608.01	11,580.56	25,000.00	75,000.00	40,000.00 (2)		215,188.57
2.2	Transportation Improvement Program	0.31	48,617.49	15,453.77					64,071.26
2.2.1	RTMF Update	0.25	36,264.78			70,000.00			106,264.78
2.3	Transit & Paratransit Programs	0.28	46,230.66	8,416.81					54,647.47
2.4	Coordination of Regional Planning	0.49	82,121.12	23,427.89				2,000.00 (3)	107,549.01
2.4.2	Airport Land Use Commission Planning & Reviews	0.09	14,783.75			15,000.00			29,783.75
2.4.3	READY Nevada County	0.22	31,776.48			100,000.00			131,776.48
	Contingency							152,688.44	152,688.44
TOTAL		4.87	730,221.27	132,945.00	25,000.00	265,000.00	40,000.00	250,852.44	1,444,018.71

Totals may not equal addition of amounts in columns due to rounding.

Notes:

(1) \$51,164 Fiscal Audit Contract + \$45,000 Triennial Performance Audit

(2) \$10,000 Traffic Counts, Local Agency (WE 2.1): Nev. Co. \$7,500; Truckee \$7,500; Nevada City \$7,500; Grass Valley \$7,500.

(3) \$2,000 Rural Counties Task Force

Indirect Costs are paid with local funds, no RPA or STIP planning funds are used.

Table 6 Budget Detail FY 2021/22

ACCT	ITEM	ALLOCATION
1	Insurance	18,500.00
1.1	General Liability & Errors and Omissions	15,500.00
1.3	Workers' Compensation	3,000.00
2	Office Expenses	21,420.00
2.1	Phones	1,000.00
2.2	Equipment Rental	500.00
2.3	Records Storage	1,200.00
2.4	Equipment Maintenance Agreements	1,000.00
2.5	Publications/Legal Notices	1,500.00
2.6	Janitorial Services - carpets, blinds, interior painting, etc.	800.00
2.7	Payroll Service	1,500.00
2.8	Supplies	2,500.00
2.9	Printing & Reproduction	250.00
2.10	Subscriptions	300.00
2.11	Computer Software & Network Maintenance	6,400.00
2.12	Postage	150.00
2.13	Telework Reimbursement	4,320.00
3	Equipment	4,800.00
5	Training and Conferences	1,000.00
6	Office Lease	26,000.00
7	Utilities	3,000.00
8	Travel - Meals & Lodging	750.00
9	Travel - Mileage/ Fares/ Parking	1,250.00
10	Professional & Service Organizations	2,800.00
	Subtotal Items 1-10	79,520.00
11	Contingency	152,688.44
12	Salaries, Wages, & Benefits	730,221.27
12.1	Executive Director	113,475.98
12.11	Deputy Executive Director	211,773.10
12.2	Administrative Services Officer	139,571.90
12.3	Transportation Planner	133,050.50
12.4	Administrative Assistant	95,473.03
12.5	Extra Help	36,876.77
12.7	RTMF Admin Charges	
13	Other Services	481,589.00
13.1	Legal Counsel	15,000.00
13.2	Nevada County Auditor/Controller	21,800.00
13.3	TNT/TMA Membership	4,125.00
13.4	Fiscal Audits (WE 1.2)	5,000.00
13.6	Triennial Performance Audits (WE 1.2)	51,164.00
13.7	Traffic Counts (WE 2.1)	45,000.00
13.8	Transportation Engineering (WE 2.1)	10,000.00
13.11a	Local Agencies (WE 2.1)	25,000.00
13.13	Reg. Transp. Mitigation Fee Update (WE 2.2.1)	0.00
13.16a	Rural Counties Task Force Membership (WE 2.4)	0.00
13.17	Nevada County ERC Membership	1,000.00
13.21	Website Update/Maintenance	11,500.00
13.23	Nev. Co. Perf. Based RTP Update (WE 2.1)	70,000.00
13.30	Airport Land Use Commission Project Reviews (WE 2.4.2)	0.00
13.48	Human Resources Consulting (WE 1.1)	0.00
13.56	READY Nevada County (WE 2.4.3)	100,000.00
	TOTAL Budget Items 1-13	1,444,018.71
	Indirect Costs	
	Accounts 1 through 10	79,520.00
	Legal	15,000.00
	Nevada Co. Auditor/Controller	21,800.00
	TNT/TMA	4,125.00
	Nevada Co. ERC Membership	1,000.00
	Website Update/Maintenance	11,500.00
	Total Indirect Costs	132,945.00
	Calculated Indirect Rate Indirect Cost / Salaries & Benefits	18.21%

DOUG LAMALFA
 1ST DISTRICT, CALIFORNIA
 COMMITTEE ON AGRICULTURE
 COMMITTEE ON
 TRANSPORTATION AND INFRASTRUCTURE

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<http://lamalfa.house.gov>

April 23, 2021

Mike Woodman
 Nevada County Transportation Commission
 101 Providence Mine Road, Suite 102
 Nevada City, CA 95959

Mr. Woodman,

I am contacting you today to confirm that I have received your Member Designated Project funding request and have decided to make it one of my priority submissions. The State Route 49 Corridor Improvement Project will be one of five that are submitted to the House Transportation and Infrastructure Committee from my office. If additional information is needed by my office or the Committee, one of my staff will be in contact with you.

Please be aware that submitting your project is not a guarantee that it will be funded. There are several hurdles to overcome before the end of this process. Most notably, a partisan budget passed through the budget reconciliation process can not contain any Member Designated Projects under current law.

Regardless of whether a bipartisan surface transportation reauthorization bill is agreed to, my office can offer letters of support for any other funding applications you are seeking for this project.

I look forward to working with you on this funding request.

Sincerely,



Doug LaMalfa
 Member of Congress

DL:dm

[Back to Top](#)



California Legislature

April 29, 2021

David Kim, Secretary
California State Transportation Agency
915 Capitol Mall, Suite 350B
Sacramento, CA 95814

Subject: Urgent Time Sensitive Request for a Caltrans Letter of Support for the State Route 49 Corridor Improvement Project – Phase 1 (4E170) Congressman Doug LaMalfa Member Designated Project.

Dear Secretary Kim:

California Congressman Doug LaMalfa has submitted the State Route (SR) 49 Corridor Improvement Project – Phase 1 as one of his five-member designated projects to the House Transportation and Infrastructure Committee. We are reaching out to you today to respectfully request a letter of support for this project be provided by the California Department of Transportation by 12:00 pm Friday, April 30th (if at all possible) or by end of day Tuesday, May 4 at the latest. A letter of support from the California Department of Transportation (Caltrans) is requested to elevate this project for congressional “Member Designated Funding” consideration.

The SR 49 Corridor Improvement Project - Phase 1 (4E170) provides benefits of regional, statewide, and national significance. The project aligns with the goals of the 2050 California Transportation Plan, California State Transportation Agency Climate Action Plan for Transportation Infrastructure (CAPTI), and the project benefits address the Federal Planning Factors included in FAST Act.

This project is the top regional priority of Nevada County Transportation Commission (NCTC) and strong local support exists for improvements that will increase safety and improve operations on SR 49, which has a history accidents and fatalities in the corridor. There is also a strong local desire to have the highway improved to facilitate and handle the traffic capacity associated with a mass evacuation in the event of a major forest fire. The requested funding for Phase 1 (STIP 4E170) will improve safety for motorized and non-motorized users, operations, goods movement, tourism and mobility on SR 49 from PM 10.8 to 13.3 by constructing segments of NB & SB truck climbing and auxiliary lanes, a 16’ wide continuous two way left turn lane, right turn pockets, and 10’ shoulders improving the highway to four lanes consistent with the existing sections to the north and south of this 2.5 mile gap closure project.

The project segment serves as the gateway to the City of Grass Valley, the economic hub of western Nevada County. The existing two-lane highway’s current Level of Service (LOS) is E during peak hours. The volumes of both local traffic and goods movement freight traffic have increased, and the State highway facility have become an integral part of the local circulation system in addition to serving tourist, and interregional traffic. It is estimated that 30% of the County work force is using this route as a primary commute route to major employment centers outside of the County, resulting in over-capacity traffic demand during peak commute periods. The SR 49 corridor also plays a key role in providing interregional multi-modal connectivity as an interregional public transit corridor, providing Gold Country Stage fixed route transit

connections between Nevada and Placer County and access to the Amtrak Capital Corridor Inner-City Passenger Rail station in Auburn.

Tourism traffic that is important to the regional and state economy increase congestion and exacerbate safety issues throughout the year. The 2014 Bay to Tahoe Basin Tourism Impact Study indicated that during the summer peak tourism season approximately 34% of the traffic on SR 49 is tourism related traffic. Tourism spending over the ten-year study period showed steady increase of tourism spending in Nevada County and indicated that the City of Grass Valley has experienced a strong Transient Occupancy Tax (TOT) collection growth of 15% per year. It is reasonable to assume that as tourism increases and associated traffic increases, increases in tourism related traffic contribute to the further deterioration of LOS for SR 49, which currently operates at LOS E during peak periods.

This project addresses equity by and improving multi-modal mobility options through the construction of 10' shoulders for bicycle and pedestrian mobility and improves safety accessing the highway for the populations adjacent to corridor, which are identified per AB 1550 as below 80% median statewide income.

The project segment is officially designated as a Critical Rural Freight Corridor under 23 U.S.C. 167(g) with SR 49 serving as an emergency detour route to I-80 connecting the interstate near Emigrant Gap via SR 49 in Nevada/Placer County back to I 80. It is estimated that \$4 to \$8 million dollars of commerce travels over Donner Pass on I-80 every hour. The SR 49 corridor is also identified as a Strategic Interregional Corridor in the Caltrans 2015 Interregional Transportation Strategic Plan. The corridor is also identified in the Caltrans California Freight Mobility Plan as a Tier 3 freight facility on the Highway Freight Network and is designated as a terminal access route for Surface Transportation Assistance Act trucks and the 2015 Caltrans District 3 Goods Movement Study identifies SR 49 as having a high deficiency for goods movement mobility in the base year, and the no-build forecast.

In alignment with the Draft CAPTI investment strategies, this project does not induce significant vehicle miles traveled, reduces Greenhouse Gas emissions, enhances multi-modal options, addresses equity, and helps move the state toward zero fatalities. This is a priority project and corridor for our district, as well as Congressman LaMalfa that should be supported by CalSTA and the California Department of Transportation.

Sincerely,



Senator Brian Dahle
1st Senate District



Assemblywoman Megan Dahle
1st Assembly District

Cc Congressman Doug LaMalfa
Ronda Paschal, Deputy Legislative Secretary, Governor's Office
Toks Omishakin, Caltrans Director
Mitchell Weis, Executive Director, California Transportation Commission
Amarjeet Benipal, Caltrans District 3 Director
Nevada County Board of Supervisors
Andrew Burton, Chair, Nevada County Transportation Commission
Michael Woodman, Executive Director, Nevada County Transportation Commission
Karen Lange, Shaw Yoder Antwih Schmelzer & Lang
Joe Krahn, Paragon Lobbying

**DEPARTMENT OF FORESTRY AND FIRE PROTECTION**

Nevada – Yuba – Placer Unit

13760 Lincoln Way

Auburn, CA 95602

(530) 889-0111

Website: www.fire.ca.gov

April 29, 2021

Mike Woodman, Executive Director
Nevada County Transportation Commission
101 Providence Mine Road, Suite 102
Nevada City, California 95959

RE: CAL FIRE Nevada-Yuba-Placer support for SR 49 Corridor Improvement Project - Phase 1 (STIP 4E170)

Dear Mr. Woodman:

I am pleased to indicate CAL FIRE's support for the SR 49 Corridor Improvement Project – Phase 1, which would widen a currently narrow and accident-prone section of Highway 49 between La Barr Meadows Dr. and McKnight Way. This segment of SR 49 includes numerous access points adjacent to SR 49, which create low-speed versus high-speed conflicting movements, which have resulted in collisions, serious injuries and fatalities, and many other “near misses”. The proposed 16' median and planned right turn pockets will allow a safe refuge for vehicles entering highway and exiting the highway reducing rear-end and sideswipe accidents that, for the existing two-lane configuration, are often due to either congestion or traffic slowing or stopping for vehicles preparing to make turning movements.

This corridor is also part of a critical evacuation route out of the Nevada City / Grass Valley area and I am concerned about the ability of traffic to safely and efficiently flow through that area. During morning and evening “rush hour,” traffic along this route bottlenecks at the existing merge sections that this project will eliminate. Improving traffic flow and safety along this section of Highway 49 is very important to increasing our ability to evacuate residents in the event of a major wildfire.

Sincerely,

Brian Estes
Fire Chief
CAL FIRE Nevada-Yuba-Placer Unit

California Department of Transportation

OFFICE OF THE DIRECTOR
P.O. BOX 942873, MS-49 | SACRAMENTO, CA 94273-0001
(916) 654-6130 | FAX (916) 653-5776 TTY 711
www.dot.ca.gov



May 3, 2021

Dear California Congressional Member:

The California Department of Transportation (Caltrans) is pleased to provide support for Congressional Community Project Funding for a one-half mile safety improvement on southbound State Route 49 near Grass Valley south of the McKnight Way on-ramp.

President Biden's announcement of a major infrastructure initiative – a \$2 trillion, eight-year "American Jobs Plan," and the surface transportation reauthorization legislation, presents opportunities for Congress to make critical investments in infrastructure that will address decades of inequities and the rising challenge of climate change, while also spurring economic growth. This will lead the way to developing a brighter future for all.

Caltrans assessed letter of support requests from local agencies based on guiding principles supporting state priorities in collaboration with the California State Transportation Agency. Therefore, I am confident the approval of this request will help to support a safe and reliable transportation network that serves all people and respects the environment. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Omishakin'.

TOKS OMISHAKIN
Director

c: Nevada County Transportation Commission

JAN ARBUCKLE – Grass Valley City Council
 ANDREW BURTON – Member-At-Large, Chair
 ANN GUERRA – Member-At-Large, Vice Chair
 SUSAN HOEK – Nevada County Board of Supervisors
 ED SCOFIELD – Nevada County Board of Supervisors
 DUANE STRAWSER – Nevada City City Council
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1200.4.0.2, 1030.2.4.3, 1030.2.1.3,
 1030.2.3.2, 1430.7

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Mike Woodman, Executive Director 

SUBJECT: Executive Director's Report for May 2021

DATE: May 19, 2021

STATE ROUTE 49 CORRIDOR IMPROVEMENT PROJECT – SUBMITTAL OF FEDERAL EARMARK REQUESTS

NCTC staff, in coordination with the County Board of Supervisors Office and Nevada County Department of Public Works, submitted a federal earmark request in the amount of \$15 million necessary to fund the State Route (SR) 49 Corridor Improvement Project – Phase 1, for consideration by Congressman Doug LaMalfa and Senator Diane Feinstein.

Congressman LaMalfa has selected our project as one of his five Member Designated Project funding requests that were sent to the House Transportation and Infrastructure Committee for funding consideration. While this does not guarantee that the SR 49 Corridor Improvement Project – Phase 1 will be funded, it does clear the first hurdle in the process. If the project is ultimately selected by the Transportation and Infrastructure Committee for funding it would be dependent on the inclusion of the federal earmark projects as part of the federal reauthorization funding bill. A description of Phase 1 is provided below:

The SR 49 Corridor Improvement Project – Phase 1 proposes improvements to the highway between the terminus of the previous project at La Barr Meadows Road (Post Mile 10.8) and to the south of the McKnight Way Interchange (Post Mile 13.3). The improvements include construction of segments of northbound and southbound truck climbing lanes, auxiliary lanes, 10' shoulders, a 16' wide continuous two-way left-turn lane, and eliminates the existing merge points, improving the highway segment to four lanes. The project also includes right-turn lanes in the southbound direction at Crestview Drive, Smith Road, Bethel Church Way, and Wellswood Way.

This project will reduce the number of incidents of cross centerline, rear-end and sideswipe accidents in this segment. The widening of exterior shoulders to 10' standard width in Phase 1, along with the installation of both shoulder and centerline rumble strips, will assist in alerting fatigued or distracted drivers who drift out of their travel lane. These 10' shoulders will also accommodate bicyclists,

pedestrians, enforcement activities, and disabled vehicles. The two-way left-turn lane will allow traffic either leaving or entering SR 49 to move out of the primary travel lane into a dedicated refuge lane to make their turning movements or to safely accelerate and join traffic flow in their direction of travel. The truck climbing lane segments will allow slow moving trucks and vehicles the ability to climb steep grades and get back up to speed without impacting traffic operations.

Phase 2 proposes construction of a 22' median with safety barrier type 60M, which will decrease conflict points as drivers will no longer need to watch for oncoming traffic making left turns across their travel lanes and eliminate head-on accidents. The construction of two access controlled (either signalized or roundabouts) at-grade intersections and frontage roads will decrease conflict points from vehicles entering and exiting from the current local roads and driveways along SR 49.

READY NEVADA COUNTY EXTREME CLIMATE EVENT MOBILITY ADAPTATION PLAN

The Nevada County Transportation Commission (NCTC) received a Caltrans FY 2020/21 Regional Planning Assistance Grant to prepare a transportation focused planning effort to identify the climate-related weaknesses of the transportation system in Nevada County, including but not limited to risks related to increased wildfire risks, heavy precipitation and snowfall events. The planning effort will provide actionable strategies for integration into transportation plans, transportation improvement programs, and alignment with emergency response plans for the region. The planning effort is being conducted in coordination with the local jurisdictions, Caltrans District 3, the Nevada County Office of Emergency Services, first responders, and input from public stakeholders.

This planning effort was initiated by NCTC in November of 2020 with the selection of GHD Inc. to assist the preparation of the study and to guide multiple public engagement activities. To date the consultant has conducted surveys with first responders and key stakeholders and collected existing conditions data for climate related vulnerabilities to the transportation system.

On May 5, 2021, NCTC and GHD Inc. held the first public workshop to kick off the study. The purpose of the meeting was to provide an overview of the project, present data collected on the existing conditions in the study area, and to provide an opportunity for input. The majority of the public input received at the workshop was focused on concerns related to wildfire evacuation routes. The consultant will document the input and continue to work with the Project Advisory Committee and begin the process of identifying and documenting vulnerabilities in the transportation system.

ACTIVE TRANSPORTATION PROGRAM AUGMENTATION PROPOSAL

The California Transportation Commission (Commission) and a broad coalition of transportation, trade, and labor organizations is requesting that Governor Newsom and the legislature consider a one-time augmentation of \$2 billion from the General Fund surplus for the Active Transportation Program (ATP). The augmented funding would allow the Commission to fund the high quality, but unsuccessful project applications submitted to the severely oversubscribed 2021 ATP Cycle 5, down to an evaluation score of 60.

Commission staff believes that approximately \$1.5 billion would be needed to fully fund the remainder of these projects. Commission staff would work with Caltrans and applicants to address any deliverability issues prior to programming. The Commission was only able to fund 50 projects in the

Statewide and Small Urban and Rural components of the 2021 ATP, or approximately 11 percent of the 454 applications. Only 21 of the 47 counties from which the Commission received applications were represented in the adopted program.

The augmented program would expand the range of successful projects to 46 counties, including rural and disadvantaged communities. The additional funding would allow the program to provide immediate benefits and investments to almost 300 more projects that benefit disadvantaged communities throughout the state. The proposed augmentation if authorized would fund all five of the following projects submitted by Nevada County jurisdictions:

- SR 49 Multi-modal Corridor Improvement Project (NCTC/Nevada County/Nevada City)
- SR 174/49/20 Roundabout & Active Transportation Safety Project (NCTC/Grass Valley)
- Rough & Ready Highway Roundabout (Nevada County)
- Combie Road Active Transportation Project (Nevada County)
- Truckee River Legacy Trail Phase 4A (Town of Truckee)

WESTERN NEVADA COUNTY TRANSIT DEVELOPMENT PLAN

As part of the regional transportation planning process, NCTC in coordination with Nevada County, contracted with GHD Inc. to update the Western Nevada County Transit Development Plan (WNCTDP). The purpose of the WNCTDP is to develop a five-year transit planning guide with recommendations to assist the Nevada County Transit Services Division in making sustainable operational adjustments and capital purchases for the fixed route transit system and paratransit services in western Nevada County.

The consultant has completed an analysis of existing demographics and economic conditions of the region as it relates to the need for public transit services, an evaluation of existing transit services, has conducted online surveys, and has developed draft service recommendations that focus on enhancing existing services, as well as meeting identified transit needs that are sustainable.

Draft recommendations for the updates of both the Western Nevada County Transit Development Plan (WNCTDP) and the Nevada County Coordinated Public Transit – Human Service Transportation Plan (Coordinated Plan) will be presented at an online public workshop that will be held via Zoom on Thursday, May 20, 2021 from 5:30 PM to 7:30 PM to receive public input. A flyer for the public workshop with information on how to participate is attached. Following the public workshop, the draft plan recommendations will be presented to the Transit Services Commission at their May meeting. Input received will be incorporated into the final reports that will be presented to NCTC for adoption at their July 21, 2021 meeting.

NEVADA COUNTY COORDINATED PUBLIC TRANSIT – HUMAN SERVICE TRANSPORTATION PLAN

As part of the regional transportation planning process, the Nevada County Transportation Commission (NCTC), in coordination with Nevada County and the Town of Truckee, contracted with the consultant firm GHD Inc. to update the Nevada County Coordinated Public Transit - Human Service Transportation Plan. This countywide plan will help to facilitate continued coordination between health and human

services and transportation stakeholders, identify the existing transportation needs in Nevada County, and identify potential solutions. The Federal Transit Administration grant funding programs require projects be included in a current Coordinated Public Transit – Human Services Transportation Plan in order to be eligible for funding.

The consultant has collected data regarding the public transportation options, human services transportation services, and private transportation options in western and eastern Nevada County. GHD Inc. has also documented the transit needs and gaps in service based on the review of demographic and economic data, unmet transit needs data, and input from stakeholder interviews, input collected via online surveys, as well as an online public workshop, and has prepared draft strategies directed at meeting the identified transit needs.

Draft recommendations for the updates of both the Nevada County Coordinated Public Transit – Human Service Transportation Plan and the WNCTDP will be presented at an online public workshop that will be held via Zoom on Thursday, May 20, 2021 from 5:30 PM to 7:30 PM to receive additional public input. A flyer for the workshop with information on how to participate is attached. Following the public workshop, the draft plan recommendations will be presented to the Transit Services Commission at their May meeting. Input received will be incorporated into the final reports that will be presented to NCTC for adoption at their July 21, 2021 meeting.

Public Workshop to Discuss Transit Services in Nevada County

Thursday, May 20th from 5:30 PM – 7:30 PM



We want your feedback on transit and mobility recommendations

Thursday, May 20th from 5:30 PM – 7:30 PM

Please join us to discuss recommendations for the Western Nevada County Transit Development Plan and Nevada County Coordinated Transit - Human Services Plan

Join the meeting online or by phone

Online:

Go to: www.Zoom.com

Select : Join Meeting

Enter WebID: 862 6496 0031

Enter Passcode: a61p59

By Phone:

Call 1 (669) 900-6833

Enter ID: 862 6496 0031

Enter Passcode: 320324



If you cannot attend, please provide comments to Christopher.Duddy@wsp.com



May 2021
Caltrans District 3 Project Status Report

Highway 20		
0H690 NEV/PLA Turnouts	CO-RTE-PM	NEV - 20 - 25.15 (+ other various locations in other counties)
	Location	In Nevada county on Route 20 and Placer county on Route 193 at various locations.
	Description	Construct Turnouts
	Funding Source	SHOPP - Operational Improvements (310)
	Total Cost	\$3,203,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Target completion Winter 2021.
Construction	Construction is expected to begin Fall 2021. Target completion Fall 2022.	
2H62U Omega Curve Correction (2H620) (0H240) (1H810) (0H660)	CO-RTE-PM	NEV - 20 - 29.7/39.8
	Location	In Nevada County, near Omega, from 0.1 mile east of White Cloud Campground to 1.3 miles west of Zeibrigh Road.
	Description	Curve improvement, widen shoulders, and add turnout.
	Funding Source	SHOPP - Safety (010) and Operational Improvements (310)
	Total Cost	\$61,443,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Construction is expected to begin Summer 2022. Target completion Winter 2025.	
4H070 Gold Nugget	CO-RTE-PM	NEV - 20 - 12.2/20.0
	Location	In and near Grass Valley and Nevada City, from RTE 20/49 SEP (Br#17-0049) to Rim Rock Lane.
	Description	Repair pavement, drainage, sign panels, ADA facilities, and roadside planting & irrigation. Install new storm water improvement, Maintenance Vehicle Pullouts (MVPs), and shoulder widening.
	Funding Source	SHOPP - Asset Management (120)
	Total Cost	\$23,990,000
	Planning	COMPLETE
	Environmental	Target completion Summer 2021.
	Design	Target completion Spring 2023.
Construction	Construction is expected to begin Summer 2024. Target completion Fall 2024.	
0J520 NEV 20 CAPM	CO-RTE-PM	NEV - 20 / 46.119
	Location	Pavement CAPM and drainage improvements in Nevada County east of Nevada City from Rim Rock Road to Jct20/80
	Description	Class II Pavement CAPM on Mainline and ramps, rehabilitate or replace poor conditions drainage systems. Evaluate /rehabilitate/replace poor condition lighting, sign panels, and TMS elements.
	Funding Source	SHOPP - Asset Management (121)
	Total Cost	\$38,010,000
	Planning	Target completion Spring 2022.
	Environmental	Target completion Summer 2023.
	Design	Target completion Spring 2025.
Construction	Construction is expected to begin Summer 2025. Target completion Fall 2026.	

Highway 49		
0H210 Culvert Rehab (South)	CO-RTE-PM	NEV - 49 - 0.0/7.5
	Location	From Placer County Line to North of Lime Kiln Rd.
	Description	Culvert rehabilitation.
	Funding Source	SHOPP - Drainage (151) **SB1**
	Total Cost	\$5,153,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Construction is expected to begin Summer 2021. Target completion Fall 2022.	
4E170 Nev-49 Corridor Improvement Project	CO-RTE-PM	NEV - 49 - 11.1/13.3
	Location	In Nevada County, from La Bar Meadows Road to McKnight Way.
	Description	Widen SR 49 to a four-lane highway with a continuous median/left-turn lane and 8-foot shoulders.
	Funding Source	STIP - RIP (NCTC)
	Total Cost	\$75,106,000
	Planning	COMPLETE
	Environmental	Target completion for Project Acceptance and Environmental Document (PA&ED) is August 2021. Caltrans will have another public meeting after the Draft Environmental Document is complete (May 2021) to present the alternatives to the public for comment and a preferred alternative will be selected.
	Design	Target completion Summer 2025.
Construction	Construction is expected to begin Summer 2026. Target completion Fall 2028.	



May 2021
Caltrans District 3 Project Status Report

3H510 Nev-49 Corridor Improvement Project (SHOPP)	CO-RTE-PM	NEV - 49 - 10.8/13.3
	Location	In Nevada County, from La Bar Meadows Road to McKnight Way.
	Description	Widen shoulders, construct two way left turn lane (TWLTL), SB right turn lane, and NB truck climbing lane, install transportation management system (TMS) elements, rehab pavement, and rehab culverts.
	Funding Source	SHOPP - Safety (015)
	Total Cost	\$52,840,000
	Planning	This project is waiting to be programmed into the 2022 SHOPP.
	Environmental	Target completion Spring 2023.
	Design	Target completion Summer 2025.
3H650 Round Valley	CO-RTE-PM	NEV - 49 - 8.3/8.7
	Location	In Nevada County on Route 49 from 0.1 mile south of Round Valley Road to 0.1 mile north of Quail Creek Drive.
	Description	Safety - Construct two-way left-turn lane.
	Funding Source	SHOPP - Safety (010)
	Total Cost	\$4,233,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
4H600 49 Safety Barrier	CO-RTE-PM	PLA - 49 - 8.7/10.6
	Location	In Placer County on Route 49 from 0.2 miles south of Lorensen Road to 0.4 miles north of Lone Star Road.
	Description	Construct concrete median barrier with roundabouts.
	Funding Source	SHOPP - Safety (010)
	Total Cost	\$26,340,000
	Planning	COMPLETE
	Environmental	Target completion Summer 2021.
	Design	Target completion Spring 2022.
Construction	Construction is expected to begin Summer 2023. Target completion Summer 2024.	

Interstate 80		
2H550 Zero Emmission Vehicle (ZEV) Charging Stations	CO-RTE-PM	VAR - VAR - VAR
	Location	In Glenn, Colusa and Nevada Counties at Various Locations. One location is at the Donner Safety Roadside Rest
	Description	In response to the Governor's order, this project proposes to install ZEV charging stations at select SRRA's.
	Funding Source	SHOPP - Misc (999)
	Total Cost	\$2,865,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
3F250 Slope Stabilization	CO-RTE-PM	NEV - 80 - 29.1/29.4
	Location	Near Truckee from east of Floriston Road to west of Farad Undercrossing.
	Description	Stabilize cut slope.
	Funding Source	SHOPP - Roadway Preservation (150)
	Total Cost	\$12,665,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
1H010 Slope Stabilization	CO-RTE-PM	NEV - 80 - 28.3/28.7
	Location	Near Truckee from .2 mile east of Truckee River Bridge to .8 mil west of Farad U/C.
	Description	Construct rockfall wire mesh drapery, flatten cut slope, construct rockfall barrier, rehab drainage.
	Funding Source	SHOPP - Roadway Preservation (150)
	Total Cost	\$14,390,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Summer 2021.	



May 2021
Caltrans District 3 Project Status Report

2H000 Slope Stabilization	CO-RTE-PM	NEV - 80 - 29.5/29.7
	Location	Near Truckee, from Farad UC (Br#17-0064) to 2.17 miles west of Sierra Co. Line.
	Description	Reduce maintenance worker exposure and reduce rockfall hazard to freeway traffic at this cut slope location.
	Funding Source	SHOPP - Roadway Preservation (150)
	Total Cost	\$5,570,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
2H690 Slope Stabilization	CO-RTE-PM	NEV - 80 - 31.4/31.8
	Location	Near Truckee, 1.88 miles east of Farad UC (Br# 17-0064) to the Sierra County Line.
	Description	Rockfall Mitigation
	Funding Source	SHOPP - Roadway Preservation (150)
	Total Cost	\$8,730,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
3H560 Yuba Pass SOH Bridge Replacment	CO-RTE-PM	NEV - 080 - 58.7 /60.2
	Location	In Nevada County near Emigrant Gap at the Yuba Pass Separation OH Bridges (Br#17-0023L/R).
	Description	Replace bridges, widen WB direction for truck climbing lane, install TMS elements and communications.
	Funding Source	SHOPP - Bridge Rehabilitation (110)
	Total Cost	\$101,780,000
	Planning	COMPLETE
	Environmental	Target completion Winter 2021.
	Design	Target completion Winter 2023.
1H990 Soda Pavement Repair	CO-RTE-PM	VAR - VAR - VAR
	Location	In Placer and Nevada Counties near Soda Springs from Troy Rd UC to East of Soda Springs OC.
	Description	Repair distressed pavement and design to current standards.
	Funding Source	SHOPP -Pavement Preservation and Rehabilitation, Drainage System Restoration, Safety Signs and Lighting (121, 122, 151, 170)
	Total Cost	\$85,590,000
	Planning	COMPLETE
	Environmental	Target completion February 2022.
	Design	Target completion March 2023.
3H580 Acid Flats	CO-RTE-PM	NEV - 080 - 27.60/28.50
	Location	In Nevada County near Floriston at Truckee River Bridges (Br#17-0063L/R).
	Description	Replace bridges, install fiber optic and RWIS.
	Funding Source	SHOPP - Bridge Rehabilitation and Replacement (110)
	Total Cost	\$64,259,000
	Planning	COMPLETE
	Environmental	Target completion Winter 2024.
	Design	Target completion September 2026.
1H180 Rumble Strips	CO-RTE-PM	NEV - 80 - 13.00/15.50
	Location	In Truckee from west of Donner Park OC (BR#17-0045) to Trout Creek UC (BR#17-0031).
	Description	Pavement Rehabilitation.
	Funding Source	SHOPP Pavement Rehabilitation (122)
	Total Cost	\$23,921,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Construction is expected to begin Spring 2022. Target completion Fall 2022.	



May 2021
Caltrans District 3 Project Status Report

Highway 89		
1J170 CAPM & Drainage Improvements	CO-RTE-PM	NEV - 89 - 0/0.529
	Location	In Placer and Nevada Counties on Route 89, 9.0 miles south of Truckee from Truckee River Bridge (Br # 19-0032) to Junction of
	Description	Class 2 pavement CAPM, rehabilitate drainage and replace 2 Extinguishable Message Signs (EMS).
	Funding Source	SHOPP - Roadway Preservation (121)
	Total Cost	\$14,370,000
	Planning	This project is waiting to be programmed into the 2022 SHOPP.
	Environmental	Target completion Summer 2024.
	Design	Target completion Spring 2025.
Construction	Construction is expected to begin in Summer 2025. Target completion Fall 2027.	

Highway 174		
4F370 Hwy 174 Safety Improvement Project	CO-RTE-PM	NEV - 174 - 2.7/4.6
	Location	In Nevada County, near Rollins Lake, from Maple Way to You Bet Road.
	Description	Safety - This project proposes to realign curves, widen shoulders, add a left turn lane at Greenhorn Access Rd.,
	Funding Source	SHOPP - Safety (010)
	Total Cost	\$27,368,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Fall 2021.	
3F680 ADA Upgrades	CO-RTE-PM	NEV - 174 - 9.7/10.1
	Location	In Grass Valley from Park Street to Highway 20.
	Description	Upgrade ADA infrastructure including curb ramps, cross slopes, driveways, etc.
	Funding Source	SHOPP - ADA (361)
	Total Cost	\$4,950,000
	Planning	COMPLETE
	Environmental	COMPLETE Caltrans is working with the City of Grass Valley to relinquish this section of highway.
	Design	N/A because of relinquishment
Construction	N/A because of relinquishment	

[Back to Top](#)